

## **DEPARTMENTAL ACTIVITIES & GOALS**

The mission of North Carolina Cooperative Extension is to partner with communities to deliver education and technology that enrich the lives, land and economy of North Carolina. Research-based information and non-formal educational opportunities, focused on local issues and needs, are provided through the Davie County Extension Center to help citizens improve the quality of their lives. North Carolina Cooperative Extension – Davie County Center is focusing its efforts on the following nine objectives and nine major goals that correspond to those objectives, which are implemented by county field faculty and supported by university-based specialists:

### **Objectives:**

1. Profitable and Sustainable Agriculture Systems
2. Local Food Systems
3. Safety and Security of our Food and Farm Systems
4. Leadership Development
5. Volunteerism
6. School to Career Success (youth and adults)
7. Urban and Consumer Agriculture
8. Healthy Eating, Physical Activity and Chronic Disease Risk Reduction

### **Goals Implemented within Objectives:**

1. North Carolina's plant, animal and food systems will become more profitable and sustainable.
2. Producers will increase sales of food locally to more agriculturally aware consumers through market development, producer and consumer education, and new farmer and infrastructure support.
3. Agricultural producers, workers, food handlers and consumers will adopt safer food and agricultural production, handling, and distribution practices that reduce workplace and home injuries/illnesses, enhance food security, and increase the quality and safety of food that North Carolinians prepare and consume.
4. Individuals and groups will acquire leadership and decision making capacities needed to guide and actively participate in local and state organizations.
5. Youth and adults will address community issues and/or challenges through volunteerism.
6. The current economy is powered by technology, fueled by information and driven by knowledge. Extension programs will provide opportunities for youth and adults to improve their level of education and increase their skills that enable them to be competitive in our global society and workforce.
7. Consumers and communities will enhance the value of plants, animals, and landscapes while conserving valuable natural resources and protecting the environment.
8. Youth and adult program participants will make healthy food choices, achieve the recommended amount of physical activity and reduce risk factors for chronic diseases.

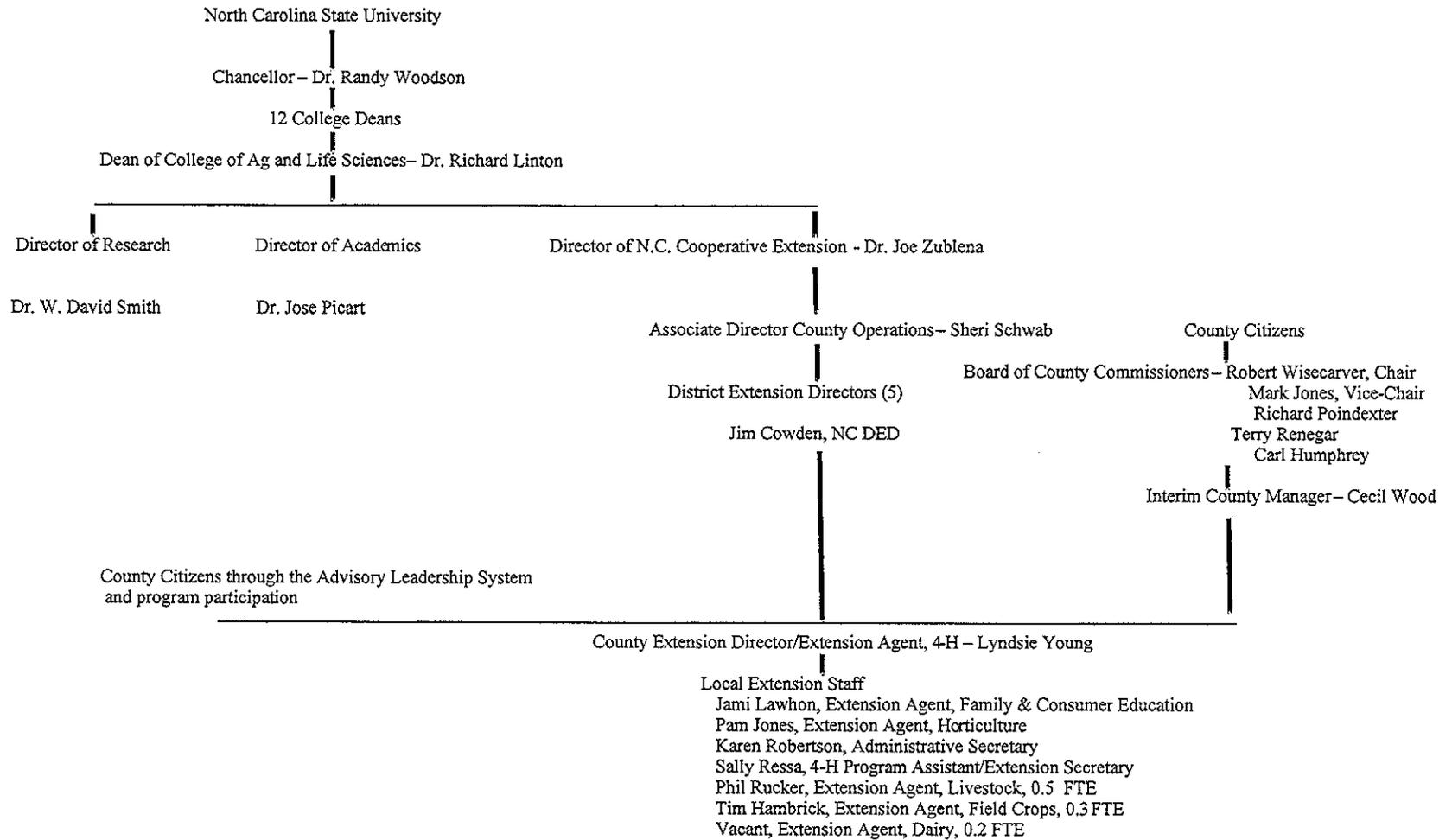
**\*\*Please see our current County Plan of Work at <https://davie.ces.ncsu.edu> and click on the About link at the top of the page**

**General Activities for The Davie County Extension Center include the following:**

1. Manage budgets (Davie County, N.C. State University, United Way, etc.) per policy to maximize efficiency.
2. Each Extension Agent, Para-Professional and the County Extension Director will annually complete an Extension Performance Appraisal Tool (EPAT) and annual Plan of Action (POA) and submit for approval by March 1 to the County Extension Director and District Extension Director respectively. The POA and EPAT will outline specific goals and objectives, plans for accomplishment of goals and objectives, expected results and/or impacts. Progress will be evaluated not less than every 6 months. Final evaluations will be completed prior to March 1 of the following year, and will be used to award merit salary increases if funds are made available. Secretaries, working with the County Extension Director, will complete an approved work plan by July 1 of each year outlining performance expectations, and methods of evaluation. Secretaries will have a mid-year evaluation of work plan progress by December 30, and a final evaluation by May 31 annually. The secretary work plan evaluations will be used as a basis for awarding merit salary increases, if funds are available. Davie County and N.C. Cooperative Extension at N.C. State University operate under the “lock-in, send-in” system for payroll and salary raises.
3. Conduct educational programs and provide educational information relating to: 1) Agriculture and Natural Resources, 2) Family and Consumer Sciences, 3) 4-H and Youth Development, 4) Community Resource Development, and 5) Locally relevant public issues that land grant university resources can be used to address in an educational manner.
4. Operate the N.C. Cooperative Extension – Davie County Center in a manner that meets, and hopefully exceeds, the expectations of county government, citizens, NC Cooperative Extension and NC State University. This includes such things as: phones being answered promptly and properly, requests for assistance being handled in a timely manner, making literature and information available, courteous customer service, quality educational program offerings, reporting accomplishments to stakeholders and office openings and closings as advertised so as to comply with county government holiday and work schedules.
5. Maintain an Advisory Leadership System that functions to: provide citizens input into determining program needs, prioritization of needs, delivery methods used, program evaluation, and support and marketing of Cooperative Extension programs and staff, provide assistance to staff in meeting public expectations and provide assistance in resource acquisition.

**ORGANIZATIONAL STRUCTURE**

NC Cooperative Extension – Davie County Center



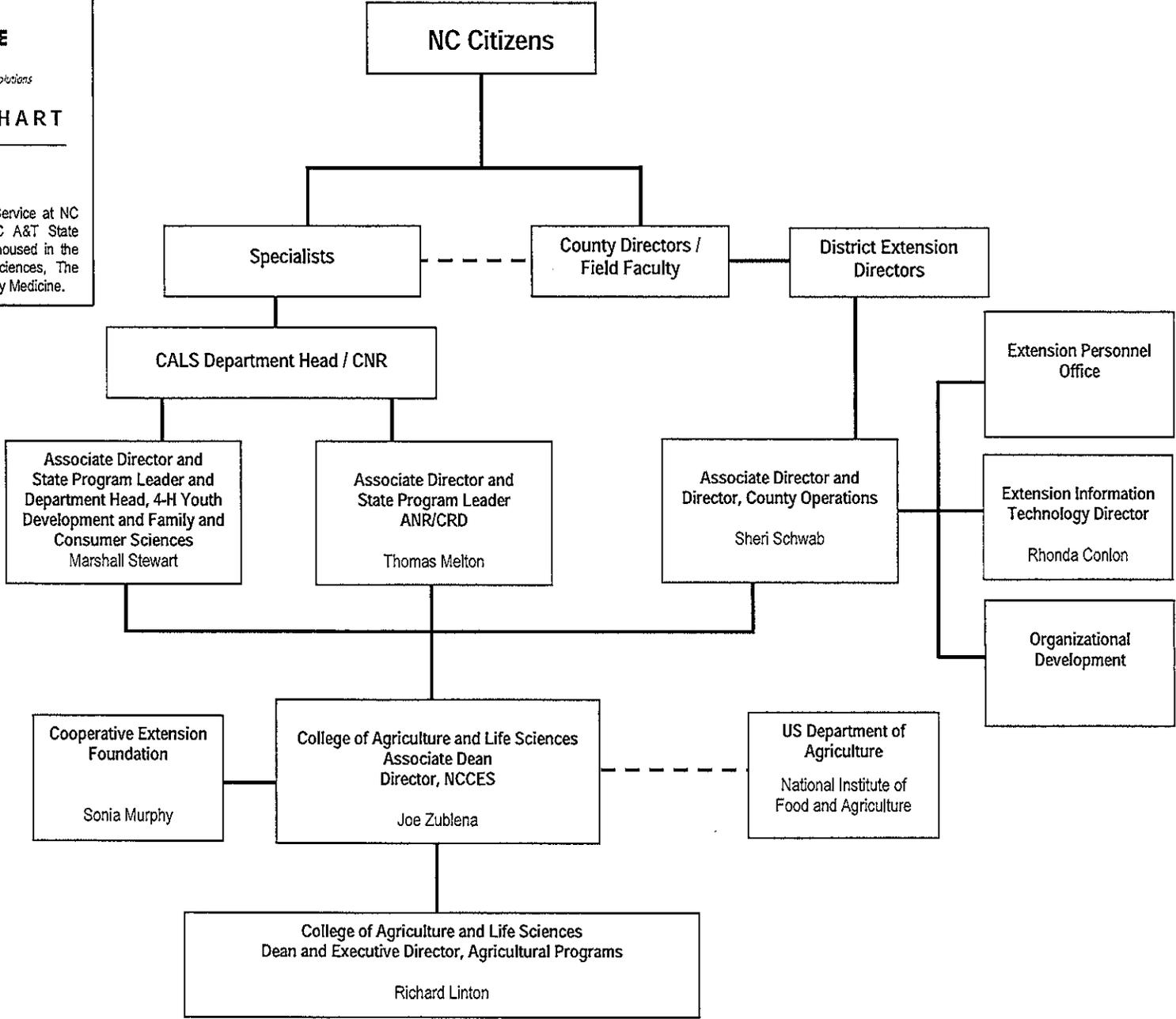
Also see attached NCCE Organization Chart (updated 03/13)

**NC STATE UNIVERSITY**  
 State University  
 A&T State University  
**NC COOPERATIVE EXTENSION**  
*Empowering People • Providing Solutions*

**ORGANIZATIONAL CHART**

[www.ces.ncsu.edu](http://www.ces.ncsu.edu)

Note: North Carolina Cooperative Extension Service at NC State University cooperates closely with NC A&T State University's Cooperative Extension Program, housed in the School of Agriculture and Environmental Sciences, The College of Design, and The College of Veterinary Medicine.

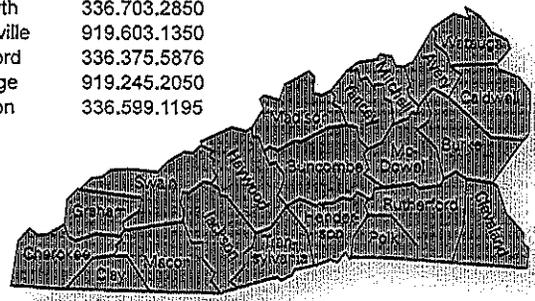


# North Carolina Cooperative Extension Service Districts



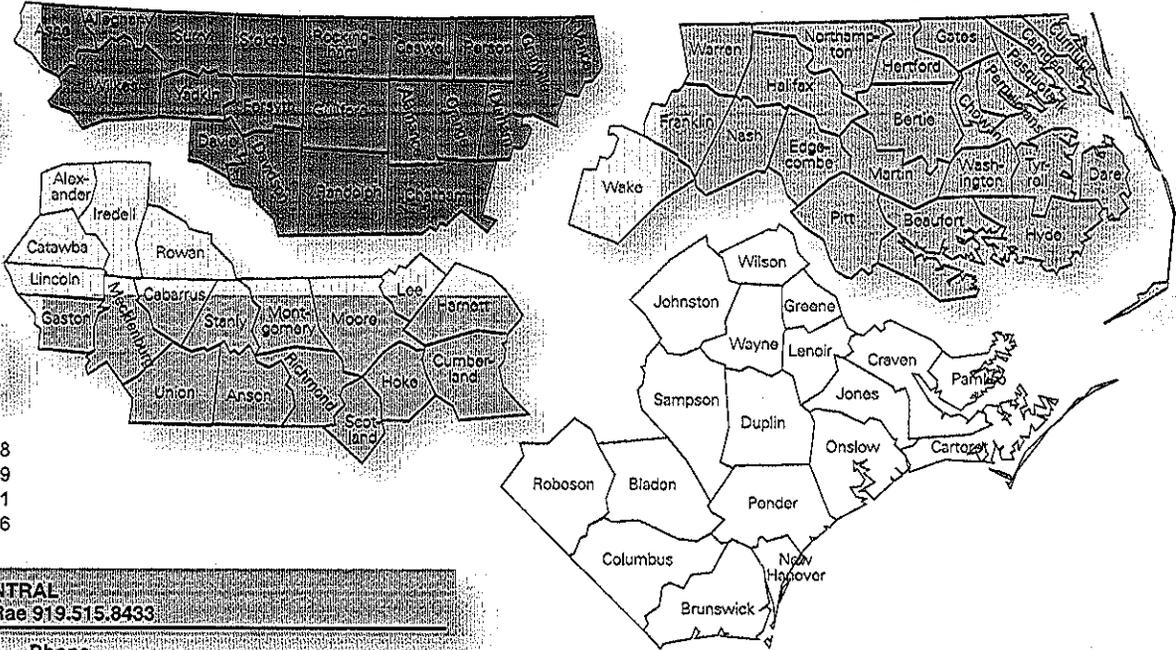
## NORTH CENTRAL Jim Cowden 828.687.0570

County	Phone	County	Phone
Alamance	336.570.6740	Randolph	336.318.6000
Alleghany	336.372.5597	Rockingham	336.342.8230
Ashe	336.846.5850	Stokes	336.593.8179
Caswell	336.694.4158	Surry	336.401.8025
Chatham	919.542.8202	Vance	252.438.8188
Davidson	336.242-2080	Wilkes	336.651.7331
Davie	336.753.6100	Yadkin	336.679.2061
Durham	919.560.0525		
Forsyth	336.703.2850		
Granville	919.603.1350		
Guilford	336.375.5876		
Orange	919.245.2050		
Person	336.599.1195		



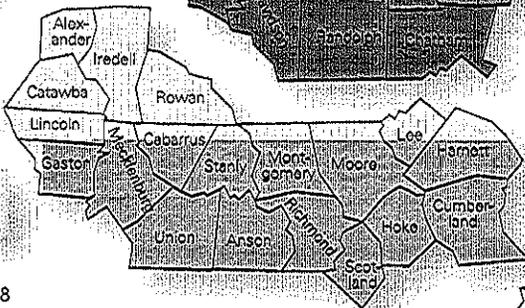
## NORTHEAST Travis Burke 919.515.8436

County	Phone	County	Phone	County	Phone
Beaufort	252.946.0111	Franklin	919.496.3344	Northampton	252.534.2831
Bertie	252.794.5317	Gates	252.357.1400	Pasquotank	252.338.3954
Camden	252.331.7630	Halifax	252.583.5161	Perquimans	252.426.5428
Chowan	252.482.6585	Hertford	252.358.7822	Pitt	252.902.1700
Currituck	252.232.2261	Hyde	252.926.4486	Tyrrell	252.796.1581
Dare	252.473.4290	Martin	252.789.4370	Wake	919.250.1100
Edgecombe	252.641.7815	Nash	252.459.9810	Warren	252.257.3640
				Washington	252.793.2163



## WEST Dan Smith 828.687.0570

County	Phone	County	Phone
Avery	828.733.8270	Swain	828.488.3848
Buncombe	828.255.5522	Transylvania	828.884.3109
Burke	828.439.4460	Watauga	828.264.3061
Caldwell	828.757.1290	Yancey	828.682.6186
Cherokee	828.837.2917		
Clay	828.389.6305		
Cleveland	704.482.4365		
Eastern Band,			
Cherokee Indians	828.554.6931		
Graham	828.479.7979		
Haywood	828.456.3575		
Henderson	828.697.4891		
Jackson	828.586.4009		
Macon	828.349.2046		
Madison	828.649.2411		
McDowell	828.652.7874		
Mitchell	828.688.4811		
Polk	828.894.8218		
Rutherford	828.287.6011		

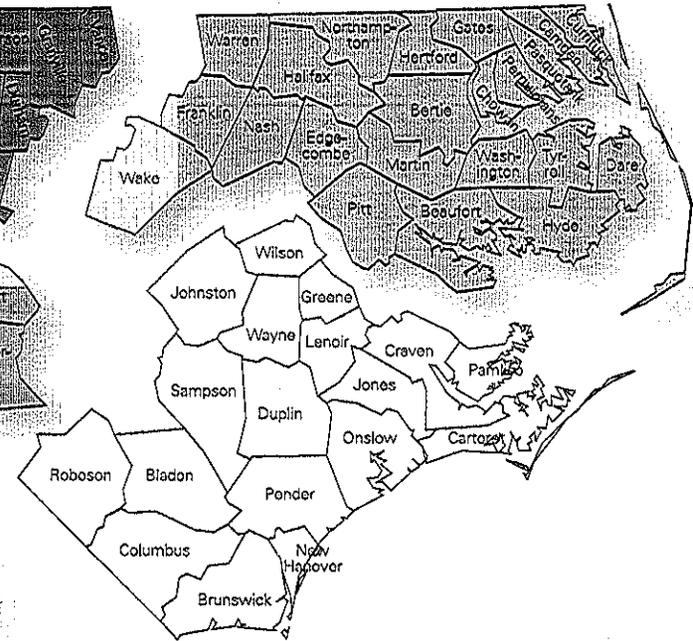


## SOUTH CENTRAL Clinton McRae 919.515.8433

County	Phone	County	Phone
Alexander	828.632.4451	Lincoln	704.736.8452
Anson	704.694.2915	Mecklenburg	704.336.2082
Cabarrus	704.920.3310	Montgomery	910.576.6011
Catawba	828.465.8240	Moore	910.947.3188
Cumberland	910.321.6860	Richmond	910.997.8255
Gaston	704.922.0301	Rowan	704.216.8970
Harnett	910.893.7530	Scotland	910.277.2422
Hoke	910.875.3461	Stanly	704.983.3987
Iredell	704.873.0507	Union	704.283.3801
Lee	919.775.5624		

## SOUTHEAST Greg Hoover 919.515.8437

County	Phone	County	Phone
Bladen	910.862.4591	Lenoir	252.527.2191
Brunswick	910.253.2610	New Hanover	910.798.7660
Carteret	252.222.6352	Onslow	910.455.5873
Columbus	910.640.6605	Pamlico	252.745.4121
Craven	252.633.1477	Pender	910.259.1235
Duplin	910.296.2143	Robeson	910.671.3276
Greene	252.747.5831	Sampson	910.592.7161
Johnston	919.989.5380	Wayne	919.731.1520
Jones	252.448.9621	Wilson	252.237.0111



## ACTIVITY JUSTIFICATION

<b>Activity: Cooperative Extension Service</b>	Number of Employees <b>5.8</b>	# of Full-time <u>  5.8  </u> # of Part-Time _____	Annual Cost:  <b>\$353,690</b>
<b>Mandated by</b>	County Cost: <b>\$108,595</b>	Other/State Cost: <b>\$245,095</b>	

### Each Employee, Job Title, Duties/Responsibilities of Positions in the Activity:

Lyndsie Young	County Extension Director (25%)
Lyndsie Young	Extension Agent, 4-H Youth Development (75%, salary percentage under 4-H)
Jami Lawhon	Extension Agent, Family & Consumer Education (80%) – 20% 4-H
Phil Rucker	Extension Agent, Livestock (90%) – 10% 4-H
Pam Jones	Extension Agent, Horticulture (70%) – 10% 4-H/20% VAD
Vacant	Extension Agent, Dairy (100%)
Tim Hambrick	Extension Agent, Field Crops (100%)
Karen Robertson	Administrative Extension Secretary (95%) – 5% VAD
Sally Ressa	Extension Program Assistant, 4-H (25%) – 75% 4-H

#### County Extension Director (25%)

Supervise and provide leadership to County Extension staff  
 Conduct annual performance appraisals on all staff  
 Manage County Extension Budgets (Extension, 4-H, VAD)  
 Market Extension within the community  
 Provide leadership for the County Advisory Leadership Council members

#### Extension Agent, Family & Consumer Education (80%)

Design, develop, implement and evaluate programming efforts within the following objectives as it relates to Family & Consumer Education:

- Healthy eating, physical activity and chronic disease risk reduction
- Safety and Security of our Food and Farm Systems
- Volunteer Readiness

#### Extension Agent, Horticulture (70%)

Design, develop, implement and evaluate programming efforts within the following objectives as it relates to home gardening, identification of plants, weeds and insects, vegetables & fruits, viticulture, pesticide certifications, soil conservation, wildlife habitats and other environmental issues:

- Safety and Security of our Food and Farm Systems
- Local Food Systems
- Urban and Consumer Agriculture
- Volunteer Readiness

#### Pesticide Coordinator

Manage Master Gardener Program  
 Manage Voluntary Agricultural District budget and meetings

Area Extension Agent, Livestock (90%) – position shared with Yadkin County

Design, develop, implement and evaluate programming efforts within the following objectives as it relates to livestock, forages, pond management and other agricultural practices:

- Profitable and Sustainable Agricultural Systems
- Safety and Security of our Food and Farm Systems

Extension Agent, Dairy (100%) – shared position

Design, develop, implement and evaluate programming efforts within the following objective as it relates to dairy cow/calf management, small grain silage, nutrient management, waste management systems, and other dairy management practices:

- Profitable and Sustainable Agriculture Systems

Extension Agent, Field Crops (100%) – shared position

Design, develop, implement and evaluate programming efforts within the following objectives as it relates to corn, tobacco, soybean, wheat and other field crops:

- Profitable and Sustainable Agriculture Systems

Extension Agent, 4-H Youth Development

Work with adult volunteers to design, develop, implement and evaluate programs within the following objectives that meet the needs and interests of youth ages 5-18 to engage them in positive life skills development activities using a variety of educational methods, such as organized 4-H clubs, school enrichment, summer programming, afterschool programming, summer camp, teen leadership programs and other special interest programs:

- School to Career (Youth and Adults)
- Volunteer Readiness
- Leadership Development

Recruits, trains and coordinates adult and teen volunteers.

Supervision of program staff, including part-time staff who are funded by United Way grant funds.

Manage program grant funds.

Oversee county 4-H budget.

Market and promote the 4-H program through news articles, newsletters and websites.

Extension Administrative Secretary (95%)

Maintain personnel records

Manage budgets for Extension, 4-H, VAD

Manage purchasing of office supplies and equipment and Extension Agent program supplies

Track and manage postage and mileage reimbursements/expenditures

Inventory furniture and all equipment

Maintain monthly travel reports for Extension Agents

General secretary duties for County Extension Director, Horticulture and Livestock Agents, such as copies, mailings, fliers, newsletters and reports

Record minutes for VAD meetings

Computer Coordinator - carry out all computer tasks connected to general office functions

Answer phones and serve walk-in customers as needed

Extension Program Assistant, 4-H (25%)

Communicate properly and effectively with customers and staff

Maintain file systems

Operate computer programs and maintain social media sites

General secretary duties for Field Crops, FCS and 4-H Agents, such as copies, letters, newsletters, fliers, direct mail pieces, displays and reports; keep minutes for staff conferences

Operate and maintain office equipment.

Orders supplies as needed by Extension Agents

Lead office receptionist, answering telephones and serving walk-in customers

Develop and implement 4-H youth programs in the areas of after-school and summer fun; assist with School Enrichment programming; assist with other special interest activities as needed related to the following objectives:

- School to Career (Youth and Adults)
- Volunteer Readiness
- Healthy Eating, Physical Activity and Chronic Disease Risk Reduction

**Justify Need for Each Position in Detail (use additional pages if necessary):**

The mission of North Carolina Cooperative Extension is to partner with communities to deliver education and technology that enrich the lives, land and economy of North Carolina. Research-based information and non-formal educational opportunities, focused on local issues and needs, are provided through the Davie County Extension Center to help citizens improve the quality of their lives. Extension professionals conduct educational programs and provide educational information relating to: 1) Agriculture and Natural Resources, 2) Family and Consumer Sciences, 3) 4-H and Youth Development, 4) Community Resource Development, and 5) Locally relevant public issues that land grant university resources can be used to address in an educational manner.

**County Extension Director (25%)**

It is the responsibility of the County Extension Director to conduct an annual performance appraisal with each Extension professional, as well as review and approve an annual Plan of Action (POA) for each professional. Performance appraisals must be completed by March 1st of each year and the POA must be completed and approved by January 31<sup>st</sup> of each year. In addition, progress will be evaluated not less than every six months. Secretaries, working with the County Extension Director, will complete an approved work plan by July 1st of each year outlining performance expectations, and methods of evaluation. Secretaries will have a mid-year evaluation of work plan progress by December 30th, and a final evaluation by May 31st annually.

All invoices to be paid, reimbursements and purchase orders must be submitted to the County Extension Director for approval.

County Extension Director is responsible for providing leadership to the Davie County Advisory Leadership Council and working with members to provide needed programs within the community.

**Extension Agent, Family & Consumer Education (80%)**

**Program Objectives, Purpose & Participation Numbers:**

**Objective: Healthy Eating, Physical Activity and Chronic Disease Risk Reduction.**

*50% of Agent's time was spent working under this objective in 2011; 60% of Agent's time was spent working under this objective in 2012; 70% of Agent's time was spent working under this objective in 2013.*

**Purpose of Programs/Activities:**

Diseases of the heart is the 2<sup>nd</sup> leading cause of death in Davie County and being overweight/obese is just one risk factor of these diseases. The cost of obesity in North Carolina in health care costs alone is over 2 billion dollars. There are many proposed reasons for the obesity epidemic, however unhealthy eating and physical inactivity are widely recognized as primary contributors to the problem. Those who make healthy food choices and are physically active are more likely to achieve and maintain a healthy weight as well as reduce chronic diseases. Ultimately, this will lead to reduction in health care costs, increased longevity, greater productivity and improved quality of life. The 4-H cooking programs are used to address the childhood obesity epidemic. Teaching children to cook healthy meals and teaching parents and children to eat together as a family will help with the epidemic we are facing. This will be the first generation not to outlive their parents.

Program/Activity Name	Participant Numbers Per Year		
	2011	2012	2013
Eat Smart, Move More, Weigh Less	38	8	43
Chef and the Child	10	12	8
Jr. Cooking, Summer 4-H Program, ages 9-12	8	7	10
Farm Animal Day: Nutrition Station, 1 <sup>st</sup> grade (2 <sup>nd</sup> grade 2013)	440	473	480

Successful Families Newsletter (3 mailings per year)	200	200	200
Jockey Health Fair	100+	200	*
What's on Your Plate (Jockey Inc., 2012; ECA Clubs, 2013)	*	37	6
6 Steps to a Healthier You: offered to Jockey & ECA Clubs; DSS in 2012	*	4	*
Right Size Your Portions: DSS 2012	*	3	*
Diabetes Cooking Classes	13	*	*
Girls on Track	6	*	*
Cooking for One or Two (Mock Place, 2012; ECA, 2013)	*	15	7
A New You! – Jockey Wellness Kick-off	23	*	*
Biggest Loser for County Employees	20	*	*
Kid's Café for Day Care Workers	*	14	*
Ellis Middle School – Discussion on Energy Drinks	*	96	*
4-H Fit Kids – After-school	*	30	*
Aisle by Aisle (Mock Place, 2013)	*	*	15
Physical Activity & Exercise (ECA Clubs, Mock Place-2013)	*	*	20

\*Program was not offered in years without participation numbers

**Objective: Family Financial Management Skills.**

20% of Agent's time was spent working under this objective in 2011; Agent did not spend time under this objective in 2012; 5% of Agent's time was spent working under this objective in 2013.

Purpose of Programs/Activities:

More and more families are struggling to make ends meet and many don't know the basics of money management. Money In/Money Out teaches individuals the basic skills of managing money by first distinguishing the difference in wants versus needs, how to keep a record of everything you spend, reducing debt, setting financial goals, saving and developing a spending plan. Davie County's current unemployment rate is 7.3%. Additionally, families are reaching out to local agencies for financial assistance and one requirement for some of the agencies is to take and complete the Money In/Money Out program.

Program/Activity Name	Participant Numbers Per Year		
	2011	2012	2013
Money In/Money Out – Jockey & Smart Start Parents in 2011; County Employees, 2013	24	*	10

\*Program was not offered in years with any participation numbers

**Objective: Volunteer Readiness**

30% of Agent's time was spent working under this objective in 2011 & 2012; 15% of Agent's time was spent working under this objective in 2013.

Purpose of Programs/Activities:

Youth and adult volunteers in Davie County contribute thousands of hours each year to strengthen communities and create strong foundations for the future. As these individuals engage in service, they are gaining new skills, generating new programs to serve their communities, building successful organizations, and fostering an ethic of service.

Program/Activity Name	Participation Numbers Per Year			Number of Meetings Per Year
	2011	2012	2013	
Extension and Community Association Clubs (ECA), 6 total clubs in 2012; 5 total clubs in 2013	57	40	36	monthly
ECA County Council (Club Presidents)	5-10	6-8	6-8	4

ECA Leader Trainings (involves 5 counties)	40-60	40-60	40-60	2
ECA Achievement Program	30	25	25	1
ECA Club program (1 per year for all clubs)	40	27	36	1 times 5 clubs
ECA State Meeting, 3 day event	*	1	3	1
Volunteer Appreciation Event	100	49	57	1
What is Cooperative Extension? – Sr. Services	*	25	*	1

\*Program was not offered in years without participation numbers

Community involvement to support county programs and volunteers:

- Member of FCS Agent's Association
- Latino Outreach Team
- Healthy Carolinians
- County Wellness Committee
- Healthy Carolinians Physical Activity and Nutrition Committee (PAN)
- Health Fair for County Employees and School System
- Davie County Schools Health Advisory Council

**Objective: Safety and Security of our Food and Farm Systems.**

*10 % of Agent's time was spent working under this objective.*

Purpose of Programs/Activities:

To improve the safety and health of individual's working and living environments. To address increasing interest in home food preservation, specifically canning.

Program/Activity Name	Participant Numbers Per Year		
	2011	2012	2013
Don't let the Bed Bugs Bite!, Senior Services, Smith Grove Ruritan, ECA Clubs	89	*	*
Farm to Table: Summer 4-H Program	12	12	12
Conservation Field Day with Soil and Water Dept., 4 <sup>th</sup> grade students	515	260	520
Household Pests: ECA training	*	33	*
Clutter Control: ECA Leader Training	10	*	*
Ellis Middle School: Household Pests	*	96	*
Alleghany County Safety Day Presenter	*	*	127

\*Program was not offered in years without participation numbers

Additional services provided:

- Testing canner lids
- Food Safety discussions
- Discussions of canning and freezing of foods with various clients
- Identification of insects within the home

**Total face to face and non-face to face contacts via emails, phone calls, mailings and walk-in clients:**

**2011 – 4,671**

**2012 – 3,105**

**2013 – 2,406**

## Extension Agent, Horticulture (70%)

### Program Objectives, Purpose & Participation Numbers:

#### **Objective: Safety and Security of our Food and Farm Systems.**

*15% of Agent's time is spent working under this objective in 2012; 10% of Agent's time was spent working under this objective in 2013.*

#### Purpose of Programs/Activities:

Training and educational programs for farmers, agricultural workers, food handlers, and consumers will provide research-based programming, materials, information, and expertise to compel these individuals to implement practices relating to the overall safety and security for the food supply and farming systems.

#### **Objective: Local Food Systems.**

*10% of Agent's time is spent working under this objective in 2012; 25% of Agent's time was spent working under this objective in 2013.*

#### Purpose of Programs/Activities:

Farmers will increase their capacity to supply product for local food sales through market planning efforts, producer and consumer education, beginning farmer training programs and local market infrastructure development. The fastest growing area of consumer demand in agriculture continues to be organic. Farmers' markets continue to expand, as do multiple efforts in local sustainable agriculture. Nationally, "Buy Local, Buy Fresh" movements have emerged in the face of concerns about the risks involved in long distance transportation of industrialized food production. Increasingly, public officials and business leaders see promotion of local farm products as good public policy and local economic development. Additionally, individuals will learn to supplement their current diet by growing their own fruits and vegetables as individuals or as community groups.

Program/Activity Name	Participant Numbers Per Year		
	2011	2012	2013
Muscadine Vineyard Establishment and Pruning Demonstration	38	*	*
Landscape and Turf Professionals Training	62	59	*
Commercial Pesticide Update	54	49	**
Private Pesticide "V" Training***	20	20	**
Fresh Market Muscadine Production and Pruning Demonstration	*	56	*
Voluntary Agricultural District Board Meetings	9	9	6
Voluntary Agricultural District Program Participants	43	43	45
Landscape & Turf Advisory Committee Meetings	19	7	*
Vinifera Production and Pruning Demonstration	*	*	30

\*Program was not offered in years without participation numbers

\*\*Program offered through Field Crops Agent

\*\*\*NC Cooperative Extension is mandated by law to offer this training

#### Additional services provided:

- Advise farmers on pesticide label interpretation, federal disaster estimates and environmental regulations, as mandated
- Provide research-based information to help farmers prepare for and deal with issues, such as herbicide carryover in composts and manures, as they arise, and provide information for upcoming funding and educational opportunities
- Provide information about and access to programs that increase awareness of, access to, or consumption of locally produced foods

- Identify plants, weeds, insects, and diseases for County nurseries, landscapers, farmers, and homeowners so that the plant or problem can be properly managed without wasted money and time and in a manner that is most environmentally sound
- Provide all clientele groups trouble shooting and problem solving assistance to help them solve problems in a cost effective and environmentally responsible manner utilizing research-based information

**Objective: Urban and Consumer Agriculture.**

*40% of Agent's time is spent working under this objective.*

Purpose of Programs/Activities:

The natural resources in North Carolina are an important asset that benefits all citizens, but many citizens are unaware of the consequences of actions and practices they implement. The continued population growth of North Carolina and Davie County is putting pressure on natural resources in terms of quantity and quality. To have a healthy and productive natural environment, professionals and citizens must be knowledgeable of environmental issues and conservation and management opportunities.

Urban water run-off accounts for the majority of water pollution that does not come from a specific industrial source. Selection of well-adapted plants, effective pest management, and appropriate care and feeding of plants will greatly reduce dependence on fertilizers and pesticides. Rainwater that is not absorbed by the soil becomes erosive storm water runoff, which transports pollutants such as fertilizer, pesticides, sediment, motor oil, litter, and animal waste to local streams and rivers. Landscape designs that include rain gardens and other runoff catchment facilities can intercept these pollutants and protect water resources in residential areas. Wild habitat areas are rapidly being converted into housing and commercial properties, displacing native plants and animals. Choosing native or adapted plants for landscapes that provide food and shelter creates a haven for butterflies, birds, lizards, and other animals. Edible landscaping can increase the amount and expand the variety of fresh fruits and vegetables consumed.

Program/Activity Name	Participant Numbers Per Year		
	2011	2012	2013
Container Gardening/Container Vegetable Gardening	21/12	*	*
Organic: Gardening Nature's Way	17	*	*
Compost: Nature's Fertilizer	33	10	*
Spring Garden Series: Pruning, Vegetable Gardening, Cut Flower Gardening & Arranging	*	44	30
Shade Gardening	10	*	35
Home Vegetable Gardening/For kids	*	29/15	23/10
Spring Garden Clean Up	*	14	12
Poisonous Plants	*	6	23
Tropical Agriculture	*	27	*
Garden Bouquets	*	23	*
Plant Growth and Development	*	27	41
Caring for Houseplants	*	*	8
Pruning Trees, Shrubs & Fruiting Plants	*	27	*
Recycling & Waste Disposal	11	*	23
Nature Explorers, grades 6 and up	*	8	*
Junior Master Gardner Day Camp, ages 8 – 11	20	24	24
Conservation Field Day with Soil and Water Dept., 4 <sup>th</sup> grade	515	240	240
Mini Junior Master Gardner Camp, 2 days for ages 6 – 8	11	10	10
Fall Garden Series: Fall Vegetables	*	*	11

\*Program was not offered in years without participation numbers

Community involvement to support county programs:

- Center Fair
- Conservation Day
- County E-Waste Recycling Committee
- County Pesticide Collection

Additional services provided:

- Teach citizens how to produce some of their own food in a way that fits naturally and comfortably into daily life and our local environment, that expands local food availability beyond the traditional summer growing season, and that is enjoyable, healthful, cost efficient, environmentally stable and reduces organic waste
- Teach citizens how to select plants adapted to our county's environment and develop outdoor spaces that fulfill a wider range of residents' needs and require fewer inputs, and how to manage those spaces to increase the value returned for each dollar spent while reducing unnecessary or improper pesticide use
- Teach homeowners how to employ integrated pest management (IPM) techniques to manage pests in the home or landscape, relying more on cultural and mechanical strategies and less on chemical controls
- Teach citizens how to improve wildlife habitats or how to solve wildlife damage problems
- Teach commercial landscapers, farmers, and private citizens how to take a soil sample, provide detailed instructions and materials for soil sampling, and teach and assist clients to interpret soil test results, including fertilizer and lime recommendations, to enhance plant health and growth and reduce the economic waste and negative environmental impacts of improper fertilization
- Teach citizens how to responsibly manage waste, including recycling options, hazardous household waste disposal options, and greenwaste management
- Offer biennial Pesticide Collection events to prevent harmful pesticides from contaminating the environment through improper disposal

**Objective: Volunteer Readiness.**

*20% of Agent's time was spent under this objective in 2012; 25% of Agent's time was spent under this objective in 2013.*

Purpose of Programs/Activities:

Youth and adult volunteers in Davie County contribute thousands of hours each year to strengthen communities and create strong foundations for the future. As these individuals engage in service, they are gaining new skills, generating new programs to serve their communities, building successful organizations, and fostering an ethic of service.

Program/Activity Name	Participation Numbers Per Year			Number of Meetings Per Year
	2011	2012	2013	
Master Gardener Volunteer Training	7	10	8	14
Master Gardener Arboretum Tour	12	*	*	-
Introduction to Honeybees	*	25	*	-
Master Gardener Local Nursery Tour	18	*	11	-
Plant, Pest and Pathogen Clinics	4	*	*	1
Master Gardener EMGV Intranet Training	*	18	*	-
Master Gardener Study Tours	*	16	11	1
Master Gardener Volunteer Advisory Board	-	-	-	7
Master Volunteer Gardener Organization	-	-	-	6

\*Program was not offered in years without participation numbers

Community involvement to support county programs and volunteers:

- Master Gardener Spring Plant Sale
- United Way Day of Caring Projects
- Center Fair Booth
- Farmington Senior Center
- Volunteer Appreciation Event
- Report to the People
- NC Agricultural Agent's Association
- Community Gardens

Additional services provided:

- Train and manage a staff of approximately 50 Master Gardener Volunteers that devote more than 2000 volunteer hours per year to answering lawn and garden questions, delivering educational programs, staffing public outreach events, and performing community beautification projects to benefit the citizens of and visitors to Davie County.

**Total face to face and non-face to face contacts via emails, phone calls, mailings and walk-in clients:**

2011 – 7,481

2012 – 9,105 (this is through October 2012)

2013 – 2,536 (May 1 – December 31)

**Area Extension Agent, Livestock (90%)**

**Program Objectives, Purpose & Participation Numbers:**

**Objective: Profitable and Sustainable Agriculture Systems.**

*65% of Agent's time is spent working under this objective.*

Purpose of Programs/Activities:

Educational and training programs for producers of agricultural, horticultural, and of forest products and services will enhance their ability to achieve financial and lifestyle goals and to enhance economic development locally, regionally and statewide. There is continual technological change and the relative profitability of individual farm enterprises changes over time; therefore, farmers must respond by modifying their farming operations.

Program/Activity Name	Participation Numbers Per Year			Number of Meetings Per Year
	2011	2012	2013	
Area Beef Conference	-	95	90	1
McMahan Farms Bull Sale	50	*	*	-
Yadkin/Davie Livestock Association	16	12	10	4
Davie Cattlemen Board of Directors	6	8	8	2
Joint Cattlemen Meetings (Davie and Yadkin)	50	50	54	2
Davie Cattlemen Meetings***	52	52	50	3
Basic Forage/Pond Management	25/20	*	*	-
Farm Animal Day – Agricultural Stations, 2 <sup>nd</sup> grade	*	*	480	-
Farm Animal Day – Agricultural Stations, 1 <sup>st</sup> grade	440	480	*	-
NC Junior Beef Round-up (Yadkin & Davie youth)	*	*	12	-
Yadkin/Davie Livestock Show, 4-H Youth	30	35	32	-
Dixie Classic Fair Livestock Shows (Yadkin/Davie)	5	5	15	-
NC State Fair Livestock Shows (Yadkin/Davie)	3	1	15	-
Equine Management Programs – Barn Safety	60	*	*	-

Cattle Management Programs: Grading/Marketing Handling & Pink Eye Fly Control in Beef Cattle (Davidson County)	52	145 75 75	170 * *	Regional
Rotational Grazing Demonstration	25	22	*	-
Fantastic Farm Animals: 4-H Summer fun	*	9	*	-
Livestock Judging and Skillathon Practices/Contest	7	6	*	6
Area Tobacco Meeting – Program Presenter	35	**	29	1
Area Soybean Meeting	75	**	*	1
Farm to Table: Summer 4-H Program	*	*	28	-
Horse Referendum	38	*	*	-
Corn Referendum	10	*	**	-
NRCS Weed Identification	40	*	*	-
Backyard Poultry Workshop	47	*	*	-
Vermicomposting Workshop	*	29	*	-
Controlling Weeds & Establishing Forages in Pastures/Hayland***	*	*	37	-
Successfully Producing Meat for Local Markets	*	*	45	Regional
Getting the most from your forages	*	*	8	-
Yadkin Valley Ag Forum***	*	*	65	Regional
Alleghany Farm Animal Day Presenter	*	*	130	-
Alleghany Safety Day Presenter	*	*	127	-
Wilkes Ag Awareness Day Presenter	*	*	380	-

\*Program was not offered in years without participation numbers

\*\*Program offered through Field Crops Agent

\*\*\*Program/Meeting offered attendees either X or V pesticide credit hours

Community involvement to support county programs and volunteers:

- NC Agricultural Agent's Association
- Report to the People
- Volunteer Appreciation Event

Additional services provided:

- Discussions with clients concerning pond, forage, pasture, nutrition management issues
- Weed/Plant/Feed identification
- Farm operation management
- Farm tax issues

**Objective: Safety and Security of our Food and Farm Systems.**

*35% of Agent's time is spent working under this objective.*

Purpose of Programs/Activities:

Training and educational programs for farmers, agricultural workers, food handlers, and consumers will provide research-based programming, materials, information, and expertise to compel these individuals to implement practices relating to the overall safety and security for the food supply and farming systems.

Program/Activity Name	Participant Numbers Per Year		
	2011	2012	2013
NCDA Pesticide Disposal (Yadkin/Davie)	21	13	16
Animal Waste Operator Training (6 county)	*	80	*
Pesticide Applicators receiving credits (Davie/Yadkin)	17	136	170

\*Program was not offered in years without participation numbers

The following programs overlap with the Profitable and Sustainable Agriculture Systems objective:

- Cattlemen Meetings/Educational Programs
- Voluntary Agricultural District Programs
- Equine Management Programs
- Cattle Management Programs
- Dairy Producer Meetings
- Beef Appreciation Events/Conferences

**Total face to face and non-face to face contacts via emails, phone calls, mailings and walk-in clients:**

**2011 – 6,852**

**2012 – 7,280**

**2013 – 7,444**

## **Area Extension Agent, Dairy (100%)**

### **Program Objectives, Purpose & Participation Numbers:**

**Objective: Profitable and Sustainable Agriculture Systems.**

*95% of Agent's time is spent working under this objective.*

### **Purpose of Programs/Activities:**

Educational and training programs for producers of agricultural, horticultural, and of forest products and services will enhance their ability to achieve financial and lifestyle goals and to enhance economic development locally, regionally and statewide. There is continual technological change and the relative profitability of individual farm enterprises changes over time; therefore, farmers must respond by modifying their farming operations.

### **Programs/Activities Implemented to serve the county:**

- Nutrient management
- Calf management
- Small grain silage and forage
- Test plots for corn silage and cover crops
- Marketing series
- Writing nutrient plans
- NC Dairy Conference
- Dairy appreciation events
- Farm Animal Day
- Dairy judging, quiz bowl and skillathon
- Jr. Management contests
- Dairy shows
- Dairy youth retreats
- Grazing tour/Pasture walk

### **Dairy Farm Data:**

7 dairies in the county, all of which utilize Extension services for information concerning waste management, calf management, foot health, forage systems and options, grazing/pasture issues, heifer management, corn silage production, soil quality, cover cropping and nutrient management.

**\*\*The majority of the Dairy Agent's activities are one on one discussion with farmers; therefore it is difficult to develop a chart of programs for this particular area.**

**Total face to face and non-face to face contacts via emails, phone calls, mailings and walk-in clients:  
(Numbers reflect Davie County only, as this agent serves 5 counties)**

2011 – 632

2012 – no Agent on staff

2013 – no Agent on staff

## Area Extension Agent, Field Crops (100%)

### Program Objectives, Purpose & Participation Numbers:

**Objective: Profitable and Sustainable Agriculture Systems.**

*100% of Agent's time is spent working under this objective.*

### Purpose of Programs/Activities:

Educational and training programs for producers of agricultural, horticultural, and of forest products and services will enhance their ability to achieve financial and lifestyle goals and to enhance economic development locally, regionally and statewide. There is continual technological change and the relative profitability of individual farm enterprises changes over time; therefore, farmers must respond by modifying their farming operations.

Program/Activity Name	Participant Numbers Per Year		
	2011	2012	2013
GPS/GIS Technology Today: Summer 4-H Program	8	10	4**
Pesticide Applicator Training/Updates -- Regional	**	**	107
Corn Variety Test Plot/Field Day***	45	40**	16
Soybean Test Plot/Field Day	63	*	1
Area Tobacco/Grain Producer Meetings***	**	31	90
Davie County Cooperative Extension – High School Presentation	140	60	*
Good Agricultural Practices for Tobacco Producers (GAP) – Growers and Commercial	*	253**	120
Fumigation Training***	*	*	49
Wheat Field Day***	*	*	28
Fuel Storage Meeting	*	*	7
Palmer Pigweed Field Day***	*	*	33
Soybean Insect Scouting***	*	*	7

\*Program was not offered in years without participation numbers

\*\*Programs offered through other Extension Agents: 4-H, FCS, Livestock or Horticulture

\*\*\*Program/Meeting offered attendees either X or V pesticide credit hours/NC Cooperative Extension is mandated by law to offer these trainings

### Community involvement to support county programs and volunteers:

- NC Agricultural Agent's Association
- Report to the People
- Volunteer Appreciation Event

### Additional services provided:

- Weed/Plant identification
- Field scouting: soybean, tobacco, wheat, corn
- Manage corn, soybean and wheat contest entries

**Total face to face and non-face to face contacts via emails, phone calls, mailings and walk-in clients:**

**\*\*2013 numbers are Davie only, our current Agent serves Forsyth, Stokes and Davie**

**2011 – 348 (numbers from beginning of year are within Livestock and Horticulture areas)**

**2012 – 639 (numbers are January through August, additional contacts are within Livestock/Horticulture areas)**  
**2013 – 549 (February 1 to December 31)**

## **Extension Agent, 4-H Youth Development**

**\*\*See 4-H Justification Budget Sheet #3A**

## **Extension Administrative Secretary (95%)**

**Administrative Secretarial Duties:** Personnel Records; Budgets - County, Postage, Mileage; Inventory - furniture, equipment, monthly reports, purchasing, etc.  
*50% of Secretary's time is spent working in this area.*

**General Secretarial Duties:** (records, newsletters, filing, etc.), Computer coordinator; carry out all computer tasks connected to general office functions. Office communications and public contact. Update and maintain appearance of work area, computer room, AV room, literature racks. Works directly with Agricultural Livestock and Horticulture Agents.  
*35% of Secretary's time is spent working in this area.*

**Safety Chair of the County Safety Committee** - representative for Cooperative Extension office.  
*10% of Secretary's time is spent working in this area.*

**Voluntary Agricultural District:** Notarize VAD forms, Manage VAD Budget. This area is included under the VAD Justification Budget Sheet #3A.  
*5% of Secretary's time is spent working in this area.*

## **Extension Program Assistant, 4-H (25%)**

**General Administrative Duties:** records, reports, newsletters, correspondence, filings, designated computer contact for the office, order supplies, machine maintenance, mail, collector reports, other duties as needed. Handle computer issues with university system through help desk. Answer phones, direct contact with walk in customers, maintain and update websites and social media programs. Works directly with 4-H, FCS and Field Crops Agents.  
*25% of Secretary's time is spent working in this area for FCS and Field Crops Agents.*

**4-H Program Assistant:** see 4-H Justification Budget Sheet #3A.

**NORTH CAROLINA COOPERATIVE EXTENSION  
DAVIE COUNTY CENTER  
2014-2015 BUDGET EXPLANATIONS REVENUE**

Department Income Code For Cooperative Extension is 44210

<u>Account Number</u>	<u>Type Revenue</u>	<u>Explanatory Remarks</u>
440037	Sale of Pamphlets or Literature	This is revenue from Extension Literature sales. Most literature is offered at no charge to customers. Sales are very infrequent and inventories are minimal.
440039	Client Registration Fees	Registration fees can only be charged for the anticipated costs of a given program. Expense code 531390, Client Registration Fees, is handled as offsetting line item to Revenue line 440039 and therefore the two line items should be the same.
480020	NCSU Travel Reimbursement	Travel reimbursement to County from NCSU primarily involving the county and 4-H purchased mini-van in 2008.
480040	Rent Miscellaneous Equipment	Postage machine rent (\$475) and bulk mail permit (\$200) and postage supply reimbursement (\$325) from NC State University.
480041	Gifts Cooperative Extension	Miscellaneous minor grants, gifts and donations. For example, most years the NC Corn Growers Association and Farm Bureau provides funds for county programming. Offset with account 560581

**NORTH CAROLINA COOPERATIVE EXTENSION  
DAVIE COUNTY CENTER  
2014-2015 BUDGET EXPLANATIONS EXPENSES**

Department Expense Code for Cooperative Extension is 54210

<u>Account</u>	<u>Type Expense</u>	<u>Explanatory Remarks</u>
510530	Administrative Costs	Budget request to cover county portion of salaries, health insurance, retirement. FICA, Medicare and Longevity for Extension employees.
520080	Workmen's Compensation	The county is responsible for Workmen's Compensation on the two Cooperative Extension SPA positions. Agent/EPA positions are covered by state workers compensation.
530120	Postage	Extension is allocated funds from NCSU which cover most mailing costs. County postage dollars are used for: State Courier Service (for sending plant and insect specimens, various samples for testing, packages, etc.) and for other miscellaneous mailings and mailing costs not allowed by NCSU and NCCE guidelines.
530310	Vehicle Gas & Oil	Fuel for county 15 passenger van and Extension mini-van or other county vehicles that might be utilized to conduct Extension business.
530320	Office Supplies	Self Explanatory
530380	Special Program Supplies	Provides funds to allow Cooperative Extension to carry out educational activities such as demonstrations, workshops, seminars, and meetings. Funds are allocated to agents for use in their program areas.
531390	Client Registration Fees	This is a "roll over" account with Revenue line 440039. NCSU policy prohibits charging an amount in excess of the actual anticipated cost for educational activities such as seminars, workshops, etc. Extension can charge to recoup cost for materials. Accounts 531390 and 440039 should be the same amount.
540100	Education and Training	For education and training expenses for: Extension Advisory Council, staff professional development activities . SEE BUDGET SHEET #6
540110	Telephone	Telephone system, fax line, and one cell phone.
540140	Travel	Mileage, lodging, and meals reimbursement

540210	Building & Equipment Rent	The three main items are for 2014/2015 are: postage meter rent @ \$774 and bulk mail permit @ \$200 and computer system @ \$1665.
550160	Equipment Maintenance	Maintenance contracts: Sharp Copier. Repairs of office equipment.
550170	Vehicle Maintenance	Maintenance for Mini-van; Oil Changes, tires, repairs, cleaning, etc.
560120	Special Events	For Extension Advisory Leadership System, contributor and volunteer recognition event. Recognize Extension Volunteer of the Year, Extension Contributor of the Year and 4-H Friend of Extension. Report to People and other events.
560530	Dues and Subscriptions	Dues and Subscriptions for the following: Staff Professional Associations State Dues for Advisory Council Epsilon Sigma PHI Dues Technical Reference Handbook Subscriptions Newspaper/Periodicals Commodity Group Association Dues Chamber of Commerce Membership
560581	Gifts Cooperative Extension	Offset with account 480041. Used for purchases from miscellaneous minor grants, gifts and donations. For example, most years the NC Corn Growers Association and Farm Bureau provide Agents with funds to use in county programming.
580600	Equipment and Furniture	For the purchase of capital items to operate the Extension Center. Refer to Budget Sheets 4 and 5.

**ACTIVITY JUSTIFICATION**

Activity: <b>4-H Youth Development</b>	Number of Employees <b>2.9</b>	# of Full-time <u>  1.9  </u> # of Part-Time <u>  1  </u>	Annual Cost:  <b>\$102,691</b>
Mandated by	County Cost: <b>\$49,666</b>	Other/State Cost: <b>\$53,025</b>	

**Each Employee, Job Title, Duties/Responsibilities of Positions in the Activity:**

Lyndsie Young	Extension Agent, 4-H Youth Development (75%)
Sally Ressa	Extension Program Assistant, 4-H (75%)
Jami Lawhon	Extension Agent, Family & Consumer Education (20%)
Phil Rucker	Extension Agent, Livestock (10%)
Pam Jones	Extension Agent, Horticulture (10%)
Part Time Staff	4-H Part time Program Assistant (100%) (Salary not included, United Way Funds)

**Extension Agent, 4-H Youth Development (75%)**

Work with adult volunteers to design, develop, implement and evaluate programs within the following objectives that meet the needs and interests of youth ages 5-18 to engage them in positive life skills development activities while using a variety of educational methods, such as organized 4-H clubs, school enrichment, summer programming, afterschool programming, summer camp, teen leadership programs and other special interest programs:

- School to Career (Youth and Adults)
- Volunteer Readiness
- Leadership Development

Recruits, trains and coordinates adult and teen volunteers.

Supervision of program staff, including part time staff who are funded by United Way grant funds.

Manage program grant funds.

Oversee county 4-H budget.

Market and promote the 4-H program through news articles, newsletters and websites.

**Extension Program Assistant, 4-H (75%)**

Communicate properly and effectively with customers and staff.

Maintain file systems; operate computer programs; prepare letters, newsletters, fliers, direct mail pieces, displays and reports; maintain minutes for staff conference.

Operate and maintain office equipment.

Coordinate work efforts with other staff members.

Lead office receptionist, answering telephones and serving walk-in customers

Work with 4-H Extension Agent on developing, delivering and evaluating a program to provide 4-H curriculum, resources and staff training promoting safe, nurturing and appropriate environments for children in after-school programs.

Make research based, experiential learning curriculum from Universities available to youth in after-school settings.

Provide additional youth programs during the year when school is not in session.

Identify, recruit, train and support teen and adult volunteers for the total 4-H program.

Extension Agent, Livestock (10%); Horticulture (10%); Family & Consumer Education (20%)

Design, develop, implement and evaluate programming efforts within each area of Extension responsibility that are focused on educating youth ages 5-18. Note: All Extension Agents have youth responsibilities.

Examples from each area are listed below:

Family & Consumer Education - Cooking classes, Financial Education

Livestock - Farm Animal Day, Livestock Judging and Skillathon teams

Horticulture - Junior Master Gardener Day Camp, Conservation Field Day Station (through Soil & Water Dept.)

Part-time Employees (100%)

Serve as team member on 4-H and NC Cooperative Extension - Davie County Center staff, to provide summer enrichment programming for youth between 5-18 years of age.

Plan and conduct programs for youth utilizing 4-H life-skills curriculum and principles

Organize and supervise community volunteers to teach and assist with programs

Coordinate supplies, facilities, transportation, meals and snacks as necessary

Facility set-up and clean-up

Coordinate check-in/registration of events; supervise youth pick-up

Ensure appropriate evaluation of programs

**Justify Need for Each Position in Detail (use additional pages if necessary):**

4-H is a youth organization committed to building citizen leaders with marketable skills to succeed in today's global society. 4-H provides pathways for youth to view learning as relevant to the world around them, to connect with their communities, and to become intentionally concerned and contributing citizens of their communities and the state of North Carolina.

**4-H Youth will:**

Master skills to make career and life choices

Connect to communities and learn to give back to others

Mature in self-discipline and responsibility

Learn to better understand themselves

Become independent thinkers

Develop lifelong friendships and long-term relationships with caring adults

**A few benefits of 4-H (from recent national studies of the 4-H Youth Development Program):**

4-H members are 50% less likely than non 4-H members to smoke cigarettes, shoplift or use illegal drugs

4-H members are 20% more likely to hold a leadership position in their school or community than non 4-H members

4-H members are two times more likely to be civically active than non 4-H members

4-H members are four times more likely to make contributions to their communities than non 4-H members

4-H youth are two times more likely to participate in Science, Engineering and Computer Technology programs during out of school time

40% of 4-H alumni have completed a university degree, compared to 28% nationwide

**Program Descriptions:**

**School Enrichment** - Davie 4-H provides developmentally appropriate, active, life-skills programs to youth through delivery of various 4-H curriculum based materials. All curriculum is research-based and aligns with the North Carolina Essential Standards.

1) Embryology program is provided to all second grade classrooms in Davie County. This program teaches life cycles of the animal. Teacher evaluations reported that students experience real life connections, learn through observation and hands on experiences and they learn more about the animal life cycle and processes through this program than through reading and computer research.

2) **Farm Animal Day** is a program that teaches the importance of agriculture and where our food and fiber comes from. Teacher evaluations reported that this is one of the best hands on learning experiences for their students and is an excellent way to keep them grounded to understand the important parts of life. This program had been provided for 2<sup>nd</sup> grade and 1<sup>st</sup> grade students.

**4-H After School** – Davie 4-H provides after-school special interest programming for six YMCA after-school sites. Programs last two weeks, for a total of 6 hours, and are based on various life-skills and teambuilding lessons.

- For the 2010/2011 school year, the program was titled “Bullies Beware”, which focused on bullies and relationships.
- The 2011/2012 school year only included the “Bullies Beware” program for Pinebrook Elementary. As this school was dropped with staff changes in April 2011. Due to the 4-H program being short staffed, only Pinebrook was offered the program during this school year.
- For the 2012/2013 school year, the program was titled “4-H Fit Kids” and focused on teaching youth to make healthy food choices, as well as including exercise into their daily routine.
- For the 2013/2014 school year, the program is titled “Becoming a Clover Community”, which focuses on community service and civic responsibility.

**Summer Educational Programs** – This is a series of life skills based activities conducted during the summer. On average, about 20 - 30 different programs/activities are offered throughout the summer.

**Summer Camp** – This is a weeklong overnight camp sponsored by the NC 4-H camping program and Davie County 4-H.

**4-H Clubs** – Meet in the community on a monthly basis and take part in county, district and state opportunities, such as Teen Retreats, NC 4-H Congress and Presentations. Clubs may be curriculum specific (ex: Shooting Sports Club, Horse Club), while others are community clubs (ex: 4-H Explorers, Clover Club).

**4-H Events, Activities & Teams** – This area includes horse judging/livestock judging teams, horse shows, livestock shows, project record books, presentations, NC 4-H Congress, Teen Retreat, State Council Conference, Electric Congress, AIRE, 4-H Ambassador, Teens Reaching Youth (TRY team), Holiday Workshop, County Council, 4-H Science Fair and other special interest activities provided through 4-H.

Program/Activity Name	Participant Numbers Per Year		
	2011	2012	2013
Embryology – 2 <sup>nd</sup> grade	509	474	480
Farm Animal Day – 2 <sup>nd</sup> grade	*	*	480
Farm Animal Day – 1 <sup>st</sup> grade	470	473	*
4-H After school	61	27	74
Summer Educational Program	120	108	106
Summer Camp	11	5	4
4-H Clubs	90	78	50
4-H Events, Activities & Teams**	90	40	50

\*Program was not offered in years with any participation numbers

\*\*Includes participation numbers of all events listed above collectively

**Total face to face and non-face to face contacts per year via emails, mailings, phone calls, programs and walk-in clients:**

**2011 – 13,586**

**2012 – 10,467**

**2013 – 11,068**

DAVIE COUNTY  
ANNUAL BUDGET ESTIMATE - SUMMARY OPERATIONAL EXPENSE REQUEST

F.Y. 2014 - 2015

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Department NC Cooperative Extension - 4-H Youth Development

Account No.	Item	Remarks	Requested		Recommended	
			Local Cost	Non-Local Cost	Local Cost	Non-Local Cost
		<b>NC Cooperative Extension Budget (54210)</b>				
54210-530120	Postage	13% of postage used	60			
54210-530310	Vehicle Gas & Oil	40%	400			
54210-530320	Office Supplies	10%	360			
54210-530380	Special Program Supp.	12%	180			
54210-540100	Education & Training		200			
54210-540110	Telephone		300			
54210-540140	Travel	20%	100			
54210-540210	Build. & Equip. rental	18%	500			
54210-550160	Equipment Maintenance	18%	450			
54210-560120	Special Events	17%	200			
54210-560530	Dues & Subscriptions		100			
54210-580600	Equipment & Furniture		0			
54210-580620	Computer Hardware		0			
<b>Total</b>	**This is not in addition to the Coop. Ext. budget, but the percentage of that budget used by		<b>2,850</b>	<b>0</b>		
		<b>Davie 4-H Program Budget - United Way Funds (54210402)</b>				
54210402-510020	Part-time Salaries	Summer Program Staff; After-School Staff		3000		
54210402-520050	FICA	For Part-time 4-H Staff only		280		
54210402-530120	Postage			40		
54210402-530310	Vehicle Gas & Oil			500		
54210402-530352	Endowment Fund Expen	Funds received to go directly to Endowment Funds or to direct programming in the county		5100		
54210402-530380	Special Program Supplies	75% used by Extension 4-H Agent/4-H Program Assistant; 5% used by Extension Livestock Agent; 10% used by Extension Horticulture Agent; 10% used by Extension FCS Agent		4000		
54210402-530840	Other Materials			500		
54210402-531390	Client Registration Fees			2500		
54210402-540100	Education & Training			920		
54210402-540140	Travel	80% used by Extension 4-H Agent; 5% used by Extension Livestock Agent; 10% used by Extension Horticulture Agent; 5% used by Extension FCS Agent		1300		
54210402-540450	Purchased Services			2000		
54210402-560130	Scholarships			4000		
54210402-560140	Awards & Grants			600		
54210402-560160	4-H Senior Scholarship	Awarded to recipients of Davie 4-H Senior Scholarship		800		
54210402-560540	Insurance & Bonds			260		
<b>Total</b>	United Way Funding plus revenue			<b>25800</b>		
<b>Grand Total</b>			<b>2,850</b>	<b>25,800</b>		

**NORTH CAROLINA COOPERATIVE EXTENSION  
DAVIE COUNTY CENTER  
2014-2015 BUDGET EXPLANATIONS REVENUE**

**4-H**

Department Income Code For Cooperative Extension is 44210402 4-H

<u>Account Number</u>	<u>Type Revenue</u>	<u>Explanatory Remarks</u>
440039	Client Registration Fees	Registration fees from participants in 4-H programs.
480028	United Way Contributions	United Way Grant allocation to support 4-H programs.
480041	Gifts Cooperative Extension	Miscellaneous minor grants, gifts and donations.
480071	Endowment Fund	Funds received to be sent directly to the Davie County 4-H Endowment Funds (excess may be used for local county programming).
480080	4-H Senior Scholarship	Revenue allocated to Davie 4-H Senior Scholarship

**NORTH CAROLINA COOPERATIVE EXTENSION  
DAVIE COUNTY CENTER  
2014-2015 BUDGET EXPLANATIONS EXPENSES**

**4-H**

Department Expense Code for Cooperative Extension is 54210402 4-H

<u>Account</u>	<u>Type</u> <u>Expense</u>	<u>Explanatory Remarks</u>
510020	Part-Time Salaries	Budget request to cover salary for temporary/part-time employees to deliver direct 4-H programming to customers.
520050	FICA	FICA for Part-Time Salaried employees.
530120	Postage	For use when metered mail is not appropriate.
530310	Vehicle Gas & Oil	Fuel for county 15 passenger van and Extension mini-van.
530352	Endowment Fund Expense	Expense line offsets revenue line
530380	Special Program Supplies	Provides funds to allow the 4-H program to carry out educational activities such as workshops, seminars and meetings.
530840	Other Materials	To purchase curriculum, publications and 4-H project manuals.
531390	Client Registration	Funds used to pay registration for educational programs and events that county youth and adult volunteers are involved in.
540100	Education and Training	For education and training expenses for 4-H staff, full time and/or part-time and adult 4-H leader volunteers and youth in leadership roles.
540140	Travel	Mileage, Lodging, Meals
540450	Purchased Services	To pay businesses, organizations and individuals for fees, services and admissions of 4-H program participants.
560130	Scholarships	Scholarships earned by youth from participation in 4-H activities to offset the cost of participation in other 4-H events and activities.
560140	Awards & Grants	4-H awards and recognition program funds paid directly to individuals, clubs or teams.
560160	4-H Senior Scholarship	Used to pay out funds to Davie 4-H Senior Scholarship recipients

560540

Insurance

Accidental Injury Insurance for 4-H clubs and 4-H activities and events.

## ACTIVITY JUSTIFICATION

Activity: <b>Voluntary Agricultural District</b>	Number of Employees	# of Full-time <b>.3</b>	Annual Cost:
	<b>0.3</b>	# of Part-Time	\$ <b>12,648</b>
Mandated by	County Cost \$	<b>6,355</b>	Federal/State Cost: <b>\$6,293</b>

**Each Employee, Job Title, Duties/Responsibilities of Positions in the Activity:**

Pam Jones                      Extension Agent, Horticulture (20%)  
 Karen Robertson            Extension Administrative Secretary (5%)

Extension Agent, Horticulture (20%)

Provide leadership and administrative services for the Davie County Agricultural Advisory Board (DAAB)  
 Announce and attend all meetings; review applications and confirm all requirements are met before submitting to DAAB for approval.  
 Handle all correspondence and funds of the DAAB  
 Provide marketing and public education on the Davie VAD and EVAD program and farmland protection  
 Maintain grant applications for funding opportunities

Extension Administrative Secretary (5%)

Notarize VAD paperwork after it is accepted into program  
 Manage VAD budget  
 Listen to and type Voluntary Agricultural District Board meeting minutes

Justify Need for Each Position in Detail (use additional pages if necessary):

See attached form titled, "Davie VAD Application Status"  
 See attached form titled, "Davie County Voluntary Agricultural District & Enhanced Voluntary Agricultural District Ordinance" and "Amendment to Article VII EVAD and VAD"

On January 7, 2008 the Davie County Board of Commissioners adopted the Davie County Voluntary Agricultural District (VAD) and Enhanced Voluntary Agricultural District (EVAD) Ordinance. The purpose of this Ordinance is to promote agricultural values and the general welfare of the county and more specifically, increase identity and pride in the agricultural community and its way of life; encourage the economic and financial health of agricultural, horticulture and forestry; and increase protection from non-farm development and other negative impacts on properly managed farms.

The Davie County Agricultural Advisory Board (DAAB) was formed thereafter, consisting of seven Davie County landowners and farmers. Additional members may be appointed in an ex officio capacity from the Soil and Water Conservation District, North Carolina Cooperative Extension, the U.S. Farm Service Agency, or other agencies. The DAAB holds quarterly meetings to conduct business and approve applications submitted to the VAD and EVAD program.

**Davie VAD Application Status**

APPROVED Name	Application Status	Application Date	Approved Date	Recorded Date	Acres	No. of Parcels	Yes - No Enhanced	Yes - No N&W	Yes - No S&E	Type Use Ag/Hort/For	Parcels Not Approved
Allen, Vivian McKnight	complete	4/10/2012	5/21/2012	8/1/2012	63.08	2	no	yes	yes	Ag, For	
Anderson, David & Gloria	complete	2/23/2009	4/27/2009	8/21/2009	32.68	3	no	yes	no	Ag	
Anderson, Josephine & Roger	complete	1/26/2009	4/27/2009	8/21/2009	140.28	4	no	yes	no	Ag, For	
Burton, Jensina & Wendell	complete	1/27/2009	7/27/2009	8/21/2009	42.695	4	no	no	yes	Ag	
Cleary, Ida, PoA D. Wayne Cleary & Nancy C. Goodwin	complete	4/1/2009	4/27/2009	8/21/2009	142.85	1	no	yes	no	Ag	
Dyson, Alvin Benny	complete	1/26/2009	2/16/2009	8/21/2009	60.461	2	no	no	yes	Ag	
Dyson, Wade & Ellen	complete	1/28/2009	2/16/2009	8/21/2009	63.692	1	no	no	yes	Ag	
Eaton, Buddy	complete	12/8/2009	2/22/2010	8/5/2010	98.59	6	no	yes	no	Ag	
Eaton, Timothy heirs, c/o Bob Martin	complete	2/18/2009	7/27/2009	8/21/2009	88.69	1	no	yes	no	Ag, For	
Harpe, Larry & Kathy	complete	3/29/2010	4/26/2010	8/5/2010	111.549	3	no	no	yes	Ag, For	
Hunter, Eugene & Brenda	complete	2/10/2009	2/16/2009	8/21/2009	229.882	3	no	yes	no	Ag	
Leogens, Eddle, & others	complete	2/11/2009	2/16/2009	2/19/2010	155.51	2	no	yes	no	Ag	
Leonard, Elizabeth	complete	3/21/2011	4/18/2011	6/1/2011	23.278	1	no	no	yes	For	
Lutz, Wayne & Karen	complete	7/29/2009	8/24/2009	2/19/2010	132.97	1	no	yes	no	Ag	
McCashin, John & Beth	complete	2/9/2009	4/27/2009	5/3/2011	177.826	3	no	yes	no	Ag	Yes - 1 of 4
McInnis, Reba & Todd	complete	1/28/2009	4/27/2009	8/21/2009	37.96	1	yes	yes	no	Ag	
McMahan, Steve	complete	1/26/2009	2/16/2009	8/21/2009	109.15	1	no	no	yes	Ag	
Miller, Nancy S., (husband Michael)	complete	4/2/2009	7/27/2009	2/19/2010	108.53	1	no	yes	no	Ag	
Noel, Donald A	complete	7/15/2009	8/24/2009	2/19/2010	29.664	1	no	yes	no	Ag	
Reilly, James & Patricia	complete	2/24/2009	3/23/2009	8/21/2009	161	1	no	yes	no	Ag	
Richie, Sallie F.	complete	10/17/2011	11/18/2011	12/23/2011	131.83	3	no	yes	no	Ag, For	
Seaford, Jeff & Donna	complete	5/25/2010	1/24/2011	3/17/2011	78.021	1	no	no	yes	Ag	
Shelton Dairy Properties II LLC, Rocky Creek Dairy, Ben Shelton	complete	2/23/2009	8/24/2009	2/19/2010	703.63	2	no	yes	no	Ag	
Shore, Michael Weir	complete	8/24/2013	10/28/2013	11/26/2013	20.741	2	no	yes	no	Ag	
Swisher, William Roy	complete		2/25/2013		2.563	1	no	no	yes	Ag	
Tift, David & Tammy	complete	2/2/2009	2/16/2009	8/21/2009	43.082	1	no	yes	no	Ag	
Walker, Henry & Sandra	complete	1/30/2009	2/16/2009	8/21/2009	374.712	9	no	yes	no	Ag	
White, John Frank	complete	1/23/2009	2/16/2009	8/21/2009	87.5	3	no	yes	no	Ag	
Wright, Mariam	complete	3/23/2009	4/27/2009	2/19/2010	92.89	3	no	yes	no	Ag, For	
Total Acres Approved					3545.306						

**PENDING APPROVAL**

Total Acres Pending Approval 0

**NOT READY FOR APPROVAL**

Total Acres Under Review





## CONFERENCE & TRAINING DETAIL

No. Attending	Purpose, Estimated Date & Location	Mode of Travel	Estimated Cost			
			Travel	Fees	Lodging	Total
1	North Central District Secretaries Assoc., Fall & Spring Meetings; NC North Carolina	Auto	30	20	0	50
1	State Meeting – Extension Secretaries September	Auto	50	50	100	200
4	Agents participate in statewide professional association meetings once a year – location and time vary	Auto	150	400	260	810
4	Agents/CED participate in 3-4 professional Association/District meetings per year/agent NC North Carolina	Auto	50	80	0	130
2	Advisory Leadership Council District and/or State events	Auto	0	50	0	50
	<b>Total</b>					<b>\$1,240</b>

**CONFERENCE & TRAINING DETAIL**

No. Attending	Purpose, Estimated Date & Location	Mode of Travel	Estimated Cost			
			Travel	Fees	Lodging	Total
3	State 4-H Volunteer Leader's Conference February 2015, Raleigh, NC	Auto	50	510	320	880
3	North Central District Leader's Fall Day November 2014	Auto	10	30	0	40
	<b>Total</b>					<b>\$920</b>

**COUNTY OF DAVIE  
BUDGET 2014-2015 FISCAL YEAR**

			<b>PRIOR YR ACT</b>	<b>CURR ACTUAL</b>	<b>REVISED BUDGET</b>	<b>REQUESTED</b>	<b>MANAGER</b>	<b>BOARD</b>
			<b>JUNE 2013</b>	<b>2013-2014</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2014-2015</b>	<b>2014-2015</b>
<b>COOPERATIVE EXTENSION</b>								
44210	440036	SALE OF INSTRUCTION MANUAL	-	-	-			
44210	440037	SALE OF PAMPLETS, ETC	-	-	-			
44210	440038	LAMB PROJECT REVENUE	-	-	-			
44210	440039	CLIENT REGISTRATION FEES	(350.00)	(475.00)	(1,500.00)	1,500.00		
44210	440069	SPECIAL EVENTS REVENUE	-	-	-			
44210	440070	4-H PROGRAM REIMBURSEMENT	-	-	-			
44210	480020	NCSU TRAVEL REIMBURSEMENT	(2,325.60)	(1,693.80)	(3,000.00)	3,000.00		
44210	480039	COPY FEES COOPERATIVE EXTENSIO	-	-	-			
44210	480040	RENT MISCELLANEOUS EQUIPMENT	(1,000.00)	-	(1,000.00)	1,000.00		
44210	480041	GIFTS COOPERATIVE EXTENSION	(500.00)	-	(500.00)	300.00		
<b>TOTAL COOPERATIVE EXTENSION</b>			<b>(4,175.60)</b>	<b>(2,168.80)</b>	<b>(6,000.00)</b>	<b>5,800.00</b>		
<b>CO-OP EXT PARENTS AS TEACHERS</b>								
44210401	430143	PARENTS AS TEACHERS GRANT	-	-	-			
<b>TOTAL CO-OP EXT PARENTS AS TEACHERS</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
<b>DAVIE 4-H PROGRAM</b>								
44210402	440039	CLIENT REGISTRATION FEES	(6,095.02)	(627.00)	(8,000.00)	6,500.00		
44210402	480028	UNITED WAY CONTRIBUTION	(7,462.50)	(4,662.50)	(12,700.00)	10,000.00		
44210402	480041	GIFTS COOPERATIVE EXTENSION	(6,240.61)	(152.78)	(3,350.00)	3,400.00		
44210402	480071	ENDOWMENT FUND	(7,200.00)	(50.00)	(7,000.00)	5,100.00		
44210402	480080	4-H SENIOR SCHOLARSHIP	(542.00)	(354.25)	(800.00)	800.00		
44210402	490019	ESCROW FUNDS BALANCE BRT FWD	-	-	(25,464.00)			
<b>TOTAL DAVIE 4-H PROGRAM</b>			<b>(27,540.13)</b>	<b>(5,846.53)</b>	<b>(57,314.00)</b>	<b>25,800.00</b>		
<b>VOLUNTARY AGRICULTURAL DIST</b>								
44210403	440071	SALE OF SIGNS	-	-	(500.00)	500.00		
44210403	480001	PERMIT APPLICATION FEE	(65.00)	(75.00)	(260.00)	300.00		
44210403	480044	DONATIONS	-	-	-			
<b>TOTAL VOLUNTARY AGRICULTURAL DIST</b>			<b>(65.00)</b>	<b>(75.00)</b>	<b>(760.00)</b>	<b>800.00</b>		

**COUNTY OF DAVIE  
BUDGET 2014-2015 FISCAL YEAR**

	PRIOR YR ACT JUNE 2013	CURR ACTUAL 2013-2014	REVISED BUDGET 2013-2014	REQUESTED 2014-2015	MANAGER 2014-2015	BOARD 2014-2015
<b>COOPERATIVE EXTENSION</b>						
54210 510020 PART-TIME SALARIES	-	-	-			
54210 510030 PERDIEM PAYMENTS	-	-	-			
54210 510530 ADMINISTRATIVE COSTS	142,817.91	67,289.53	166,582.00	164,620.00		
54210 520050 FICA	55.63	-	-			
54210 520080 WORKMENS COMPENSATION	192.99	-	180.00	180.00		
54210 520250 EMPLOYEE MEDICAL EXPENSE	-	-	-			
54210 530120 POSTAGE	338.68	206.20	450.00	450.00		
54210 530250 PRINTING & BINDING	-	-	-			
54210 530310 VEHICLE GAS & OIL	650.66	370.89	1,000.00	1,000.00		
54210 530320 OFFICE SUPPLIES	2,292.06	1,114.36	3,600.00	3,600.00		
54210 530380 SPECIAL PROGRAM SUPPLIES	830.53	244.60	1,500.00	1,500.00		
54210 530840 OTHER MATERIALS	-	-	-			
54210 531390 CLIENT REGISTRATION FEE	291.50	719.67	1,500.00	1,500.00		
54210 540100 EDUCATION & TRAINING	919.29	252.00	1,130.00	1,240.00		
54210 540110 TELEPHONE	1,748.24	481.91	2,000.00	2,000.00		
54210 540140 TRAVEL	283.07	385.28	500.00	500.00		
54210 540210 BUILDING & EQUIPMENT RENTAL	3,153.72	183.50	3,500.00	2,800.00		
54210 540450 PURCHASED SERVICES	-	-	-			
54210 550160 EQUIPMENT MAINTENANCE	2,367.69	312.19	2,500.00	2,500.00		
54210 550170 VEHICLE MAINTENANCE	69.58	-	500.00	500.00		
54210 560120 SPECIAL EVENTS	914.02	712.41	1,200.00	1,200.00		
54210 560530 DUES & SUBSCRIPTIONS	529.00	590.00	650.00	675.00		
54210 560540 INSURANCE & BONDS	-	-	-			
54210 560550 LAMB PROJECT	-	-	-			
54210 560570 MISCELLANEOUS	-	-	-			
54210 560581 GIFT UTILIZATION	275.90	-	500.00	300.00		
54210 580600 EQUIPMENT & FURNITURE	662.52	-	-	2,800.00		
54210 580610 COMPUTER SOFTWARE	-	-	-			
54210 580620 COMPUTER HARDWARE	-	-	-			
54210 580640 BUILDING IMPROVEMENTS	-	-	-			
<b>TOTAL COOPERATIVE EXTENSION</b>	<b>158,392.99</b>	<b>72,862.54</b>	<b>187,292.00</b>	<b>187,365.00</b>		

**COUNTY OF DAVIE  
BUDGET 2014-2015 FISCAL YEAR**

	<b>PRIOR YR ACT JUNE 2013</b>	<b>CURR ACTUAL 2013-2014</b>	<b>REVISED BUDGET 2013-2014</b>	<b>REQUESTED 2014-2015</b>	<b>MANAGER 2014-2015</b>	<b>BOARD 2014-2015</b>
<b>CO-OP EXT PARENTS AS TEACHERS</b>						
54210401 510530 ADMINISTRATIVE COSTS	-	-	-			
54210401 520080 WORKMENS COMPENSATION	-	-	-			
54210401 530120 POSTAGE	-	-	-			
54210401 530250 PRINTING & BINDING	-	-	-			
54210401 530320 OFFICE SUPPLIES	-	-	-			
54210401 530330 DEPARTMENT SUPPLIES	-	-	-			
54210401 530380 SPECIAL PROGRAM SUPPLIES	-	-	-			
54210401 540100 EDUCATION & TRAINING	-	-	-			
54210401 540110 TELEPHONE	-	-	-			
54210401 540130 UTILITIES	-	-	-			
54210401 540140 TRAVEL	-	-	-			
54210401 540450 PURCHASED SERVICES	-	-	-			
54210401 550160 EQUIPMENT MAINTENANCE	-	-	-			
54210401 560260 ADVERTISING	-	-	-			
54210401 560530 DUES & SUBSCRIPTIONS	-	-	-			
54210401 580600 EQUIPMENT & FURNITURE	-	-	-			
54210401 580610 COMPUTER SOFTWARE	-	-	-			
54210401 580620 COMPUTER HARDWARE	-	-	-			
<b>TOTAL CO-OP EXT PARENTS AS TEACHERS</b>	-	-	-			

**COUNTY OF DAVIE  
BUDGET 2014-2015 FISCAL YEAR**

	<b>PRIOR YR ACT JUNE 2013</b>	<b>CURR ACTUAL 2013-2014</b>	<b>REVISED BUDGET 2013-2014</b>	<b>REQUESTED 2014-2015</b>	<b>MANAGER 2014-2015</b>	<b>BOARD 2014-2015</b>
<b>DAVIE 4-H PROGRAM</b>						
54210402 510020 PART-TIME SALARIES	2,053.38	1,356.00	3,237.00	3,000.00		
54210402 520050 FICA	157.08	103.73	280.00	280.00		
54210402 520080 WORKMENS COMPENSATION	13.09	-	14.00			
54210402 520250 EMPLOYEE MEDICAL EXPENSE	-	-	-			
54210402 530120 POSTAGE	10.35	(0.46)	100.00	40.00		
54210402 530250 PRINTING & BINDING	-	-	-			
54210402 530310 VEHICLE GAS & OIL	345.64	111.80	500.00	500.00		
54210402 530320 OFFICE SUPPLIES	-	-	-			
54210402 530352 ENDOWMENT FUND EXPENSE	3,361.39	-	8,350.00	5,100.00		
54210402 530380 SPECIAL PROGRAM SUPPLIES	3,758.62	1,759.88	6,200.00	4,000.00		
54210402 530840 OTHER MATERIALS	-	-	500.00	500.00		
54210402 531390 CLIENT REGISTRATION FEE	1,549.50	1,548.00	4,000.00	2,500.00		
54210402 540100 EDUCATION & TRAINING	550.00	35.00	550.00	920.00		
54210402 540110 TELEPHONE	-	-	-			
54210402 540140 TRAVEL	944.56	371.43	1,600.00	1,300.00		
54210402 540210 BUILDING & EQUIPMENT RENTAL	-	-	-			
54210402 540450 PURCHASED SERVICES	1,705.94	25.00	2,000.00	2,000.00		
54210402 550160 EQUIPMENT MAINTENANCE	-	-	-			
54210402 560120 SPECIAL EVENTS	-	-	15,464.00			
54210402 560130 SCHOLARSHIPS	2,688.20	1,006.04	3,000.00	4,000.00		
54210402 560140 AWARDS & GRANTS	533.70	36.00	500.00	600.00		
54210402 560160 4-H SENIOR SCHOLARSHIP	600.00	250.00	800.00	800.00		
54210402 560530 DUES & SUBSCRIPTIONS	-	-	-			
54210402 560540 INSURANCE & BONDS	175.20	81.60	250.00	260.00		
54210402 560570 MISCELLANEOUS	-	-	-			
54210402 560581 GIFT UTILIZATION	-	10,000.00	10,000.00			
54210402 580600 EQUIPMENT & FURNITURE	-	-	-			
54210402 580610 COMPUTER SOFTWARE	-	-	-			
54210402 580620 COMPUTER HARDWARE	-	-	-			
54210402 580640 BUILDING IMPROVEMENTS	-	-	-			
<b>TOTAL DAVIE 4-H PROGRAM</b>	<b>18,446.65</b>	<b>16,684.02</b>	<b>57,345.00</b>	<b>25,800.00</b>		

**COUNTY OF DAVIE  
BUDGET 2014-2015 FISCAL YEAR**

	<b>PRIOR YR ACT JUNE 2013</b>	<b>CURR ACTUAL 2013-2014</b>	<b>REVISED BUDGET 2013-2014</b>	<b>REQUESTED 2014-2015</b>	<b>MANAGER 2014-2015</b>	<b>BOARD 2014-2015</b>
<b>VOLUNTARY AGRICULTURAL DIST</b>						
54210403 510030 PERDIEM PAYMENTS	625.00	-	1,050.00	900.00		
54210403 530120 POSTAGE	-	-	-			
54210403 530250 PRINTING & BINDING	-	-	400.00	400.00		
54210403 541711 VAD RECORDING FEES	52.00	26.00	130.00	130.00		
54210403 550203 VAD - ROAD SIGNS	-	-	-			
54210403 560120 SPECIAL EVENTS	(262.91)	84.00	300.00	300.00		
54210403 560260 ADVERTISING	-	-	250.00	250.00		
54210403 580620 COMPUTER HARDWARE	-	-	-			
<b>TOTAL VOLUNTARY AGRICULTURAL DIST</b>	<b>414.09</b>	<b>110.00</b>	<b>2,130.00</b>	<b>1,980.00</b>		
				215,145.00		

Revised 2-21-14

2014/2015 Davie Ext Salary Budget Projection

	Annual Gross As Of 6/30/2014	Annual Gross Effective 07/01/14	7.6500% Employer FICA/Med	5435 Med Insur	TSERS ORP 13.16%	Employers Retirement	Total Reg Salary	NCSU %	% other Counties	Davie %	NCSU Total	Other Counties Total	Davie Subtotal	Davie Long	Davie Long Bens	Davie Total
CROPS	69,250	69,942	5351	5435	15.04%	10519.28	91246.84	.4859	.3500	.1616	44337	31936	14745	0	0	14745
LIVE	51,122	51,633	3950	5435	15.04%	7765.60	68783.53	.5565	.2216	.2219	38278	15242	15263	620	102	15985
4-H	52,624	53,150	4066	5435	15.04%	7993.76	70644.74	.5000	.0000	.5000	35322	0	35322	260	43	35625
HORT	37,300	37,673	2882	5435	15.04%	5666.02	51656.00	.5000	.0000	.5000	25828	0	25828	80	13	25921
ADMN	32,238	32,560	2491	5435	15.04%	4897.02	45382.86	.4998	.0000	.5002	22682	0	22701	740	122	23563
FCE	35,950	36,310	2778	5435	15.04%	5461.02	49983.74	.5000	.0000	.5000	24992	0	24992	260	43	25295
4-H PA	25,000	25,250	1932	5435	15.04%	3797.60	36414.23	.5000	.0000	.5000	18207	0	18207	110	18	18335
DAIRY	38,929	38,929	2978	5435	15.04%	5854.92	53196.99	.5000	.4000	.1000	26598	21279	5320	0	0	5320
	342413	345447	26427	43480		51955	467309				236245	68458	162378	2070	342	164790
															check	164790

Note: A 1% salary increase for 2014/2015 is included in this projection.

Note: State of NC Health Insurance increased to \$448.11 per month or \$5377 per year on 1/1/2014.

Note: Employer contribution to State Retirement is currently 14.69%. This budget is projecting a .35% rate increase, TSERS.

Note: Employer contribution to the Option Retirement Plan is currently 12.68%. This budget is projecting a rate of 13.16%, ORP.

## **Amendment to Article VII of the Davie County Voluntary Agricultural District and Enhanced Voluntary Agricultural District Ordinance.**

Upon Motion duly made and seconded it was resolved as follows:

“ That Article VII of the Davie County Voluntary Agricultural District and Enhanced Voluntary Agricultural District Ordinance is deleted and replaced as follows:

### **Article VII CERTIFICATION AND QUALIFICATION OF FARMLAND**

#### **Requirements:**

To secure county certification as qualifying farmland in either a Voluntary Agricultural District or Enhanced Voluntary Agricultural District, a farm must:

1. The farmland must be real property that is engaged in agriculture as that work is defined by G.S. 106-581.1. To verify that the property meets this definition the following forms of documentation will be considered among other things:
  - Property tax records showing that the property is participating in or eligible to participate in the Present Use Value Tax Program.
  - A farm sales tax exemption certification issued by the N.C. Department of Revenue.
  - A copy of the farm owner’s or operator’s Schedule F form from their most recent federal income tax return.
  - A sound forest management plan that demonstrated the plan is being applied,

#### **AND**

2. Is managed in accordance with the Natural Resources Soil Conservation Service defined erosion control practices that are addressed to highly erodible land; and
3. Is the subject of a conservation agreement, as defined in N.C.G.S. Sec. 121-35, between the county and the owner of such land that prohibits non-farm use or development of such land for a period of at least ten years, except for the creation of not more than three lots that meet applicable county and municipal zoning and subdivision regulations.”



Mailing Address:  
Campus Box 7917  
Raleigh, North Carolina 27695-7917

919.515.2708 (phone)  
919.513.2617 (fax)

February 28, 2014

TO: County Extension Directors  
FROM: Steve Norris – CALS Benefits Coordinator  
RE: Projected Fringe Benefit Rates for FY 2014-2015 FY (7-1-2014)

We know you are working to submit your county budgets for next year and to assist you in that process, I am providing the current fringe benefit rates and health insurance rates. As you know, all rates are set by action of the Legislature, so these are our best estimates at this time. If any changes are enacted, we will communicate those as soon as possible.

The projection for health insurance premium increase effective 1-1-2015 is 2.14% as the State Health Plan moved to a calendar year effective 1-1-2014. The projected rates below for retirement TSERS/ORP are for 7-1-2014.

	CURRENT 2013-2014	PROJECTED 7-1-2014
Health Insurance	<u>\$448.11 ( eff 1-1-2014)</u>	<u>\$457.70 (projected eff 1-1-2015)</u>
Retirement		
(a) TSERS	14.69%	14.76%
(b) Optional (ORP)	12.68%	13.26%
Workers' Comp	N/A	N/A
Unemployment Ins.	0.35%	0.35%
FICA (Social Security)	7.65%	7.65%

**Total Employer Match**

- (a) TSERS employees: 22.76% of total salary + projected increase/health
- (b) ORP employees: 21.26% of total salary + possible 2.5% to 9% increase/health

\*\* Employees enrolled in the Federal Civil Service Retirement System DO NOT contribute the 6.20% OASDI piece of FICA tax and therefore no employer match is required for these employees.

We have not heard of any potential salary increase at this time. Use your discretion about projecting at 1%-3% potential increase. My direct line is (919) 515-1383 for assistance.

Cc: Sheri Schwab  
District Extension Directors

Approved 1/7/08

**DAVIE COUNTY  
VOLUNTARY AGRICULTURAL DISTRICT &  
ENHANCED VOLUNTARY AGRICULTURAL DISTRICT ORDINANCE**

**ARTICLE I  
TITLE**

An ordinance of the Board of County Commissioners of DAVIE COUNTY, NORTH CAROLINA, entitled,  
"VOLUNTARY AGRICULTURAL DISTRICT & ENHANCED VOLUNTARY DISTRICT ORDINANCE."

**ARTICLE II  
AUTHORITY**

The articles and sections of this Ordinance are adopted pursuant to authority conferred by the North Carolina General Statutes sections 106-735 through 106-744 and Chapter 153A.

**ARTICLE III  
PURPOSE**

The purpose of this Ordinance is to promote agricultural values and the general welfare of the county and more specifically, increase identity and pride in the agricultural community and its way of life; encourage the economic and financial health of agriculture, horticulture and forestry; and increase protection from non-farm development and other negative impacts on properly managed farms.

**ARTICLE IV  
DEFINITIONS**

The following are defined for purposes of this Ordinance:

- Advisory Board: Davie County Agricultural Advisory Board.
- Chairperson: Chairperson of the Davie County Agricultural Advisory Board.
- District: Voluntary Agricultural District as established by this ordinance.
- Enhanced District: Enhanced Voluntary Agricultural District as established by this ordinance.
- Board of Commissioners: Davie County Board of Commissioners.

**ARTICLE V  
AGRICULTURAL ADVISORY BOARD**

A. Creation

The Board of Commissioners shall establish an Agricultural Advisory Board to implement the provisions of this program.

B. Membership

The Advisory Board shall consist of no less than five (5) regular members and two (2) alternate members appointed by the Board of Commissioners.

C. Membership Requirements

1. Each Advisory Board member, except those serving in an *ex officio* capacity, shall be a Davie County resident or landowner.
2. At least **four (4)** of the members shall be actively engaged in farming, horticulture and/or forestry. Of the members actively engaged in farming, horticulture and/or forestry there shall be at least one such member from each agricultural district or enhanced agricultural district in Davie County. This determination shall be made without reference to *ex officio* members.
3. The members actively engaged in farming, horticulture and/or forestry as well as other members, shall be selected for appointment by the Board of Commissioners from the names of individuals submitted to the Board of Commissioners by the Soil and Water Conservation District Board of Supervisors, the Davie County Office of North Carolina Cooperative Extension, the U.S. Farm Service Agency County Committee, nonprofit agricultural organizations, conservation organizations, agribusiness, horticultural businesses, forestry businesses, and the public at large.
4. Additional members may be appointed to the Board in an *ex officio* capacity from the Soil and Water Conservation District, North Carolina Cooperative Extension, the U.S. Farm Service Agency, or other agencies, as deemed necessary by the Board of Commissioners. Members serving in an *ex officio* capacity shall neither vote nor count toward quorum requirements.

D. Tenure

The initial board is to consist of **two (2)** appointees for terms of one year; **two (2)** appointees for terms of two years; and **three (3)** appointees for terms of three years. Thereafter, all appointments are to be for terms of three years, with reappointment permitted.

E. Vacancies

Any vacancy on the Advisory Board is to be filled by the Board of Commissioners for the remainder of the unexpired term.

F. Removal

Any member of the Advisory Board may be removed by the Board of Commissioners upon a two-thirds vote of the Commissioners. No cause for removal shall be required.

G. Funding

The *per diem* compensation, if any, of the members of the Advisory Board may be fixed by the Board of Commissioners and funds may be appropriated to the Advisory Board to perform its duties.

H. Advisory Board Procedure

1. Chairperson

The Advisory Board shall elect a chairperson and vice-chairperson each year at its first meeting of the fiscal year. The chairperson shall preside over all regular or special meetings of the Advisory Board. In the absence or disability of the chairperson, the vice-chairperson shall preside and shall exercise all the powers of the chairperson. Additional officers may be elected as needed.

2. Determination of Procedure

The Advisory Board may adopt rules of procedure not inconsistent with this Ordinance or with other provisions of State law.

3. Advisory Board Year

The Advisory Board shall use the Davie County fiscal year as its meeting year.

4. Meetings

Meetings of the Advisory Board shall be held at the call of the chairperson and at such other times as the Advisory Board may specify in its rules of procedure or upon the request of at least a majority of the Advisory Board Membership. A meeting shall be held at least annually and notice of any meetings to the members shall be in writing, unless otherwise agreed to by all Advisory Board members. Meeting dates and times shall be posted as far in advance as possible on the door of the meeting site and by advertisement in local newspapers or by other means of public dissemination of the meeting dates as may be agreed upon by at least a majority of the Advisory Board Membership. All meetings shall be open to the public.

5. Majority Vote and Quorum Requirements

All issues shall be decided by a majority vote of the members of the Advisory Board present, except as otherwise stated herein. A quorum is defined as at least two-thirds of the voting members in attendance. No business may be conducted by the Advisory Board without a quorum present.

6. Records

The Advisory Board shall keep minutes of the proceedings showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall be filed in the office of the Advisory Board, or its designee, and shall be a public record.

7. Administrative

The Advisory Board may contract with the Davie County Cooperative Extension office to serve the Board for record keeping, correspondence, application procedures under this, and whatever services the Board needs to complete its duties.

I. Duties

The Advisory Board shall:

1. Review and approve or disapprove applications of landowners for enrollment qualified farmland, horticultural land, or forestland in either voluntary agricultural districts or enhanced voluntary agricultural districts;
2. Make recommendations concerning the establishment and modification of agricultural districts;
3. Conduct public hearings;

4. Advise the Board of Commissioners on projects, programs, or issues affecting the agricultural economy and agricultural, horticultural or forestry activities within the county that will affect agricultural districts;
5. Review and make recommendations concerning proposed amendments to this ordinance;
6. Develop a draft countywide farmland protection plan as defined in N.C.G.S. §106-744 (e) for presentation to the Board of Commissioners;
7. Study additional methods of protection for farming, horticulture, forestry, and the attendant land base, and make recommendations to the Board of Commissioners; and
8. Perform other agricultural, horticultural, and forestry-related tasks or duties assigned by the Board of Commissioners.

**ARTICLE VI  
CREATION OF VOLUNTARY AGRICULTURAL DISTRICTS  
AND ENHANCED VOLUNTARY AGRICULTURAL DISTRICTS**

**A. Regions**

Davie County is hereby divided into two (2) regions as defined below:

1. North of Interstate 40 (I-40).
2. South of Interstate 40 (I-40).

**B. Implementation**

In order to implement the purposes stated in Article III, this program provides for the creation of voluntary agricultural districts which meet the following standards:

1. The District or Enhanced District shall contain the minimum acres of agricultural land, forest land or horticulture land that is part of qualified farmland

All land enrolled in a region, defined in section A, above, shall be part of a single district, whether enrolled in the District or the Enhanced District. If a single farm has acreage in two or more regions, the farm shall participate in the district where the largest acreage is found. All land in a region as defined in section A, above, shall be treated as a single district whether enrolled in the District or the Enhanced District.

**C. Education**

The county may take such action as it deems appropriate through the Advisory Board or other entities or individuals to encourage the formation of the Districts and Enhanced Districts and to further their purposes and objectives, including the implementation of a public information program to reasonably inform landowners of the agricultural district program.

**D. Addition and Withdrawal**

1. Qualifying farmland in a region with an existing district shall be added to the district as herein provided.

**ARTICLE VII  
CERTIFICATION AND QUALIFICATION OF FARMLAND**

Requirements

To secure county certification as qualifying farmland in either a Voluntary Agricultural District or Enhanced Voluntary Agricultural District, a farm must:

1. Be participating in the farm present-use-value taxation program established by N.C.G.S. §105-277.2 through §105-277.7, five (5) acres for Horticulture, ten (10) acres for agriculture use, twenty (20) acres for Forestry use or is otherwise determined by the county to meet all the qualifications of this program set forth in G.S. 105-277.3;
2. Be managed, if highly erodible land exists on the farm, in accordance with the Natural Resources Conservation Service defined erosion-control practices that are addressed to said highly-erodible land; and
3. Be the subject of a conservation agreement, as defined in N.C.G.S. §121-35, between the county and the owner of such land that prohibits non-farm use or development of such land for a period of at least ten years, except for the creation of not more than three lots that meet applicable county zoning and subdivision regulations.
4. Be located in the unincorporated area of Davie County, at the time of application.

**ARTICLE VIII  
APPLICATION, APPROVAL, AND APPEAL PROCEDURE**

A. Application Procedure

1. A landowner may apply to participate in either the Agricultural District or the Enhanced Agricultural District program by making application to the chairperson of the Advisory Board or a designated staff person, and must designate the application as for either Voluntary Agricultural District status or Enhanced District status. The application shall be on forms provided by the Advisory Board. The application to participate in a district may be filed with the application for certification of qualifying farmland.
2. A conservation agreement (required by N.C.G.S. §106-737 and defined in N.C.G.S. §121-35) suited to district type (Voluntary Agricultural District or Enhanced Voluntary Agricultural District) designated by the landowner to sustain, encourage, and promote agriculture must be executed by the landowner and recorded with the Advisory Board, which shall record a certified copy of such with the Davie County Registrar of Deeds. Permitted uses include agriculture, horticulture, forestry, and outdoor recreation. Conservation agreements for the Enhanced Agricultural District program may, at the election of the parties, include provisions requiring that any disputes between the county and the landowner be resolved through arbitration or mediation, and, in the event of litigation, that the prevailing party be awarded costs, including reasonable attorney fees. The Conservation Agreement for the Enhanced Voluntary Agricultural District shall be binding upon all successors in interest to the landowner, except for successors in interest resulting from the exercise of rights under a security interest or lien that preceded the Conservation Agreement.

B. Approval Process

1. Upon submission of the application to the Advisory Board, the Advisory Board shall meet to approve or disapprove the application. The chairperson shall notify the applicant by first class mail of approval or disapproval of participation in the district.

2. Upon receipt of an application, the chairperson will forward copies immediately to the following offices which shall be asked to provide comments, if any, to the Advisory Board prior to the date set for the Advisory Board vote on the application:
  - a. The Davie County tax assessor;
  - b. The Davie Soil and Water Conservation District office;
  - c. The Davie County Development Services Office: and
  - d. The Natural Resources Conservation Service.

C. Appeal

If an application is denied by the Advisory Board, the landowner may, within ten (15) days of notification of disapproval of the application, request in writing that the Advisory Board reconsider its decision. The request for reconsideration shall state the reason(s) therefore. Upon either an initial denial, if no request for reconsideration was made, or denial after reconsideration, the landowner shall have thirty (30) days from the date of notification to appeal the decision to the Board of Commissioners. Such appeal shall be presented in writing. The decision of the Board of Commissioners is final.

**ARTICLE IX  
REVOCATION, ENFORCEMENT AND RENEWAL OF CONSERVATION AGREEMENTS**

A. Revocation and Enforcement

1. District. By providing 30 days advance written notice to the Advisory Board, a landowner of qualifying farmland within a Voluntary Agricultural District may revoke the Conservation Agreement or the Advisory Board may revoke the same Conservation Agreement based on noncompliance by the landowner, subject to the same provisions as contained in Article VIII(C) for appeal of denials. Such revocation shall result in loss of qualifying farm status and loss of eligibility to participate in a district. Absent noncompliance by the landowner, neither the Advisory Board nor the Board of Commissioners shall revoke any Conservation Agreement prior to its expiration. If the Advisory Board shall revoke this Conservation Agreement for cause, the landowner shall have the appeal rights set forth in Article VIII(C). Transfers of land in a Voluntary Agricultural District due to death of the landowner, sale or gift shall not revoke the Conservation Agreement unless the land no longer qualifies for the present-use-value taxation program or, in the event that there are water or sewer assessments held in abeyance, the new owner(s) fails to agree in writing to accept liability for those assessments in the event that the land is withdrawn either voluntarily or involuntarily from the district. Enforcement of the terms of a Conservation Agreement for land enrolled in a Voluntary Agricultural District shall be limited to revocation of the Conservation Agreement and the benefits derived therefrom.
2. Enhanced District. Conservation Agreements for land within Enhanced Districts are IRREVOCABLE for a period of 10 years. Enforcement of the terms of the Conservation Agreement may be through an action for injunctive relief and/or damages in any court of competent jurisdiction. The County may also terminate any benefits to the owner under this program either permanently or during the period of violation, as appropriate. If the Advisory Board shall revoke this Conservation Agreement for cause, the landowner shall have the appeal rights set forth in Article VIII(C). The right to terminate program benefits is in addition to any legal rights that the County may have under either this Ordinance or the terms of the applicable Conservation Agreement. The County may seek costs of the action including reasonable attorney fees if such a provision is incorporated into the Conservation Agreement.

B. Renewal

1. District. A Conservation Agreements for land within a Voluntary Agricultural District shall be automatically renewed unless the landowner provides 30 day written notice to the Advisory Board of intent not to renew. Absent noncompliance by the landowner, neither the Advisory Board nor the Board of Commissioners shall fail to renew any Conservation Agreement unless this Ordinance or its authorizing legislation has been repealed.
2. Enhanced District. A Conservation Agreement for the Enhanced Voluntary Agricultural District shall be deemed automatically renewed for an additional term of 3 years, unless either the Advisory Board or the landowner gives written notice to the contrary prior to the termination date of the Conservation Agreement. At the end of each 3 year term the Conservation Agreement shall automatically renew for an additional 3 year term unless notice of termination is given.

**ARTICLE X  
WAIVER OF WATER AND SEWER OR ALL UTILITY ASSESSMENTS**

A. No Connection Required

1. A landowner belonging to the District shall not be required to connect to Davie County water and/or sewer systems.
2. A landowner belonging to an Enhanced District shall not be required to connect to Davie County utility systems.

B. Abeyance

1. Water and sewer assessments shall be held in abeyance, without interest, for farms in a District, until improvements on such property are connected to the water or sewer system for which the assessment was made.
2. Utility assessments shall be held in abeyance, without interest, for farms in an Enhanced District, until improvements on such property are connected to the utility system for which the assessment was made.

C. Termination of Abeyance

When the period of abeyance ends, the assessment is payable in accordance with the terms set out in the assessment resolution.

D. Suspension of Statute of Limitations

Statutes of limitations are suspended during the time that any assessment is held in abeyance without interest. The landowner may be required to sign an acknowledgement (that may be incorporated into the Conservation Agreement) of the abeyance of the statute of limitations upon collecting water and sewer assessments, or other utility assessments.

E. Other Statutory Abeyance Procedures

Nothing in this section is intended to diminish the authority of the County to hold assessments in abeyance under N.C.G.S. §153A-201, or other applicable law.

F. Conflict with Water and/or Sewer System Construction and Improvements Grants

To the extent that this section conflicts with the terms of federal, state, or other grants under which county utility systems are constructed this section shall not apply. This section shall not apply to utilities that are not owned by the County unless the County has entered into an agreement with the entity(ies) owning the utilities and that agreement provides that this Ordinance shall apply.

**ARTICLE XI  
ADDITIONAL ENHANCED AGRICULTURAL DISTRICT BENEFITS**

Land enrolled in the Enhanced Voluntary Agricultural District program is entitled to all of the benefits available under the Voluntary Agricultural District program, and to the following additional benefits:

A. Sale of Non-farm Products

Landowners participating in Enhanced Districts may receive up to twenty-five percent of gross sales from the sale of nonfarm products and still qualify as a bona fide farm that is exempt from county zoning regulations under N.C.G.S. §153A-340(b). A farmer seeking to benefit from this subsection shall have the burden of establishing that the property's sale of nonfarm products did not exceed twenty-five percent of its gross sales. A county may adopt an ordinance pursuant to this section that sets forth the standards necessary for proof of compliance.

B. Agricultural Cost Share Program

Landowners participating in Enhanced Districts are eligible under N.C.G.S. §143-215.74(b) to receive the higher percentage of cost-share funds for the benefit of that farmland under the Agriculture Cost Share Program established pursuant to Part 9 of Article 21 of Chapter 143 of the General Statutes for funds to benefit that farmland.

C. Priority Consideration

State departments, institutions, or agencies that award grants to farmers are encouraged to give priority consideration to landowners participating in Enhanced Districts.

D. Utility Assessment Waiver

As provided in Article X above, waiver of all county utility assessments in addition to waiver of water and sewer assessments is available to all participants in Enhanced Districts.

**ARTICLE XII  
PUBLIC HEARINGS**

A. Purpose

Pursuant to N.C.G.S. §106-740, which provides that no state or local public agency or governmental unit may formally initiate any action to condemn any interest in qualifying farmland within a District until such agency or unit has requested the Advisory Board to hold a public hearing on the proposed condemnation.

B. Procedure

1. Upon receiving a request, the Advisory Board shall publish notice describing the proposed action in the appropriate newspapers of general circulation within Davie County within five (5) business days of the request, and will in the same notice notify the public of a public hearing on the proposed condemnation, to be held within ten (10) days of receipt of the request.

2. The Advisory Board shall meet to review:
  - a. Whether the need for the project has been satisfactorily established by the agency or unit of government involved, including a review of any fiscal impact analysis conducted by the agency involved; and
  - b. Whether there are alternatives to the proposed action that have less impact and are less disruptive to the agricultural activities of the District within which the proposed action is to take place.
3. The Advisory Board shall consult with the County Agricultural Extension Agent, the Natural Resources Conservation Service District Conservationist, and any other individuals, agencies, or organizations deemed by the Advisory Board to be necessary for its review of the proposed action.
4. Within five (5) days after the hearing, the Advisory Board shall make a report containing its findings and recommendations regarding the proposed action. The report shall be made available to the public prior to its being conveyed to the decision-making body of the agency proposing the acquisition.
5. There will be a period of ten (10) days allowed for public comment on the report of the Advisory Board.
6. After the ten (10) day period for public comment has expired, the Advisory Board shall submit a final report containing all of its findings and recommendations regarding the proposed action to the decision making body of the agency proposing the acquisition.
7. The total time period, from the day that a request for a hearing has been received to the day that a final report is issued to the decision making body of the agency proposing the acquisition, shall not exceed thirty (30) days. If the agency agrees to an extension, the agency and the Advisory Board shall mutually agree upon a schedule to be set forth in writing and made available to the public.
8. Pursuant to N.C.G.S. §106-740, the Board of Commissioners shall not permit any formal initiation of condemnation by local agencies while the proposed condemnation is properly before the Advisory Board.

**ARTICLE XIII  
NOTIFICATION**

**A Record Notice of Proximity to Voluntary Agricultural District**

**1. Procedure**

When Davie County computerizes its County Land Records System the following requirements outlined in this section shall be implemented and enforced. Upon certification of qualifying farmland and designation of real property as a District, the title to that qualifying farmland and real property, which is contained in the Davie County Land Records System shall be changed to include a notice reasonably calculated to alert a person researching the title of a particular tract that such tract is located within one-half aerial mile of a voluntary agricultural district.

**2. Limit of Liability**

In no event shall the County or any of its officers, employees, members of the Advisory Board, or agents be held liable in damages for any misfeasance, malfeasance, or nonfeasance occurring in good faith in connection with the duties or obligations imposed by this .

3. No Cause of Action

In no event shall any cause of action arise out of the failure of a person researching the title of a particular tract to report to any person the proximity of the tract to a qualifying farm or Voluntary Agricultural District or Enhanced Voluntary Agricultural District as defined in this Ordinance.

B. Signage

Signs identifying approved agricultural districts shall be placed along the rights-of-way of major roads that pass through or next to those districts as many as may be deemed appropriate by the Advisory Board

C. Maps

Maps identifying approved agricultural districts shall be provided to the following agencies or offices:

1. Planning Department
2. Register of Deeds;
3. Natural Resources Conservation Service;
4. North Carolina Cooperative Extension;
5. Soil and Water Conservation District; and
6. Any other such agency or office the Advisory Board deems appropriate, including maps denoting the location of agricultural districts within the Davie County planning jurisdiction.

**ARTICLE XIV  
SUBDIVISION ORDINANCE AND ZONING ORDINANCE REVIEW**

Developers of major subdivisions or planned unit developments shall designate on preliminary development plans, the existence of the Districts within 0.5 aerial mile(s) of the proposed development.

**ARTICLE XV  
COUNTY LAND-USE PLANNING**

A. Duty of the Advisory Board

It shall be the duty of the Advisory Board to advise the Board of Commissioners or the agency or office to which the Board of Commissioners delegate authority to oversee county land use planning, on the status, progress, and activities of the county's agricultural district program and to also coordinate the formation and maintenance of agricultural districts with the county's land use planning activities and the county's land use plan if one currently exists at the time this is enacted or when one is formed.

B. Posting of Notice

The following notice, of a size and form suitable for posting, shall be posted in the office of the Register of Deeds, and any other office or agency the Advisory Board deems necessary:

Davie County has established agricultural districts to protect and preserve agricultural lands and activities. These districts have been developed and mapped by the county to inform all purchasers of real property that certain agricultural and forestry activities, including but not limited to pesticide spraying, manure spreading, machinery and truck operation, livestock operations, sawing, and other common farming activities may occur in these districts any time during the day or night. Maps and information on the location and establishment of these districts can be obtained from the North Carolina Cooperative Extension Service office, the office of the Register of Deeds, the County Planning office, or the Soil and Water Conservation District Office.

C. Growth Corridors

At such time as the county might establish designated growth corridors, agricultural districts shall not be permitted in the designated growth corridors, as delineated on the official county planning map without the approval of the Board of Commissioners. Districts located in growth corridors designated after the effective date of this program may remain, but shall not be expanded within the growth corridor area without the approval of the Board of Commissioners.

**ARTICLE XVI  
CONSULTATION AUTHORITY**

The Advisory Board may consult with North Carolina Cooperative Extension, the Natural Resources Conservation Service, the North Carolina Department of Agriculture and Consumer Services, and with any other individual, agency, or organization the Advisory Board deems necessary to properly conduct its business.

**ARTICLE XVII  
NORTH CAROLINA AGENCY NOTIFICATION**

Annually Report to the North Carolina Department of Agriculture and Consumer Services

A copy of this shall be sent to the Office of the North Carolina Commissioner of Agriculture and Consumer Services, the Board of Commissioners, the County Office of North Carolina Cooperative Extension, and the Soil and Water Conservation District office after adoption. At least annually the county shall submit a written report to the Commissioner of Agriculture and Consumer Services on the county's agricultural district program, including the following information:

1. Number of landowners enrolled;
2. Number of acres enrolled;
3. Number of acres certified during the reporting period;
4. Number of acres denied during the reporting period;
5. Number of acres for which applications are pending;
6. Copies of any amendments to the this Ordinance; and
7. Any other information the Advisory Board deems useful.

**ARTICLE XVIII  
LEGAL PROVISIONS**

A. Severability

If any article, section, subsection, clause, phrase, or portion of this is for any reason found invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this.

B. Conflict with other ordinances and statutes

Whenever the provisions of this Ordinance conflict with other ordinances of Davie County, this Ordinance shall govern. Whenever the provisions of any federal or state statute require more restrictive provisions than are required by this Ordinance, the provisions of such statute shall govern.

C. Amendments

This Ordinance may be amended from time to time by the Board of Commissioners.

**ARTICLE XIX  
ENACTMENT**

The Davie County Board of Commissioners hereby adopts and enacts the preceding articles and sections of this Ordinance.

Adopted this the 7th day of January, 2008.

Motion for adoption by Commissioner Frye and seconded by Commissioner Anderson.

DAVIE COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
Thomas G. Fleming, Chairman

ATTEST:

\_\_\_\_\_  
Brenda B. Hunter, Clerk to Board of Commissioners

Approved as to form:

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Sally W. Smith, County Attorney