

<p style="text-align: center;">DAVIE COUNTY, NC FIRE MARSHAL'S OFFICE STANDARD OPERATING GUIDELINES</p>	REVISION DATE 6/4/2018
<p style="text-align: center;">SUB DOCUMENT</p> <p style="text-align: center;">LOST OR DAMAGED EQUIPMENT</p>	ADMIN PAGE 1 OF 1
<p style="text-align: right;">DCFM #</p>	300-007

1. **Purpose:** To provide a procedure for handling the loss or damage to a piece of equipment and to provide for it's replacement.
2. **Scope:** All personnel.
3. **Policy:**
4. When a pager, portable radio or piece of equipment is damaged or lost, the Fire Marshal shall be notified immediately.
5. A report explaining the specific circumstances of the damage or loss shall be completed and turned in to the Fire Marshal within 24 hours.
6. The necessary replacement of damaged or lost pagers, radios or equipment, that was damaged or lost due to member gross negligence, shall be replaced at the expense of the member.