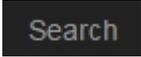


# GoMaps FAQ's

## Searching

1. How can I search? You can search the map by either using the binoculars icon on the left,  or the search button in the top toolbar. 
2. What are my search options? The binoculars let you search by owner name, address, street, parcel PIN or County Parcel number.

**Search By:**

- Owner Name
- Owner Name**
- Address
- Street
- Parcel PIN
- County Parcel Number

The search button in the toolbar lets you search by parcel, value, address and query builder.

**Parcel**   **Value**   **Address**   **Query Builder** ×

**Owner Name**

**NC PIN Number**

**County ID**

**Legal Description**

**Account Number**

**Plat Book**

**Plat Page**

**Deed Book and Page**

**Assessed Acreage** From:  To:

**Go**   **Clear**

- The whole address does not need to be entered to search. The street name should start to fill-in after entering the first few letters.

## Map Layers

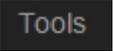
1. How do I turn on/off different map layers? The map layers button is located in the top toolbar. 

Commonly used map layers include North Carolina Aerials, Planimetrics (located under Facilities), School Zones, Voting Precincts and Zipcode Areas. The layer is currently on the map if there is a check in the checkbox.



- For aerial images, check the box and then the small slider can be moved left and right to change the transparency of the image.

## Map Tools

1. Where are map tools located? Map tools can be found by clicking on tools in the top toolbar. 
2. You can use the measurements option to calculate distance and area. Click on the dropdown box next to distance or area to set your calculation method.



Click the **Distance** button to activate the tool.



Click two or more input points on the map to calculate the distance between points.

When measuring distance, click on the distance button (beside the distance units) and select two or more input points on the map.

Distance Area

Click the **Distance** button to activate the tool.

Distance Miles ▼

Deactivate Clear

Click two or more input points on the map to calculate the distance between points.

When measuring area, click on the area button (beside the word “Acres”) and select three or more input points. “label map” adds your custom area and calculation to the map.

Distance Area

Area Acres ▼

Clear

Click three or more input points on the map to calculate the area of the polygon. Double click to complete polygon

3. The markup option can be used to enter points, lines or shapes. Fill type can be adjusted for better viewing.

Measurements Markup Text ×

Point Line Shapes

Select a shape then draw on map to add graphic

Double Click to complete multipoint.

Point Size 5  60

Fill Color #0D2DFF

Point Type

Circle ▼

Outline Color #FF0000

Line Thickness 0  10

4. The text option can be used to add text to the map. Enter your text and click on a point in the map. Text color, font and size can be adjusted.

Measurements Markup Text ×

Text:

Text Color: #000000

Text Style

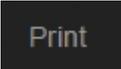
Verdana ▼

Normal ▼

12 ▼

Add Text To Map Deactivate Clear Text Graphics

## Printing

1. How can I print my map results? The print button is located in the top toolbar. 
2. You have the option to name your map, change the format, layout and layers that will print.

**Print / Export Map** ×

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**Title:**

**Format:**

**Layout:**

**Layers for Legend:**

Streets

Parcels

Watershed Structure

City Limit

## Parcel Information

1. How can I find parcel information? Make sure Parcels is selected in the drop-down box near the top of the page. Click the “Select by Point” button and select a parcel on the map.



Parcel information should show at the bottom of the screen.

2. How can I find parcel information on multiple parcels? Make sure Parcels is selected in the drop-down box near the top of the page. Click the “Select by Extent” button and use your mouse to draw a square to select multiple parcels.



Parcel information should show at the bottom of the screen.

## Map Results

Map results will be found at the bottom of the page.

“Zoom to All”  can be used to show all results on the map.

“Add To/Remove From Selection”  can be used to add or remove search results.

“Buffer All”  can be used to find parcels within a set number of feet from the search

Buffer ×

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**Buffer Distance:**  feet

Would you like to select features from a layer that intersects the new buffer?

▼

results.

“Export to Excel”  can be used to create a report on your search results.

“Create Mailing Labels”  can be used to create address labels for search results.

## Helpful Hints

“Clear All”  can be used to clear all map selections

“Geolocate”  can be used to map your location if you are using a mobile device.

“Street View”  can be added anywhere on the map to show the street view.