

INSTRUCTIONS AND INFORMATION REGARDING THE NAMING OF A NEW PRIVATE ROAD

Davie County has an Enhanced 911 system to guide emergency personnel to your door. When someone makes a 911 call, the dispatcher is instantly made aware of important information about the location of your emergency. The name of the telephone subscriber, the telephone number, and a map showing the house number, driveway and the area are displayed. This information is available to the dispatcher even if the person requiring emergency assistance is unable to speak and give directions.

This system allows emergency response personnel to respond quickly and efficiently to your emergency.

Davie County requires all driveways to be named that have two or more addressable structures located on and accessed by the driveway. Refer to the following information when naming a private road.

1. Property owners should select a representative to serve as a contact person with the County. This contact person will gather signatures and suggested road names from **75% of the property owners as stated in §94.127**. Only one owner's signature per property is required and only one form should be mailed for this road name request. A survey shall be completed showing the access easement/driveway to be named. This survey will be recorded once the final name is approved by the Technical Review Committee.
2. **Three different names must be submitted for the road** (do not use the same name in all three blanks with different suffixes – lane, way, trail).
 - A. Proposed names should not exceed thirteen (13) letters.
 - B. Private Roads must have a designation of Lane, Way, or Trail.
 - C. Proposed names cannot duplicate by sound or spelling any other existing road name in the County and the towns.
 - D. A road name may be rejected by the Administrator if the same or a similar name is chosen for another new road during the process. Road names will be assigned in the order in which they are received.
 - E. Vanity names are not permitted (ex. John Smith) due to the high rate of sign theft and vandalism. Keep in mind, **if a road name sign is regularly stolen or vandalized, Emergency Personnel cannot find you!**
3. The Addressing Administrator reserves the right to accept or reject any proposed road name.

Procedure:

- Once the form is received & the submitted names reviewed for suitability the request will be added to the agenda of the Technical Review Committee (TRC) as outlined in §155.170. The Technical Review committee meets monthly & a preliminary plat showing the access easement must be submitted.
- Following the TRC meeting, the approved name will be given to the applicants to be placed on the final plat.
- Any appeal of a road name shall be heard by the Planning Board.
- Once the road name is approved, a road sign is ordered and residents are notified of their new addresses. The road must be in place for a sign to be installed.

PLEASE NOTE: This process may take 4 to 6 weeks to complete.



