



General Rental Guide

Updated: August 2023

In Consideration of the rental fees and of the covenants, promises and agreements set forth below, the County of Davie, Recreation and Parks (DCRP) upon approval may let and lease unto the renter, the facility/(ies), property, and/or equipment of the Davie County Community Park located at 151 Southwood Drive, Mocksville, North Carolina 27028 and/or Brock Recreation Center located at 644 North Main Street, Mocksville, North Carolina 27028 under the terms provided below:

Rental Process

- Any individual or group representative must be at least 21 years of age to reserve the use of a facility.
- Rentals must be reserved and paid in full at least 14 days prior to event. No changes can be made to rental agreement after 14 days prior to event.
- Renter shall pay DCRP a rental fee for the use of the facility/property, and/or equipment. A deposit amount of 30% (total rental cost including damage deposit) is due to reserve your rental date and time. This deposit amount is a non-refundable portion of the rental fee in case of cancellation.
- If your event is cancelled, an email or letter must be submitted to RecTeam@daviecountync.gov. If an event cancellation is made 14 days or more prior to rental date, renter is eligible to receive a refund minus 30% deposit. If an event cancellation is made 13 days or less prior to rental date, renter is not eligible for a refund.
- All rental activities must cease at 10:00 p.m.
- Additional rental information will be provided based on your rental type.
- DCRP staff has the right to refuse the facility rental agreement for any just cause.
- Renter must be present for the duration of the reserved rental time.

Rental + Splashpad Add-On (SEASONAL ONLY)

- Allows up to thirty-(30) guests from your room or shelter rental to have access to the splashpad without going through our online pre-registration process for an additional fee. A splashpad add-on is **ONLY** available during a designated public splashpad time-slot (View splashpad time slots here).
- Inquiries: Please connect with DCRP staff via email, in-person, or by phone. **NOTE:** An online rental does not guarantee the renter a splashpad add-on is available. Please be prepared for the following:
 - Renters will need to know how many people will be attending the party, and what date and public time slot are you inquiring about. The availability of Splashpad add-ons are limited per public time-slot.
- Splashpad Add-On Fee: Once an .inquiry request is approved, a \$50.00 fee will be added to your pre-existing reservation/rental balance. The total balance of your reservation/rental must be paid in full two (2) weeks prior to the reservation date.

- Any renter who has an approved “Splashpad Add-On” is only allowed up to thirty (30) guests in their party.
- A room or shelter rental must correlate or overlap with a pre-existing splashpad 2-hour time-slot.
 - **Example 1:** The room or shelter rental hours are 12:30 – 2:30 p.m. This correlates with our 12:30- 2:30 p.m. timeslot.
 - **Example 2:** The room or shelter rental hour are 12:00 – 4:00 p.m. This overlaps with our 12:30 – 2:30 p.m. timeslot.
- **Disclaimers:** Room or shelter renters with an approved Splashpad Add-On should be aware of the following:
 1. No Guarantee: Access to the splashpad is NOT GUARANTEED without an approved “Splashpad Add-on”. Once our splashpad reaches capacity limits (100) per time-slot, DCRP Staff will not allow any further entries, regardless of how many registered splashpad patrons may leave during a public timeslot.
 2. Splashpad Weather Policy: Per the State of North Carolina and DHHS mandates: If lightning or thunder are seen or heard, the Splashpad will shut down for a minimum of 30 minutes. This 30-minute clock resets with each occurrence of thunder or lightning.
 - a. NOTE: The splashpad is operational during RAIN-ONLY weather patterns. If inclement weather or operational issues interfere with one or more hours of your “Splashpad Add-On”, then 50% of the Splashpad Add-On fee will be refunded. Refunds are not issued if the splashpad is in operation for an hour or more of splashpad playtime.
 3. For other important information, see General Rental Policy.

Damage Deposit

- Renter accepts full financial responsibility for any damages to the facility, grounds, premises, or its equipment caused by the renter’s employees, assistants, audience or guests.
- The refundable damage deposit is applied toward repairing, replacing any damage to the facility, property, and/or equipment damaged/stolen by the renter or their guests. The refundable damage deposit will be forfeited if any facility/property is not left clean and in order following the use. Extensive clean up that is required by DCRP Staff including but not limited to: floor scrubbing and trash cleaning shall result in forfeiture of the refundable damage deposit and possible additional fees charged back to the renter. Any unused portion of the refundable damage deposit shall be refunded to the renter no later than 30 days after the date of use.
- If the renter exceeds reserved rental time frame identified in the rental agreement, you are not eligible for your damage deposit refund.
- DCRP shall not be held liable or responsible to the renter for any damages/lost items that may occur during the rental period.

Set Up (Tables/Chairs)

- Tables and chairs are provide upon request at no cost, if available. Any other tables, chairs or equipment brought in by the renter must be protected by carpet, padding or tennis felt for the protection of any indoor facility flooring.
- If renter has requested and paid for DCRP Staff to set-up tables and/or chairs, a detailed drawing of the set up must to be provide no later than 14 days prior to rental date.

- Affixing of any material to the walls, floors, ceilings, windows or light fixtures is prohibited with the exception of using scotch tape. Confetti, glitter and/or any similar decorations are prohibited.
- All decorations must be removed at the end of the event with no trace. All trash from event must be properly disposed of in the dumpster located outdoors on the park premises.

Compliance

- Renter shall use and occupy the facility, property and premises in a safe and careful manner and shall comply with all applicable county, municipal, state, and federal laws, and with all rules and regulations prescribed by the fire and police departments and other governmental authorities, which may be in full force and effect during the rental. In the event that the renter violates any rules or regulations, this facility rental contract will automatically terminate and the renter shall leave the facility and premises immediately.
- Weapons, Explosives, Smoking of any kind, Illegal drugs and alcoholic beverages are prohibited inside the facility and outside premises (including the parking lot).
- No open flames are allowed at park property. All candles must have globes covering the flame. Floating water candles are permitted.
- Renter must be confined to the reserved facility for the event activity and people attending. All other areas of said facility will be deemed off limits.
- For exclusive dog park rentals, renter and any of its representatives and/or guests must adhere to the Dog Park Rules and Regulations as part of the rental agreement.
- Renter or any of its representatives, associates, or subcontractors shall not drive or park a vehicle or trailer on the stadium track or in/on any grassed area of the park property without permission from DCRP.
- **UNDER NO CIRCUMSTANCE** shall any motorized vehicle drive onto or through any park grounds other designated parking areas. Gated or bollard access points may only be accessed by motorized vehicles only by expressed written permission from the Davie County Recreation and Parks administrative team (Recreation and Park's Director, Marketing and Special Events Coordinator, Athletic Program Director, or Customer Care Administrator). Any request to access gated or bollard areas must be made at least one (1) week in advance. Any request made inside one (1) week shall be denied. Furthermore, renter acknowledges and understands that if any motorized vehicle used by the renter or third party used by renter drives onto any park grounds other than designated parking areas without expressed written permission from Davie County Recreation and Parks administrative team, shall result in forfeiture of the renter's damage deposit.

Inclement Weather Policy

- Rental Cancellations due to inclement weather and unsafe conditions are eligible to receive a refund in the form of a credit to the customers ActiveNet account. This credit can be used for any program, event, rental, etc. provided by DCRP.
- The Renter must let the DCRP Team know at least 24 hours in advance if the rental is cancelled due to inclement weather.
- DCRP has the right to deny a refund in the form of a credit if they believe the rental cancellation is not directly due to inclement weather that can pose a health or safety concern for rental reservations.

I hereby understand and agree that I am submitting an online reservation form. I agree that all information provided in this online reservation is complete and accurate to the best of my knowledge. I agree to indemnify and hold the County of Davie and DCRP harmless for any claim(s) of injury or illness to person(s) or property (including travel to and from County premises), arising out of or in connection with the use of the facility by the renter. This agreement to hold the County without blame shall include reimbursement to the County for all reasonable costs arising out of the above stated claim(s). Furthermore, I acknowledge that Davie County Recreation and Parks and the County of Davie cannot hinder my/my guest from being exposed to any communicable disease, virus, or bacterial infection as a result of my/my guest participation in any such rental activity and Davie County cannot insure the facilities are free and clear of any such germs. Therefore, I hereby discharge and release Davie County, the Recreational Parks Department and any and all employees of the agents thereof of all claims of any kind or nature whatsoever arising out of the actions of the above said employees or agents or arising out of any illness my/my guest might contract as a result of his/her participation in any rental activities of the Davie County Recreation and Parks facilities to the extent allowed by law. I understand, acknowledge and consent that my photograph, likeness or image may be displayed for advertising purposes without further compensation or notice. I understand, acknowledge and agree to the refund policy and non-sufficient fund (NSF) policy established by Davie County Recreation and Parks. A copy of these policies may be obtained our administrative offices or online at www.daviecountync.gov/DCRP.