

DAVIE COUNTY, NC FIRE MARSHAL'S OFFICE STANDARD OPERATING GUIDELINES	REVISION DATE 5/22/2018
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1. Purpose

1.1. The following procedures will be used for the notification of Fire Marshal's Office personnel in regards to fire investigations and fire alarm response.

2. Procedure

2.1. Monday – Friday 0800 – 1700 hours

2.1.1. Call on Davie Fire Dispatch Channel

2.1.2. Simultaneous:

2.1.2.1. Page on pager

2.1.2.2. Active 911

2.1.2.3. Call on cell phone

2.2. After 1700 hours, weekends or holiday

2.2.1. Call on cell phone

2.2.2. Simultaneous:

2.2.2.1. Page on pager

2.2.2.2. Active 911

2.3. Order of contact for fire investigator is as follows for **Weekdays:**

- Contact Fire Marshal
- If no contact, notify the next closest fire investigator

2.4. Order of contact for fire investigator is as follows for **Weekends and Holidays:**

- Contact Fire Marshal or On-Call Fire Investigator

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- If not available, notify the “on call” Sherriff’s Department investigator as listed on the weekend duty roster..

3. Guideline

Fire Marshal’s Office personnel shall be notified to respond to an incident for the following:

- Upon request of the officer in-charge on the scene to assist in suspicious nature fires, determining origin and cause, in situations involving follow-up work or significant fire code violations at inspected facilities
- Fire involving Juvenile’s (Follow Juvenile Fire SOG)
- Upon request of other agencies to perform duties appropriate for accomplishing the mission of the Fire Department
- On all serious fire-related injuries, life threatening burns of all types and/or death to civilians or emergency workers
- On all fires involving Davie County School property.
- On all working fires involving institutional, industrial, commercial and multi-family residential facilities.
- On all major mutual aid events to support the command structure

NOTE: The Fire Marshal’s Office will provide departments with information to use in their reports, however the Fire Marshal’s Office will not be completing a fire department’s incident report.

3.1. In the event of a suspicious fire that meets all of the following criteria, contact shall be made with a fire investigator and informed of the situation. It will be at the investigators discretion to respond to the scene:

- There are no suspects present at the fire scene.
- The building is abandoned.
- The utilities had been disconnected from the building prior to the fire.

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- The fire occurs during hours of darkness.
- There are no witnesses present at the fire scene to be interviewed
- There is no physical evidence to be collected

4. General

- 4.1. The Fire Marshal and Deputy Fire Marshal's shall be notified of all major events, serious fires, haz-mat or rescue events, serious fire injuries or death involving civilians or emergency personnel.
- 4.2. The Fire Marshal or in his absence a Deputy Fire Marshal will notify the Director of Emergency Services of all major events and serious injuries or death of civilians or emergency personnel.