

**Budget Sheet #1**

**DAVIE COUNTY, NORTH CAROLINA**

F.Y. 2014 - 2015

Department Veterans Services

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Division \_\_\_\_\_

**DEPARTMENTAL ACTIVITIES & GOALS**

**Mission:**

This office ensures that the veterans of Davie County receives all the benefits that they are legally entitled to. In addition, this office provides Davie County military veterans and their dependents with information, counsel, and assistance with entitlement to benefits, and other matters relating to service in the armed forces of the United States.

**Goals:**

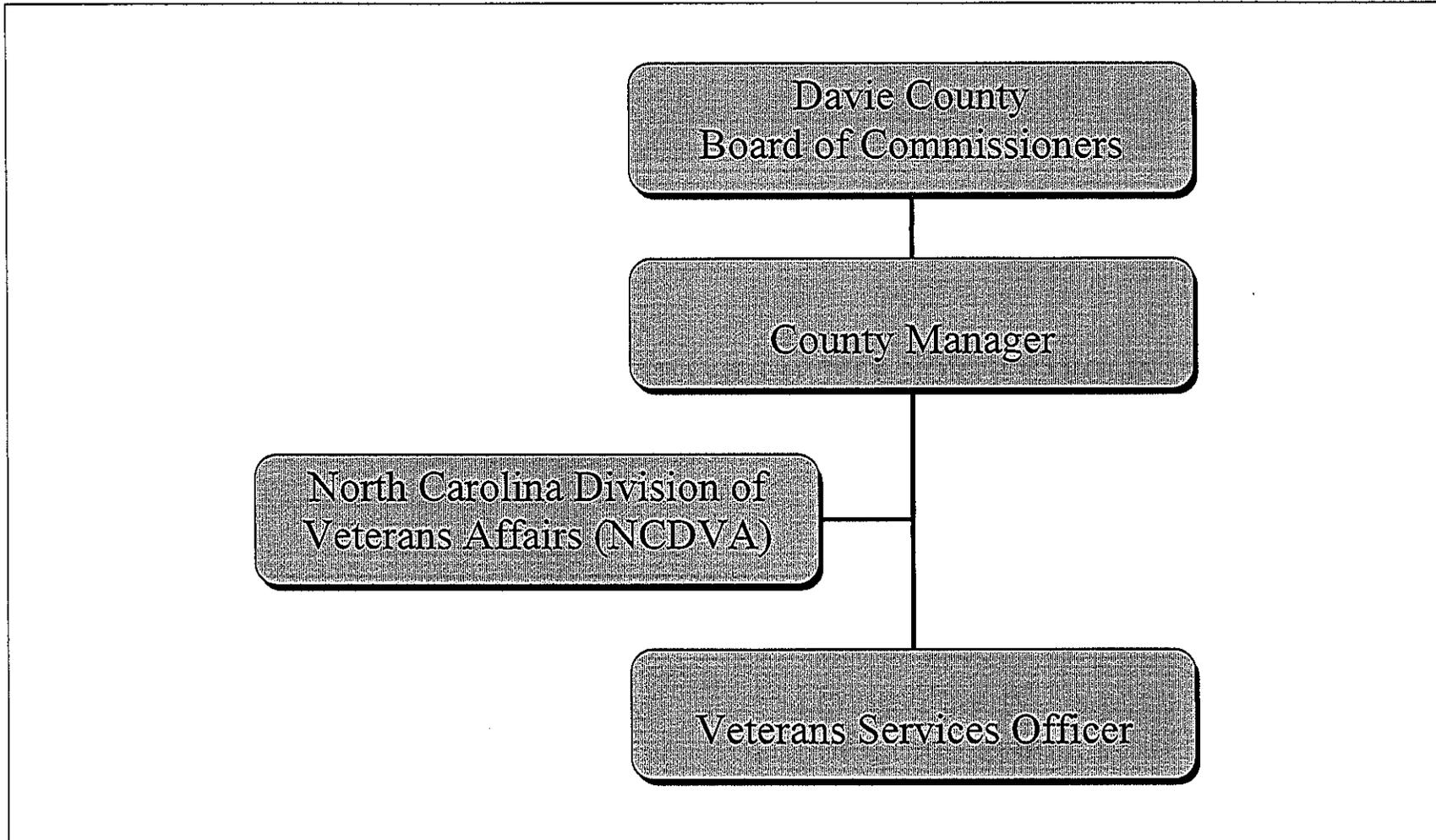
- Disability Compensation for veterans who are totally or partially disabled due to service related illnesses or injury
- Disability Pension for wartime veterans who are totally disabled to work due to non-service related illnesses or injury
- Medical Benefits for veterans
- Home Loan Guaranty for veterans and eligible dependents
- Scholarships for children of veterans
- Death Compensation, Pension and other related claims for dependents of veterans with wartime service or who died of a service related disability.
- Burial Benefits
  - State DMV Veterans Tag Application
  - Tax Exemption for Veterans
  - County Tax Exemption Application

**Activities:**

Actively participate in issues concerning veterans of Davie County through

- Participation in Employment Fair/Seminars
- Educating school-age children about the role of veterans
- Speaking engagements with veteran organizations
- Annual Training for County Veteran Service Officer
- North Carolina Division of Veterans Affairs Training.

### ORGANIZATIONAL STRUCTURE



Budget Sheet #3

DAVIE COUNTY, NORTH CAROLINA

F.Y. 2014 - 2015

Department Veteran Services

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Division \_\_\_\_\_

**REQUEST FOR NEW POSITION**

Title:	Number:	Full-Time: <input type="checkbox"/>	Annual Salary:
		Temporary: <input type="checkbox"/>	
Hiring Date:	1 <sup>st</sup> Year Cost:	2 <sup>nd</sup> Year Cost:	
Duties/Responsibilities of Positions: None Requested			
Justify Need for Position in Detail:			
Cost of New Equipment/Furniture for Position:			



**Budget Sheet #5**

**DAVIE COUNTY, NORTH CAROLINA**

F.Y. 2014 - 2015

Department Veterans Services

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Division \_\_\_\_\_

**CAPITAL OUTLAY DETAIL**

Name of Project or Equipment:
Description:
Justification:
Estimated Cost:
Estimated Annual Operation/Maintenance Cost:

**CONFERENCE & TRAINING DETAIL**

No. Attending	Purpose, Estimated Date & Location	Mode of Travel	Estimated Cost			
			Travel	Fees	Lodging	Total
1	North Carolina Association of County Veterans Service Officers Training Conference and Business Meeting.  Fall of 2014  Location to be determined	Private Car	250.00	0	\$325.00	\$575.00
1	North Carolina Division of Veterans Affairs State Conference.  Fall of 2014  Location to be determined	Private Car	250.00	0	\$325.00	\$575.00

Department

Veterans Services

**ACTIVITY JUSTIFICATION**

Activity:	Number of	# of Full-time	1	Annual Cost:
Veterans Service Officer	Employees	# of Part-Time	0	\$ 49,456
Mandated by NCGS #	165-6	County Cost:	\$ 48,004	Federal/State Cost: \$ 1,452

Each Employee, Job Title, Duties/Responsibilities of Positions in the Activity:

Name	Job Title	FT or PT	Salary % in this Activity
E. Meagan Williams	CVSO Veterans Service Officer	FT	100%

Veterans Service Officer FT 100%

The mission of the Davie County Veterans Service Office is to ensure that the approximately 3,700 Veterans of Davie County receive all the VA benefits they are legally entitled to.

Administers Service Officer responsibilities in compliance with all federal, state, and local laws and regulations

Determines preliminary eligibility for all programs administered by the County Veterans Service Office

Provides coordination, liason, guidance, and counseling to all Veterans

Coordinates services provided by federal, state and local governments

Plans, organizes, and directs the operational activities of the department

Supervises and assigns duties to the Veterans Service Office Staff

Maintains current knowledge of applicable laws and regulations

Provides assistance and information to Veterans and their families in filing for Veterans' benefits on federal, state, and local levels

Contacts other federal, state and local agencies as necessary to ensure accurate, appropriate and timely benefit applications

Makes necessary contacts and selects proper forms to establish a file for each individual Veteran

Reviews completed forms to ensure that appropriate information is provided and required signatures are present

Follows established procedures to process and submit applications in a timely manner

Request, obtain and process appeals

Maintains an on-going follow up on active files to ensure proper processing

Provides other assistance as appropriate

Justify Need for Each Position in Detail (use additional pages if necessary):

The CVSO, while employed by the County, is trained by and works under the supervision of a District Service Officer of the North Carolina Division of Veterans Affairs (NCDVA), pursuant to GS 165-6(8),(9)

The Department of Veterans Affairs (VA) total expenditures in Davie County for the Fiscal Year 2011 were \$12,528,000 as follows:

Compensation and Pension \$6,219,000

Education and Vocational Rehabilitation/Employment \$482,000

Insurance and Indemnities \$399,000

Medical Care \$5,429,000

The Department of Veterans Affairs (VA) total expenditures in Davie County for the Fiscal Year 2012 were \$14,610,000 as follows:

Compensation and Pension \$7,250,000

Insurance and Indemnities \$107,000

Education and Vocational Rehabilitation/Employment \$609,000

Medical Care \$6,751,000

The VA total expenditures for Fiscal Year 2013 will not be available until May 2014.

Total in-office and telephone Veterans contacts for 2011 were 2970, averaging 247 per month

Total in-office and telephone Veterans contacts for 2012 were 2360, averaging 197 per month

Total in-office and telephone Veterans contacts for 2013 were , averaging per month

Initial interview consists of a discussion of the Veteran's military service, determination of benefit (compensation, pension, healthcare) and determining required documentation

Assists the Veteran in obtaining military documents from service branch and National Personnel Record Center, St Lous, MO

Partner with other county departments to provide community outreach to Veterans such Senior Services, Domestic Violence Services, Social Services, Health Department and Sheriff's Office

Partner with Town of Mocksville to provide community outreach with the Police Department and Chamber of Commerce

Point of Contact for US flag regulation and display of flags for county, town and school system

Partner and assist in planning and organizing Memorial Day program with Graham Funeral Home to honor the Veterans of

Davie County that paid the ultimate sacrifice for their country

Plan and organize the Veterans Day, POW/MIA Day, and Welcome Home Vietnam Veterans Day programs to raise awareness of Veterans issues and honor our Veterans that are currently serving, have served, and are listed as missing in action/unaccounted for.



**COUNTY OF DAVIE  
BUDGET 2014-2015 FISCAL YEAR**

	<b>PRIOR YR ACT</b> JUNE 2013	<b>CURR ACTUAL</b> 2013-2014	<b>REVISED BUDGET</b> 2013-2014	<b>REQUESTED</b> 2014-2015	<b>MANAGER</b> 2014-2015	<b>BOARD</b> 2014-2015
<b>VETERAN'S SERVICES</b>						
45110 430050 VETERANS SERVICE FEE	(1,452.00)	-	(1,435.00)	(1,452.00)		
45110 480017 MISCELLANEOUS REVENUE	(409.00)	-	-	-		
<b>TOTAL VETERAN'S SERVICES</b>	<b>(1,861.00)</b>	<b>-</b>	<b>(1,435.00)</b>	<b>(1,452.00)</b>		

**COUNTY OF DAVIE  
BUDGET 2014-2015 FISCAL YEAR**

	<b>PRIOR YR ACT JUNE 2013</b>	<b>CURR ACTUAL 2013-2014</b>	<b>REVISED BUDGET 2013-2014</b>	<b>REQUESTED 2014-2015</b>	<b>MANAGER 2014-2015</b>	<b>BOARD 2014-2015</b>
<b>VETERAN'S SERVICES</b>						
55110 510010 SALARIES AND WAGES	32,554.75	13,306.25	32,595.00	34,716.00		
55110 510020 PART-TIME SALARIES	-	-	-	-		
55110 510040 LONGEVITY	260.00	290.00	290.00	50.00		
55110 520050 FICA	2,510.37	1,040.14	2,465.00	2,660.00		
55110 520060 GROUP HOSPITAL INSURANCE	-	-	8,170.00	8,400.00		
55110 520070 RETIREMENT	2,211.74	961.25	2,278.00	2,458.00		
55110 520080 WORKMENS COMPENSATION	109.59	-	111.00	111.00		
55110 520100 ECS UNEMPLOYMENT INSURANCE	-	-	-	-		
55110 520110 GROUP LIFE INSURANCE	40.80	17.00	-	20.00		
55110 520120 401K-EMPLOYER SUPPLEMENT	4,972.35	1,895.47	958.00	1,041.00		
55110 520130 YMCA MEMBERSHIP	-	-	-	-		
55110 520250 EMPLOYEE MEDICAL EXPENSE	-	-	-	-		
55110 520260 EMPLOYEE EDUCATION REIMBURSEME	-	-	-	-		
55110 530120 POSTAGE	18.20	36.80	50.00	75.00		
55110 530250 PRINTING & BINDING	-	-	-	-		
55110 530300 VEHICLE TIRES	-	-	-	-		
55110 530310 VEHICLE GAS & OIL	-	-	-	-		
55110 530320 OFFICE SUPPLIES	739.24	-	1,000.00	500.00		
55110 530330 DEPARTMENT SUPPLIES	-	-	-	-		
55110 540100 EDUCATION & TRAINING	561.28	281.90	650.00	650.00		
55110 540110 TELEPHONE	636.77	196.74	800.00	700.00		
55110 540130 UTILITIES	-	-	-	-		
55110 540140 TRAVEL	441.90	360.75	400.00	800.00		
55110 540210 BUILDING & EQUIPMENT RENTAL	-	-	-	-		
55110 540450 PURCHASED SERVICES	166.50	323.29	800.00	400.00		
55110 541540 COMPUTER SERVICES	-	-	-	-		
55110 541550 CONSULTANTS	-	-	-	-		
55110 560120 SPECIAL EVENTS	-	-	100.00	-		
55110 560260 ADVERTISING	-	-	-	100.00		
55110 560530 DUES & SUBSCRIPTIONS	467.51	-	400.00	600.00		
55110 560540 INSURANCE & BONDS	-	-	-	-		
55110 560570 MISCELLANEOUS	-	-	-	-		
55110 560600 BUILDING INSURANCE	-	-	-	-		
55110 580600 EQUIPMENT & FURNITURE	-	-	-	-		
55110 580620 COMPUTER HARDWARE	-	-	-	-		
<b>TOTAL VETERAN'S SERVICES</b>	<b>45,691.00</b>	<b>18,709.59</b>	<b>51,067.00</b>	<b>53,281.00</b>		

COUNTY OF DAVIE  
BUDGET 2014-2015 FISCAL YEAR

Org	Emp #	Last Name	First	Job Desc	Service Date	Yrs Srvc		Hourly	Annual	Request
						Jul 14 - Jun 15	Grade			
55110	<u>1071</u>	WILLIAMS	ERIKA	VETERAN SERVICE OFFICER			64		33,063.00	34,716.00
TOTAL FULL TIME									33,063.00	34,716.00
TOTAL PART TIME									-	-
TOTAL									33,063.00	34,716.00
LONGEVITY										50.00
FICA										2,660.00
HOSPITAL										8,400.00
RETIREMENT										2,458.00
401K										1,041.00
TOTAL AUTHORIZED POSITIONS 1 FULL TIME; PART-TIME AS NEEDED.										49,325.00