

ANNOUNCEMENT OF POSITION

Davie County Government is seeking an experienced professional to serve as its next...



ADULT SERVICES AND TECHNOLOGY LIBRARIAN



ANNOUNCEMENT OF POSITION: ADULT SERVICES AND TECHNOLOGY LIBRARIAN

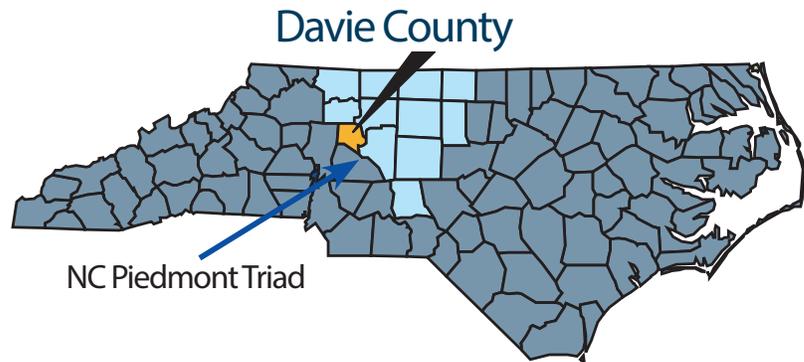
About the Community

Davie County is the kind of place where families still spend time together, neighbors are still neighborly and entrepreneurs still chase dreams. Though largely rural, Davie County is developing a growing suburban population who are attracted to our superior quality of life, low cost of living, top-rated school system and community college, state-of-the-art medical facilities, all within close proximity to surrounding cities.

The county's total population is approximately 42,000. Mocksville is the county seat and Davie's largest town with a population of over 5,000.

Mocksville was incorporated in 1839. Additional incorporated towns in the county are Cooleemee, with over 950 residents (incorporated in 1985) and Bermuda Run, with over 2,500 residents (incorporated in 1999). Unincorporated areas of the county include Sheffield-Calahaln, Smith Grove, Clarksville, Ijames, Fork, Advance, Farmington, Fulton, Jerusalem, Cana, Center, Hillsdale, Cornatzer, Bixby and Shady Grove.

Davie County is part of the 12-county Piedmont Triad. It is strategically located in a major transportation corridor including I-40, I-85 and I-77 offering unparalleled goods-to-market accessibility. Businesses choose Davie County for our ideal location, affordable tax rates, convenience to larger metropolitan centers and highly skilled workforce.



Distance to Major Cities

City	Miles
Winston-Salem	20
Greensboro	40
Charlotte	60
Raleigh	98

ANNOUNCEMENT OF POSITION: ADULT SERVICES AND TECHNOLOGY LIBRARIAN

Strategic Plan

In early 2017, Davie County Commissioners approved plans to proceed with developing a strategic plan that would not only produce a workable plan for Davie County's future, but also bring to the table, public partners who will play a pivotal role in developing real-world strategies that will ultimately move the county in the direction that is desired by the community at large.

People from all areas of the county have been involved in the initial planning stages of this project, including representatives from the education, non-profit, business, civic and faith-based communities, as well as local leadership. Based on recurring themes that were heard during the initial planning, the following focus areas have been determined as the priorities in the strategic plan for Davie County.



Safe & Healthy
Community



Growth &
Infrastructure



Business
Operations



Quality of
Life & Place



Education



ANNOUNCEMENT OF POSITION: ADULT SERVICES AND TECHNOLOGY LIBRARIAN

Position Profile

Responsible for providing professional librarian services including adult/family programming, reference, and technology-related services including troubleshooting and tutoring. Essential tasks include planning and organizing programs of interest to the community; assisting patrons with reference questions, with special attention to using online resources available through the library; providing support at the circulation desk when necessary; maintaining current professional knowledge through reading and attending workshops or conferences; other tasks as needed. Some experience or interest in collection development of both physical and electronic resources, integrated library system and peripheral applications management, staff development, and website/social media management preferred. Work is performed under the supervision of the Library Director.

Flexible working hours are required for this full-time position. Must have a vehicle available for work and have a valid NC driver's license. Regular, predictable, full attendance is an essential function of the job.

Knowledge, Skills, & Abilities

- Considerable knowledge of the principles and practices of the public library.
- Knowledge of adult literature with some knowledge of children's and youth literature.
- Thorough knowledge of books, materials, and resources for adults and families.
- Extensive working knowledge of computer applications, resources, and technology utilization in a library; ability to both troubleshoot and tutor in those applications and resources.
- Ability to plan and coordinate successful programs and services relating to adults and families.
- Ability to assess and assist patrons of all ages and demographic groups.
- Ability to communicate effectively in oral and written forms.
- Ability to deal tactfully and courteously with the general public.
- Ability to establish and maintain effective working relationships with other employees, volunteers, officials, community partners, and the general public.
- Ability to adapt and thrive in a fast-paced and changing environment.
- Ability to contribute to a climate of learning and growth for staff and patrons.

Minimum Training and Experience Requirements

Graduation from an accredited professional library school with a Master's degree in library science and 1-3 years of experience in library work at the professional level; or an equivalent combination of education and experience including recent MLIS graduates or those who are nearing completion of the MLIS program. Proficient working knowledge of technology devices including computers, tablets, smart phones, and applications, as well as digital resources, and utilization in a library required.

Compensation

Current minimum of the salary range is \$39,240 (Grade 68). Salary is negotiable based on qualifications. This is a non-exempt position.

Application Process

Apply online at DavieCountyNC.gov.

Davie County is an Equal Opportunity Employer
Our Equal Employment Opportunity Plan is located
at DavieCountyNC.gov under Human Resources.