

**Davie County  
Sheriff's Office**

**Budget Request  
Fiscal Year  
2014-2015**



**A. C. Stokes**  
**SHERIFF'S OFFICE**

County of Davie  
140 South Main Street  
Mocksville, North Carolina 27028  
Phone: (336) 751-6238



## **MISSION STATEMENT**

The mission of the Davie County Sheriff's Office is to ensure a safe, caring environment for its citizens and visitors to live, work, play and raise a family; to reduce crime and to effectively manage any natural or manmade disaster.

Our mission will be accomplished with an unsurpassed level of vigilance and concern by utilizing all of the resources made available to us by cooperating with all levels of government and the citizens of this great County. We will provide quality Law Enforcement services based upon the highest ethical, professional and legal standards.

F.Y. 2014 - 2015

Department Davie County Sheriff's Office

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Division \_\_\_\_\_

## DEPARTMENTAL ACTIVITIES & GOALS

The Davie County Sheriff's Office foremost activities and goals are to provide primary law enforcement services to the citizens of Davie County in order to protect their lives, well-being and property. It is our objective to enhance the citizen's quality of life by reducing crime as well as the fear of crime.

The Sheriff's Office Again continues to experience a sustained increase in the additional duties that we are required to perform. We continue to look for inovative ways to provide services that are required of us to the citizens of Davie County.

As always, our ultimate goal is to continue improving our citizen's safety and well-being, along with our standard of professionalism.

**COUNTY OF DAVIE  
BUDGET 2014-2015 FISCAL YEAR**

	<b>PRIOR YR ACT</b>	<b>CURR ACTUAL</b>	<b>REVISED BUDGET</b>	<b>REQUESTED</b>	<b>MANAGER</b>	<b>BOARD</b>
	<b>JUNE 2013</b>	<b>2013-2014</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2014-2015</b>	<b>2014-2015</b>
<b>SHERIFF'S DEPARTMENT REVENUE</b>						
42110 420010	CHURCH ARSON PREVENTION GRANT	-	-	-		
42110 420012	DARE GRANT	-	-	-		
42110 420031	US DEPT OF JUSTICE-COPS GRANT	-	-	-		
42110 430022	INMATE REIMBURSEMENT	-	-	-		
42110 430023	DWI-JAIL CIVIL LIC REVENUE	(3,131.41)	(1,874.58)	(2,750.00)	(2,750.00)	
42110 430024	JUVENILE TRANSPORT REIMBURSE	-	-	-		
42110 430025	CONTROLL SUBSTANCE TAX	-	-	-		
42110 430026	EOUIT SHARED FORFEITURE PROPER	(91,070.45)	(7,714.94)	(1,979.00)		
42110 430028	CRIME CONTROL & PUBLIC SAFETY	-	-	-		
42110 430029	COURT - OFFICER FEES	(20,302.11)	(6,347.25)	(20,000.00)	(20,000.00)	
42110 430030	COURT - JAIL FEES	-	-	-		
42110 430031	COURT - RESTITUTION	(588.02)	(329.21)	(2,000.00)	(2,000.00)	
42110 430032	COURT - DRUG FUND	-	-	-		
42110 430043	SAFEKEEPERS FEES	-	-	-		
42110 430044	REIMBURSE DAVIE COUNTY SCHOOLS	(54,694.41)	-	(47,000.00)	(47,000.00)	
42110 430123	REIMBURSEMENT-DAVIDSON COMM CL	(49,086.10)	(4,060.12)	(49,000.00)	(49,000.00)	
42110 430141	STATE UNAUTHORIZED SUBSTAN TAX	(2,496.12)	(13,995.74)	-		
42110 430146	CONTRIBUTION - BERMUDA RUN	(22,136.00)	-	(23,000.00)	(23,000.00)	
42110 440016	OFFICER FEES	(57,464.65)	(18,018.68)	(50,000.00)	(50,000.00)	
42110 440017	GUN PERMITS	20,880.00	6,130.00	(5,000.00)	(10,000.00)	
42110 440018	JAIL FEES	-	-	-		
42110 440019	CAR WASH FEE SHERIFF	-	-	-		
42110 440020	CONCEALED HANDGUN PERMITS	(62,090.00)	(19,490.00)	(25,000.00)	(25,000.00)	
42110 440068	FINGERPRINT IDENTIFICATION	-	-	-		
42110 480013	ALCOHOL REHABILITATION	(6,294.96)	(2,331.61)	(5,000.00)	(5,000.00)	
42110 480022	SALE OF MANUALS	-	-	-		
42110 480023	MISCELLANEOUS REVENUE	(7,736.58)	(4,319.82)	(11,000.00)	(11,000.00)	
42110 480025	COPY FEES	-	-	-		
42110 480026	GIFTS - R J REYNOLDS	-	-	-		
42110 480029	GIFTS DARE PROGRAM	-	-	-		
42110 480072	GIFTS	(5,280.00)	(25.00)	(5,280.00)		
42110 480073	DONATIONS DARE CAMP	(9,100.00)	(5,531.00)	(13,276.00)		
42110 480075	CALENDAR FUND	(4,000.00)	(4,000.00)	(3,539.00)		
<b>TOTAL SHERIFF'S DEPARTMENT</b>	<b>(356,210.81)</b>	<b>(72,351.95)</b>	<b>(241,729.00)</b>	<b>(244,750.00)</b>		

**COUNTY OF DAVIE  
BUDGET 2014-2015 FISCAL YEAR**

		<b>PRIOR YR ACT</b>	<b>CURR ACTUAL</b>	<b>REVISED BUDGET</b>	<b>REQUESTED</b>	<b>MANAGER</b>	<b>BOARD</b>
		<b>JUNE 2013</b>	<b>2013-2014</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2014-2015</b>	<b>2014-2015</b>
<b>SHERIFF'S DEPARTMENT</b>							
52110	510010 SALARIES AND WAGES	2,144,144.54	888,252.43	2,102,469.00	2,215,739.00		
52110	510020 PART-TIME SALARIES	124,935.20	48,242.24	121,806.00	125,000.00		
52110	510040 LONGEVITY	13,110.00	13,620.00	13,790.00	19,820.00		
52110	520050 FICA	169,367.02	70,512.08	168,321.00	169,504.00		
52110	520060 GROUP HOSPITAL INSURANCE	408,040.58	163,188.00	421,188.00	487,200.00		
52110	520070 RETIREMENT	146,708.60	65,071.87	160,142.00	160,917.00		
52110	520080 WORKMENS COMPENSATION	81,333.67	-	80,942.00			
52110	520100 ECS UNEMPLOYMENT INSURANCE	-	-	-			
52110	520110 GROUP LIFE INSURANCE	2,175.32	912.05	-			
52110	520120 401K-EMPLOYER SUPPLEMENT	116,297.01	47,738.09	102,902.00	107,062.00		
52110	520130 YMCA MEMBERSHIP	-	-	-			
52110	520250 EMPLOYEE MEDICAL EXPENSE	-	-	-			
52110	520260 EMPLOYEE EDUCATION REIMBURSEME	-	-	-			
52110	520990 RETIREMENT -ROUNDING ACCOUNT	-	-	-			
52110	530120 POSTAGE	2,508.23	719.62	2,100.00	3,000.00		
52110	530250 PRINTING & BINDING	-	-	500.00	500.00		
52110	530300 VEHICLE TIRES	27,284.73	5,978.47	15,000.00	20,000.00		
52110	530310 VEHICLE GAS & OIL	208,173.86	80,560.53	200,000.00	200,000.00		
52110	530320 OFFICE SUPPLIES	12,810.52	3,383.20	13,000.00	20,000.00		
52110	530330 DEPARTMENT SUPPLIES	68,771.82	24,230.25	55,000.00	70,000.00		
52110	530340 DARE SUPPLIES	9,527.11	6,893.93	14,176.00	10,000.00		
52110	530341 CRIME PREVENTION	-	-	-			
52110	530350 DARE FUND EXPENSES	-	-	-			
52110	530351 DARE CAMP EXPENSES	7,659.00	4,724.32	9,100.00			
52110	530360 UNIFORMS	16,916.93	4,590.73	15,000.00	25,000.00		
52110	530420 CANINE SUPPLIES	7,176.12	1,167.56	10,000.00	10,000.00		
52110	540100 EDUCATION & TRAINING	5,559.08	1,777.42	7,000.00	15,000.00		
52110	540110 TELEPHONE	87,619.26	29,600.95	85,000.00	95,000.00		
52110	540130 UTILITIES	-	-	-			
52110	540140 TRAVEL	5,730.56	2,109.88	8,000.00	9,000.00		
52110	540210 BUILDING & EQUIPMENT RENTAL	-	-	-			
52110	540220 PIN MACHINE	12,012.00	6,120.00	12,000.00	13,000.00		
52110	540450 PURCHASED SERVICES	1,790.55	207.96	4,000.00	105,000.00		
52110	541540 COMPUTER SERVICES	13,200.00	-	-			
52110	541550 CONSULTANTS	-	-	-			
52110	541710 LEGAL FEES	-	-	-			
52110	541790 PHYSICIAN FEES	1,805.00	873.50	2,000.00	2,000.00		
52110	550150 BUILDING & GROUNDS MAINTENANCE	79.04	-	-			
52110	550160 EQUIPMENT MAINTENANCE	4,370.31	1,223.88	5,000.00	13,000.00		
52110	550170 VEHICLE MAINTENANCE	49,854.99	17,528.45	45,000.00	45,000.00		
52110	551190 SYSTEM MAINTENANCE	40,671.44	52,377.08	55,000.00	65,000.00		
52110	560072 EMPLOYEE RELATIONS - CALENDAR	5,347.51	1,155.61	3,539.00			
52110	560120 SPECIAL EVENTS	10,000.00	-	10,000.00	10,000.00		
52110	560150 PRIVATE PROPERTY DAMAGE EXPENS	592.20	-	1,000.00	1,000.00		
52110	560260 ADVERTISING	-	-	-			
52110	560530 DUES & SUBSCRIPTIONS	4,307.45	1,296.40	4,000.00	4,000.00		
52110	560540 INSURANCE & BONDS	-	-	400.00	400.00		
52110	560570 MISCELLANEOUS	-	-	5,280.00			

**COUNTY OF DAVIE  
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52110	560600 BUILDING INSURANCE	-	-	-			
52110	580600 EQUIPMENT & FURNITURE	87,763.60	56,538.05	70,500.00	80,000.00		
52110	580610 COMPUTER SOFTWARE	14,689.70	14,935.25	15,000.00	25,000.00		
52110	580620 COMPUTER HARDWARE	631,816.60	2,127.16	5,000.00	5,000.00		
52110	581650 AUTOMOBILE PURCHASE	248,889.10	272,697.00	275,000.00	220,000.00		
52110	582670 FORFEIT PROPERTY PURCHASE	88,020.62	-	1,979.00			
52110	582671 STATE UNAUTHORIZE SUBSTANCE TX	-	-	-			
<b>TOTAL SHERIFF'S DEPARTMENT</b>		<b>4,881,059.27</b>	<b>1,890,353.96</b>	<b>4,120,134.00</b>	<b>4,351,142.00</b>		

COUNTY OF DAVIE  
BUDGET 2014-2015 FISCAL YEAR

Org	Emp #	Last Name	First	Job Desc	Service Date	Yrs Srvc		Grade	Hourly	Annual	Request
						Jul 14 - Jun 15					
52110	<a href="#">137</a>	ALLEN	KAREN	ADMIN SUPPORT SPECIALIST SHER	12/04/2006	8		60		32,233.00	32,233.00
52110	<a href="#">709</a>	ALMOND	BRADFORD	DEPUTY SHERIFF - SERGEANT	10/10/2006	8		66		37,290.00	37,290.00
52110	<a href="#">743</a>	BOLES	ALESIA	ADMIN SUPPORT SPECIALIST SHER	04/02/2007	8		60		28,621.00	28,621.00
52110	<a href="#">408</a>	BROCKWELL	EDWIN	DEPUTY SHERIFF	06/01/2011	4		63		32,252.00	32,252.00
52110	<a href="#">978</a>	BURCHETTE	JERAMIE	DEPUTY SHERIFF	11/02/2012	2		63		30,721.00	30,721.00
52110	<a href="#">797</a>	BUTERO	MICHAEL	DEPUTY SHERIFF - SERGEANT	02/04/2008	7		66		39,120.00	39,120.00
52110	<a href="#">758</a>	BYRD	WILLIAM	DEPUTY SHERIFF-LIEUTENANT	01/03/2011	4		69		41,169.00	41,169.00
52110	<a href="#">718</a>	CARTER	TERRY	DEPUTY SHERIFF - DETECTIVE	12/04/2006	8		66		38,883.00	38,883.00
52110	<a href="#">659</a>	COOPER	VURALL	DEPUTY SHERIFF	01/15/2006	9		63		37,290.00	37,290.00
52110	<a href="#">50</a>	CRATER	MARK	DEPUTY SHERIFF - SERGEANT	10/09/2012	2		66		33,867.00	33,867.00
52110	<a href="#">767</a>	CROTTS	JOSEPH	DEPUTY SHERIFF - SERGEANT	08/06/2007	7		66		37,254.00	37,254.00
52110	<a href="#">51</a>	DIGGS	BRIAN	DEPUTY SHERIFF - DETECTIVE	08/09/1993	21		66		45,287.00	45,287.00
52110	<a href="#">52</a>	FIELDS	VICKI	DEPUTY SHERIFF-LIEUTENANT	02/12/1999	16		69		41,169.00	43,227.00
52110	<a href="#">921</a>	FLEMING	CHRISTOPHER	DEPUTY SHERIFF - CORPORAL	10/01/2010	4		65		33,870.00	33,870.00
52110	<a href="#">807</a>	GANT	MARTIN	DEPUTY SHERIFF	03/03/2008	7		63		33,983.00	33,983.00
52110	<a href="#">756</a>	GEIGER	ALANA	DEPUTY SHERIFF - DARE	05/21/2007	8		65		38,942.00	38,942.00
52110	<a href="#">896</a>	GOODIN	JAMES	DEPUTY SHERIFF	05/07/2010	5		63		30,721.00	33,793.00
52110	<a href="#">404</a>	HARPE	WILLIAM	DEPUTY SHERIFF-LIEUTENANT	03/14/2003	12		69		45,286.00	45,286.00
52110	<a href="#">55</a>	HARTMAN	JERRY	CHIEF DEPUTY	12/04/2006	8		74		57,796.00	57,796.00
52110	<a href="#">973</a>	HEMMINGS	CHAD	DEPUTY SHERIFF	07/02/2012	2		63		30,721.00	30,721.00
52110	<a href="#">347</a>	JACOBS	BRIAN	DEPUTY SHERIFF-LIEUTENANT	08/06/2007	7		69		45,286.00	45,286.00
52110	<a href="#">990</a>	JACOBS	CHRISTY	RECORDS CLERK	11/06/2012	2		58		25,272.00	25,272.00
52110	<a href="#">829</a>	JONES	JEFFREY	DEPUTY SHERIFF - CORPORAL	07/01/2008	7		65		37,257.00	37,257.00
52110	<a href="#">374</a>	KIMEL	JEFFREY	DEPUTY SHERIFF - DETECTIVE	11/16/2000	14		66		38,021.00	38,021.00
52110	<a href="#">761</a>	LAWTER	LARRY	DEPUTY SHERIFF - SERGEANT	07/10/2007	7		66		37,254.00	37,254.00
52110	<a href="#">58</a>	LEFTWICH	ANTHONY	DEPUTY SHERIFF	09/01/2011	3		63		32,252.00	32,252.00
52110	<a href="#">996</a>	LOOS	JOHN	DEPUTY SHERIFF	01/07/2013	2		63		30,721.00	30,721.00
52110	<a href="#">668</a>	MARTIN	WESLEY	DEPUTY SHERIFF - DETECTIVE	02/20/2006	9		66		37,290.00	37,290.00
52110	<a href="#">504</a>	MATHIS	RONALD	DEPUTY SHERIFF-LIEUTENANT	01/21/2003	12		69		43,224.00	43,224.00
52110	<a href="#">869</a>	MCDUGAL	TRAVIS	DEPUTY SHERIFF - CORPORAL	05/13/2009	6		65		35,427.00	37,257.00
52110	<a href="#">945</a>	MERRITT	JIMMY	DEPUTY SHERIFF	12/12/2011	3		63		30,721.00	30,721.00
52110	<a href="#">60</a>	MOXLEY	STEVEN	DEPUTY SHERIFF-CAPTAIN	03/02/1992	23		72		50,037.00	50,037.00
52110	<a href="#">62</a>	MYERS	TERRY	DEPUTY SHERIFF-LIEUTENANT	06/01/1994	21		69		43,124.00	45,280.00
52110	<a href="#">566</a>	PALMER	KIMBERLY	DEPUTY SHERIFF - DETECTIVE	06/01/2004	11		66		37,361.00	39,229.00
52110	<a href="#">579</a>	PALMER	JASON	DEPUTY SHERIFF-LIEUTENANT	08/01/2004	10		69		43,124.00	45,280.00
52110	<a href="#">64</a>	PARKER	JOHN	DEPUTY SHERIFF-CAPTAIN	08/05/1991	23		72		50,676.00	50,676.00
52110	<a href="#">861</a>	POINDEXTER	THOMAS	DEPUTY SHERIFF - DETECTIVE	02/09/2009	6		66		35,564.00	39,120.00
52110	<a href="#">513</a>	RUFF	SHAWN	DEPUTY SHERIFF - SERGEANT	02/09/2009	6		66		35,564.00	39,120.00
52110	<a href="#">731</a>	SHUPING	KYLE	DEPUTY SHERIFF - DETECTIVE	10/01/2009	5		66		37,337.00	41,071.00
52110	<a href="#">67</a>	SHUSKEY	CHRISTOPHER	DEPUTY SHERIFF-CAPTAIN	12/04/2006	8		72		57,884.00	57,884.00
52110	<a href="#">1030</a>	SIMMONS	ADAM	DEPUTY SHERIFF	05/03/2013	2		63		30,721.00	30,721.00

COUNTY OF DAVIE  
BUDGET 2014-2015 FISCAL YEAR

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						Jul 14 - Jun 15	Grade			
52110	<a href="#">739</a>	SNODY	MICHAEL	DEPUTY SHERIFF - SERGEANT	01/19/2007	8	66		39,120.00	39,120.00
52110	<a href="#">520</a>	SNOW	ELIZABETH	EVIDENCE TECHNICIAN	10/01/2009	5	62		29,258.00	32,184.00
52110	<a href="#">833</a>	STEPHENS	JOHN	DEPUTY SHERIFF - CORPORAL	07/01/2008	7	65		39,117.00	39,117.00
52110	<a href="#">719</a>	STOKES	ANDREW	SHERIFF	12/04/2006	8	77		75,355.00	75,355.00
52110	<a href="#">834</a>	STUTTS	JUSTIN	DEPUTY SHERIFF	07/01/2008	7	63		33,793.00	33,793.00
52110	<a href="#">595</a>	TAYLOR	JAMES	DEPUTY SHERIFF - SERGEANT	10/11/2004	10	66		35,478.00	37,252.00
52110	<a href="#">699</a>	TELINGER	JON	DEPUTY SHERIFF - CORPORAL	08/08/2006	8	65		35,861.00	35,861.00
52110	<a href="#">953</a>	TRIVITTE	CHAD	DEPUTY SHERIFF	01/04/2012	3	63		30,721.00	30,721.00
52110	<a href="#">983</a>	WENTZ	DAVID	DEPUTY SHERIFF	10/09/2012	2	63		30,721.00	30,721.00
52110	<a href="#">73</a>	WHITESIDES	WILLIAM	DEPUTY SHERIFF-LIEUTENANT	06/25/1990	25	69		46,607.00	48,937.00
52110	<a href="#">88</a>	WILLIAMS	MICHAEL	DCI OFFICER	12/01/1996	18	63		37,257.00	37,257.00
52110	<a href="#">660</a>	WILLIAMS	SUSAN	ADMIN SUPPORT SPECIALIST SHER	01/13/2006	9	60		30,669.00	30,669.00
52110	<a href="#">658</a>	ZICKMUND	GERARD	DEPUTY SHERIFF - SERGEANT	01/01/2006	9	66		37,290.00	37,290.00
52110		NEW	POSITION	DEPUTY SHERIFF			63			30,721.00
52110		NEW	POSITION	DEPUTY SHERIFF			63			30,721.00
52110		NEW	POSITION	DEPUTY SHERIFF			63			30,721.00
52110		NEW	POSITION	DEPUTY SHERIFF			63			30,721.00

TOTAL FULL TIME									2,061,839.00	2,215,739.00
TOTAL PART TIME									-	-
TOTAL									2,061,839.00	2,215,739.00
LONGEVITY										19,820.00
FICA										169,504.00
HOSPITAL										487,200.00
RETIREMENT										160,917.00
401K										107,062.00

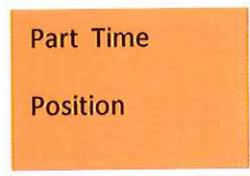
TOTAL AUTHORIZED POSITIONS 54 FULL TIME; PART-TIME AS NEEDED.

# Office Structure

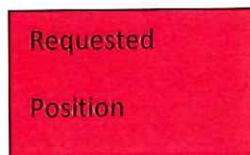
**Full time positions are shown in blue. Each position lists the employee that currently holds that position and their pay grade**



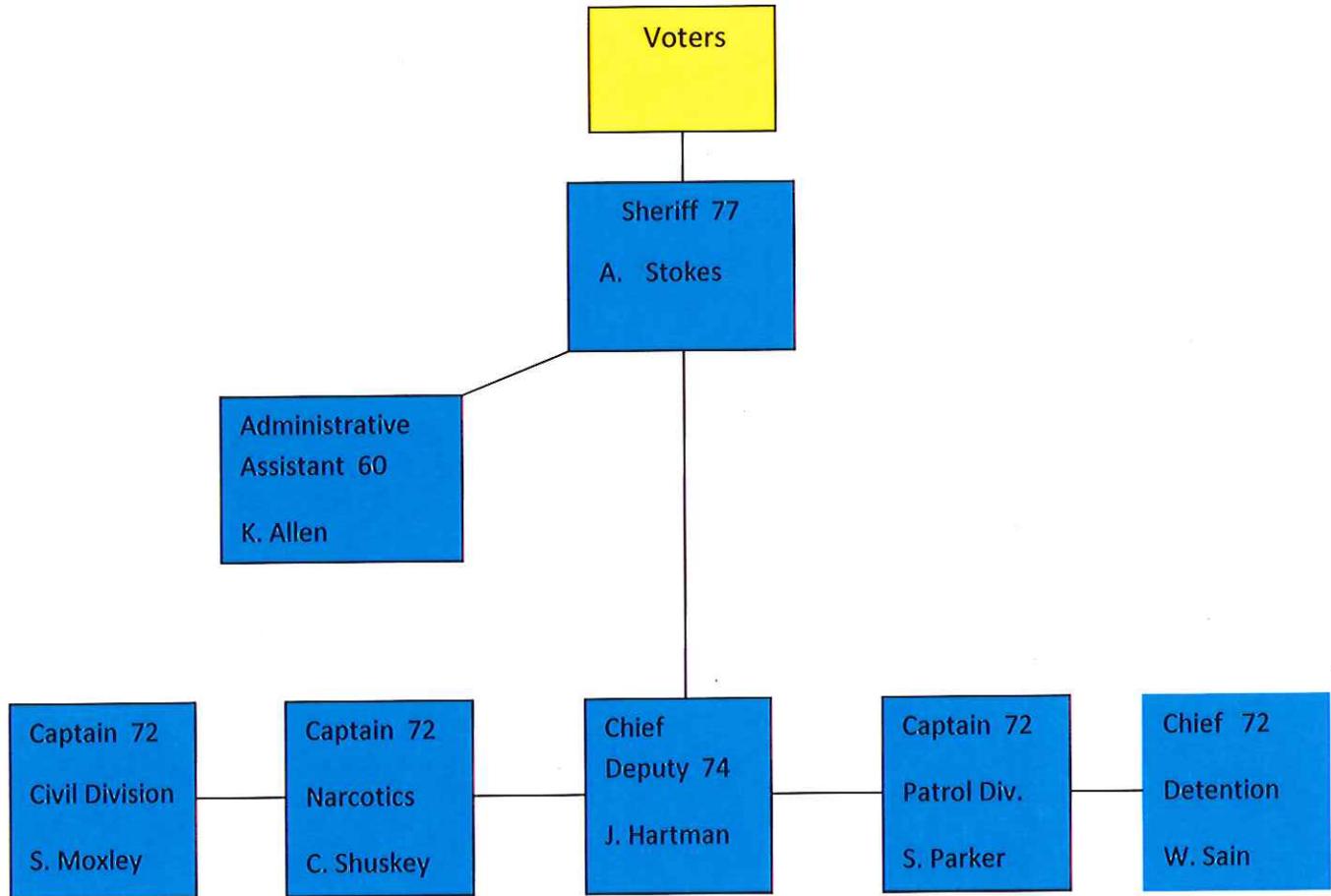
**Part time positions shown are positions that are used at the maximum number of hours allowed every week due to a shortage of full time personnel.**



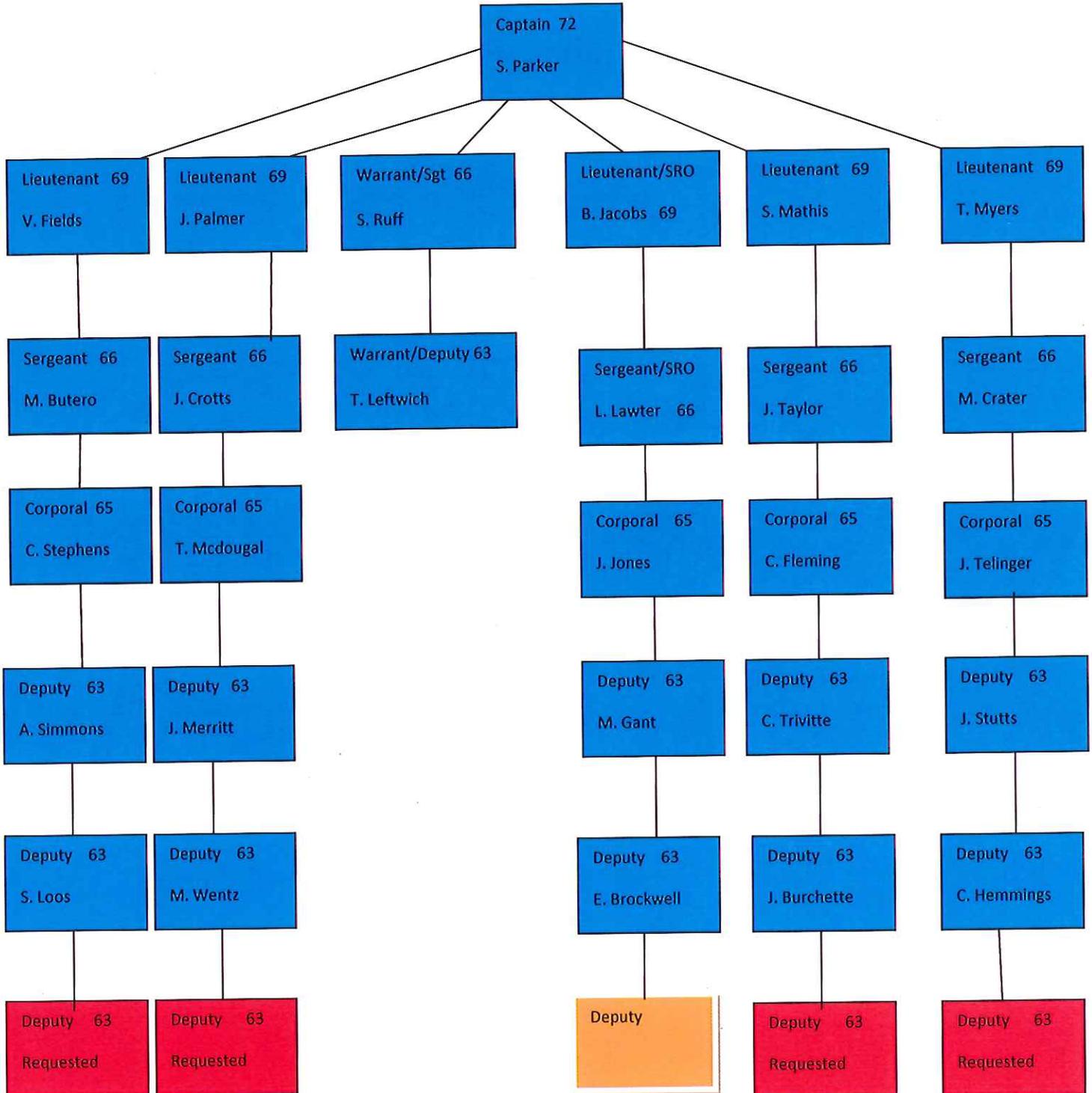
**New positions requested in the budget are shown in red.**



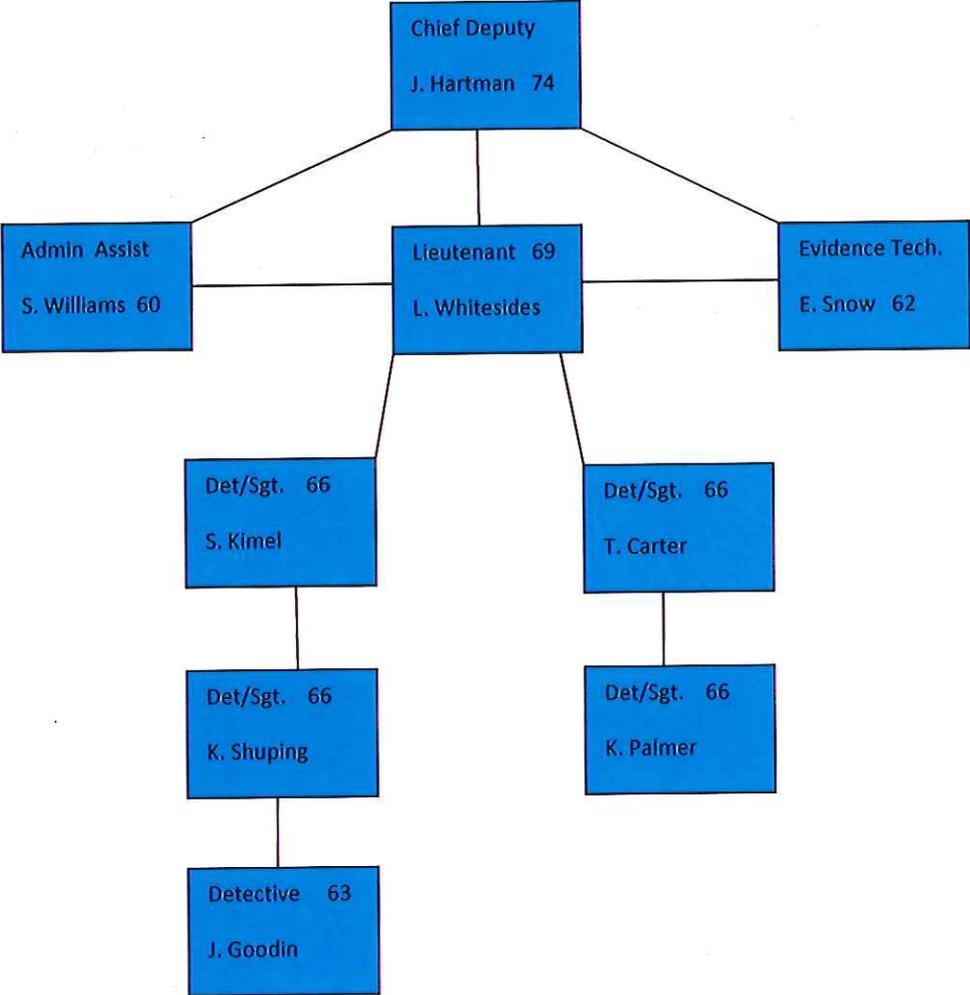
# Command Staff



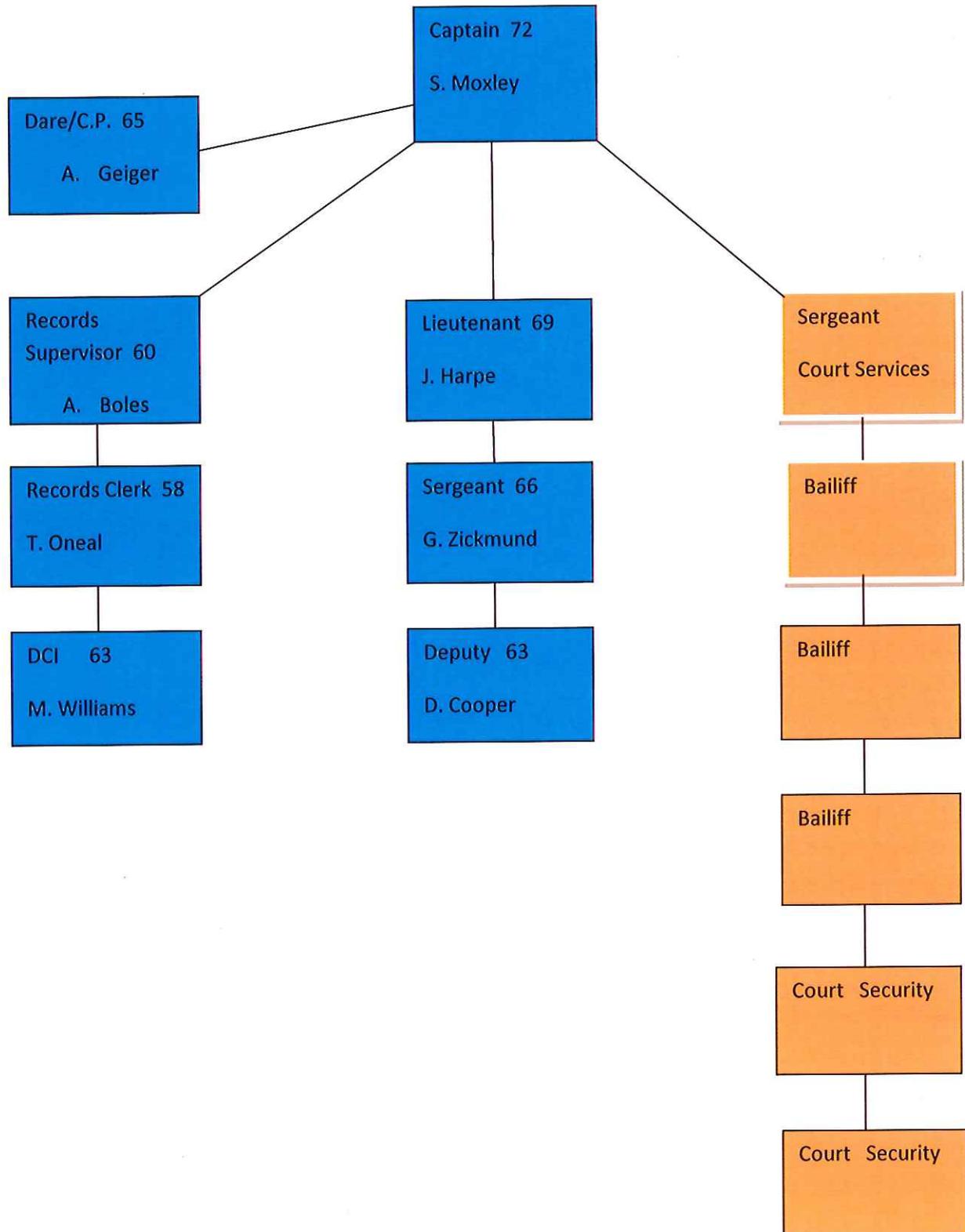
# Patrol Services



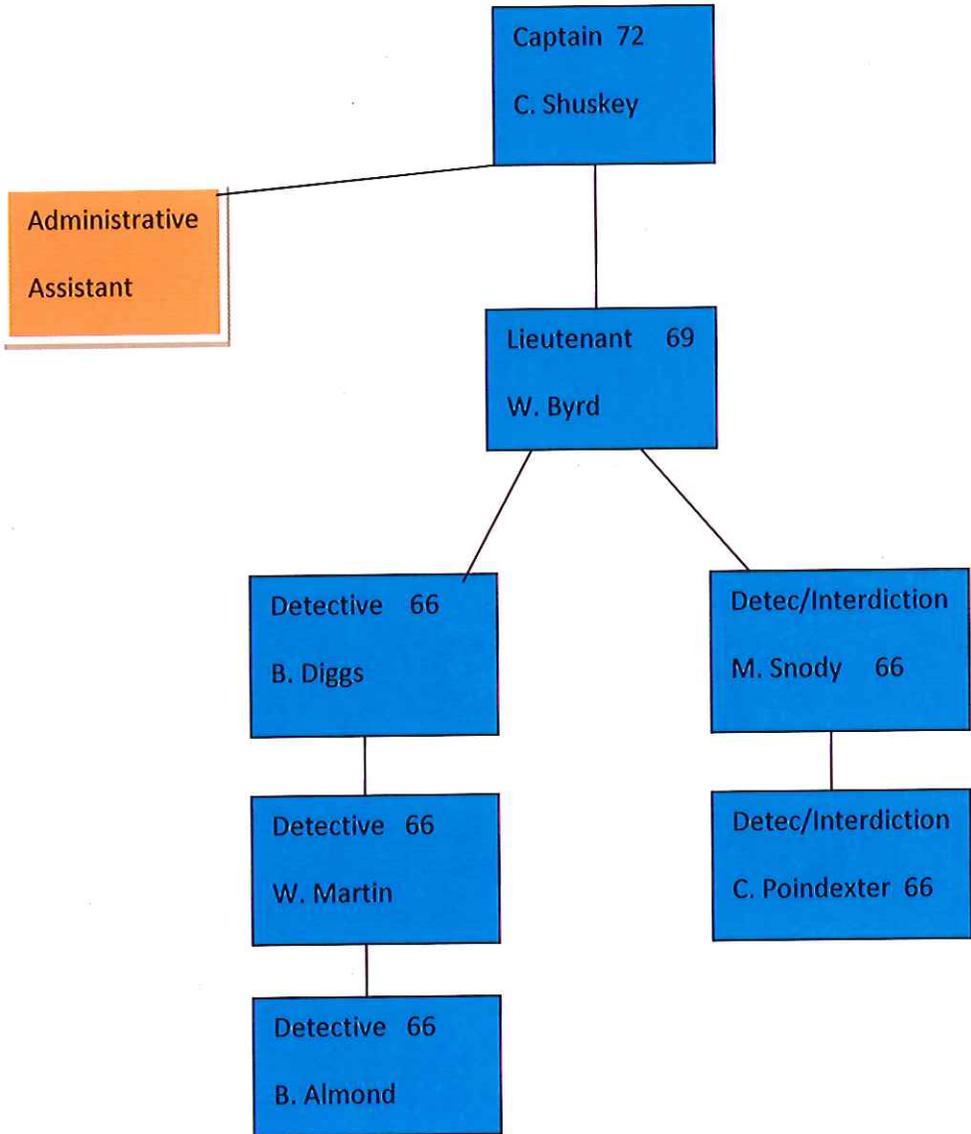
# Criminal Investigations



# Civil/Administrative Services



# Narcotics Task Force



# DAVIE COUNTY ACTIVITY JUSTIFICATION

Budget Sheet 3A  
Budget Year  
2014 - 2015

## Davie County Sheriff's Office

Constitutionally required Elected Office G.S. Chapter 162

### Sheriff

F.T. Employees: 1 P.T. Employees: 0 Total County Cost: \$75,355

Part Time Cost: None Federal/State costs: None

This position falls under the Admin section

### Job Title, Duties/Responsibilities of positions

Sheriff 1 position 77

Andrew Stokes

Manage Sheriff's Office 100%

The Sheriff manages the Sheriff's Office

### Justify Need for Each Position

The Position is constitutionally required in the State of North Carolina.

# DAVIE COUNTY ACTIVITY JUSTIFICATION

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## Davie County Sheriff's Office

Constitutionally required Elected Office G.S. Chapter 162

### Command Staff

F.T. Employees: 4 P.T. Employees: 0 Total County Cost: \$216,393

Part Time Cost: None Federal/State costs: None

These positions fall under their respective Divisions

### Job Title, Duties/Responsibilities of positions

#### Chief Deputy 1 position 74

Jerry Hartman

Administrative Duties: 50%

Direct Supervision: 40%

Investigate Cases: 10%

Plans, organizes, and directs the division employee is assigned to.

Researches and recommends policies; organizes work for efficient and effective processing for entire Office.

Coordinates the training of new employees in basic law enforcement and the field training for orientation to the division where employees are assigned; coordinates in-service training and certification of division personnel to insure adequate coverage for DCI operations, annual firearms certification, and officer survival.

Schedules employees for shift work; approves leave; provides performance coaching and evaluation; investigates citizen complaints concerning officer performance and recommends remediation.

Requests budget needs; orders uniforms, weapons, ammunition, and other necessary supplies for the division; coordinates the maintenance of vehicles and tracking of vehicle assignments within the division.

Reviews and coordinates special requests for service when citizens are out of town or perceive special danger or circumstances; insures follow-through.

Participates in general law enforcement work including answering complaints or calls, transporting prisoners and mental patients, making arrests, and other law enforcement duties.

# DAVIE COUNTY ACTIVITY JUSTIFICATION

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Coordinates the budget process for the Sheriff's Office, and prepares final version.

Conducts Internal Affairs investigations as directed by the Sheriff.

Manages and directs the IT needs of the Office.

Directs the operations of the Sheriff's Office should the Sheriff be unavailable.

Performs related work as required.

## **Captain 3 positions 72**

Chris Shuskey

Administrative Duties: 30%

John Parker

Direct Supervision: 50%

Steven Moxley

Law Enforcement Duties: 20%

Plans, organizes, and directs the division employee is assigned to; researches and recommends policies for the division; organizes work for efficient and effective processing.

Coordinates the training of new employees in basic law enforcement and the field training for orientation to the division where employees are assigned; coordinates in-service training and certification of division personnel to insure adequate coverage for DCI operations, annual firearms certification, and officer survival.

Schedules employees for shift work; approves leave; provides performance coaching and evaluation; investigates citizen complaints concerning officer performance and recommends remediation.

Requests budget needs; orders uniforms, weapons, ammunition, and other necessary supplies for the division; coordinates the maintenance of vehicles and tracking of vehicles assignments within the division.

Reviews and coordinates special requests for service when citizens are out of town or perceive special danger or circumstances; insures follow-through.

Participates in general law enforcement work including answering complaints or calls, transporting prisoners and mental patients, making arrests, and other law enforcement duties.

# DAVIE COUNTY ACTIVITY JUSTIFICATION

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Performs related work as required.

It should be noted that Captain Shuskey spends more time in actual Law Enforcement Duties than the other two Captains due to the nature of the Division he manages. He continues to conduct direct supervision during these times.

## **Justify Need for Each Position**

These Positions direct all aspects and functions of the Sheriff's Office. They implement the directions of the Sheriff down to all levels of the Office. They ensure that each area of the Office is functioning as required and coordinate the interactions of each area to ensure that the Office is functioning as one unit with a single purpose. They also collectively work together to develop and implement policy and procedures. The Chief Deputy Position performs these functions and coordinates with the three captains to ensure that resources are directed to each area as needed.

Each Division Captain also handles general complaints on employees assigned to their areas or as directed by the Sheriff while the Chief Deputy handles more in depth Internal Affairs Investigations.

All four employees also perform law enforcement actions as per the division they direct.

# DAVIE COUNTY ACTIVITY JUSTIFICATION

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## Davie County Sheriff's Office

Constitutionally required Elected Office G.S. Chapter 162

### Admin Support/Business Manager

F.T. Employees: 1 P.T. Employees: 0 Total County Cost: \$32,233

Part Time cost: None Federal/State costs: None

This position falls under the Admin Section

### Job Title, Duties/Responsibilities of positions

#### Administrative Support 1 position 60

Karen Allen	Accounts Management	40%
	Personnel Management	25%
	Purchasing/ordering	15%
	Sheriff's Standards	10%
	Admin. Assistant	10%

### Justify Need for Each Position

This position serves multiple functions. The employee processes all purchase orders and budget paperwork for both the Sheriff and Detention Services. They track all expenditures of a budget that is over five million dollars. This position also handles actual purchases of all general needs such as office supplies, forms, general equipment etc... The employee maintains all personnel files and processes all applications for employment, processes all paperwork with the North Carolina Sheriff's Standards relating to Officers certification as Law Enforcement Officers, and serves as the Sheriff's personal Secretary.

# DAVIE COUNTY ACTIVITY JUSTIFICATION

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## Davie County Sheriff's Office

### Constitutionally required Elected Office G.S. Chapter 162

#### Admin Assistant/Records Clerk

F.T. Employees: 3 P.T. Employees: 1 Total County Cost: \$84,562 Full Time Only

Part Time Cost: Varies. Federal/State Costs: None

#### Job Title, Duties/Responsibilities of positions

##### Administrative Assistant/Records 1 position 60

Alesia Boles	Records Management:	70%
	State Reporting:	10%
	Receptionist duties:	20%

This position enters all criminal records into the RMS system, manages all court papers that are directed to the Sheriff, prepares all reports of activities required by the state, and serves as the backup for civil records entry. They also serve as the secondary public receptionist for the Office.

##### Administrative Assistant 1 position 60

Susan Williams	Records Management:	10%
	Receptionist Duties:	25%
	Sex Offender Duties:	40%
	Admin. Assist. Duties:	15%
	Case assignment Duties:	10%

This position serves as the public receptionist for the Criminal Investigations Division. They also notify Detectives of the cases that have been assigned to them and make case folders for each case assigned. They enter assignments and additional case information into the RMS system. They assist Detectives with administrative needs. The position also is the contact point for all sex offenders to report to. They update all sex offender registration information as required by General Statutes.

# DAVIE COUNTY ACTIVITY JUSTIFICATION

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**Records Clerk 1 position 58**

Christy Jacobs

Records Management: 50%

Receptionist Duties: 50%

This position enters all civil records into the RMS system, and serves as the backup for criminal records entry. They also serve as the public receptionist for the Office.

### **Justify Need for Each Position**

These three positions perform separate but similar functions. The Sheriff's Office receives thousands of documents from courts and attorneys across the State. This paperwork has to be processed and directed to the proper divisions for service. They also receive thousands of reports from the separate divisions and process them into the records management system. Each can function to replace some duties of the other in case of sickness or vacation. They also ensure accurate reporting of criminal information to the state and federal governments, pass required information to other departments such as Social Services, prepare reports for internal needs, handle all incoming phone calls, and conduct all initial conduct with members of the public that visit the Sheriff's Office. Ms. Williams also serves as the direct contact for Sex Offenders who are required to report to the Sheriff's Office by General Statute multiple times a year.

# DAVIE COUNTY ACTIVITY JUSTIFICATION

Budget Sheet 3A  
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## Davie County Sheriff's Office

Constitutionally required Elected Office G.S. Chapter 162

### Patrol Division

F.T. Employees: 20 P.T. Employees: 6 Total County Cost: \$719,449 Full Time Only

Part Time Cost: Varies. Federal/State Costs: None

### Job Title, Duties/Responsibilities of positions

Lieutenant 4 positions 69

Ronald Mathis	Administrative Duties:	5%
Terry Myers	Direct Supervision:	60%
Jason Palmer	Patrolling:	10%
Vicki Fields	Answer Calls:	10%
	Warrant/Process:	5%
	Transport:	1%
	Mental Commitment:	4%
	Court:	5%

Supervises the work of an assigned shift; establishes work priorities based on available staffing, equipment and load; assists subordinates with concerns and training needs; provides technical advice in dealing with difficult situations, reviews reports and records completed by staff.

Patrols the county performing the duties of a Deputy Sheriff. Trains, counsels and coaches employees on performance, conducts performance evaluations, Completes all paperwork and reports associated with work activities, Provides feedback on equipment and supply needs, Performs other duties as required.

For additional information see the section on Deputy responsibility.

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## Sergeant 4 positions 66

Michael Butero	Direct Supervision:	30%
Joseph Crotts	Patrolling:	20%
James Taylor	Answer Calls:	25%
Mark Crater	Warrant/Process:	15%
	Transport:	1%
	Mental Commitment:	4%
	Court:	5%

Works closely with the ranking personnel to provide leadership, communication and direction to deputies on an assigned shift; briefs deputies on daily work assignments; observes and instructs new personnel; assists supervisor in difficult or unusual work situations; and may assume command of the shift in the absence of the shift lieutenant. Continually observes the work and conduct of personnel to insure that it meets accepted law enforcement standards, Performs regular patrol duties in the investigation of accidents, complaints, and crimes. Serves legal papers relating to the process of law, including summons, subpoenas, notices, and claim of deliveries. Patrols the County in a patrol car with a two-way radio communications system and Performs related work as required.

## Corporal 4 positions 65

Cody Stephens	Direct Supervision:	5%
Chris Fleming	Patrolling:	30%
Travis Mcdougal	Answer Calls:	30%
Jon Telinger	Warrant/Process:	20%
	Training:	5%
	Mental Commitment:	5%
	Court:	5%

Corporals also serve as K-9 officers. They have the added responsibility of caring for and maintaining the K-9. This is generally handled while off duty and is compensated with comp time each month. This totals an additional 16 hours per month over their regular schedule of which 100% is spent on K-9 maintenance.

# DAVIE COUNTY ACTIVITY JUSTIFICATION

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A Corporal Works closely with the shift supervisor in ensuring that new employees are properly prepared to work on their own as Deputies. Continually observes the work and conduct of personnel to insure that it meets accepted law enforcement standards. They perform regular patrol duties in the investigation of accidents, complaints, and crimes, serve legal papers relating to the process of law, including summons, subpoenas, notices, and claim of deliveries. Patrols the County in a patrol car with a two-way radio communications system, and performs related work as required.

## Deputy 8 positions 63

Justin Stutts	Patrolling:	10%
Jeramie Burchette	Answer Calls:	50%
Chad Hemmings	Warrant/Process:	2%
Adam Simmons	Transport:	3%
John Loos	Mental Commitment:	5%
Jimmy Merritt	Court:	5%
Chad Trivitte	Investigation	8%
David Wentz	Paperwork	17%

Patrols the County in a vehicle; serves a variety of civil and criminal papers; responds to calls; examines premises of unoccupied residences or buildings; detects unusual conditions, may maintain surveillance and observation for stolen cars, missing persons, or suspects. Responds to calls for assistance, complaints, suspicious activity, domestic disputes, loud and disruptive behavior; completes calls by determining true nature of the situation and taking whatever legal or persuasive action is warranted. Investigates possible crimes through observation, questioning witnesses, and gathering physical evidence; performs investigative tasks, arrests and processes criminal suspects; presents findings in court. Serves warrants, apprehends and processes criminal suspects and transports to County magistrate and/or County detention facilities. Operates a two-way radio to receive instructions and information from or to report information to headquarters; maintains vehicle, weapons and other equipment in standards working order. Prepares records and reports of activities. Assists other law enforcement and emergency agencies in controlling emergency situations. Advises the public on laws and local ordinances; serves papers as needed. Assists stranded motorists; gives information and directions to visitors and the general public. Performs Court security duties as required and performs other related duties as required.

# DAVIE COUNTY ACTIVITY JUSTIFICATION

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## Justify Need for Each Position

The Patrol Division performs duties required by multiple general statutes, such as warrant service, transporting mental commitments, enforcing criminal laws and court security. The Sheriff's Office is required by General Statute Chapter 162.

The patrol Division answered the following number of calls over the past four years;

2013	17,742
2012	18,846
2011	18,346
2010	17,439

This was an average of 49 calls per day.

Arrests Made:	2013	1533
	2012	1453
	2011	1584
	2010	1605

Citations Issued:	2013	740
	2012	518
	2011	508
	2010	710

# DAVIE COUNTY ACTIVITY JUSTIFICATION

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## Davie County Sheriff's Office

Constitutionally required Elected Office G.S. Chapter 162

### SRO

F.T. Employees: 5 P.T. Employees: 1 Total Cost: \$ 186,032

Part Time Cost: varies. County Cost: \$ 114,403 School Cost: \$ 71,629

These positions fall under the Patrol Division

### Job Title, Duties/Responsibilities of positions

#### Lieutenant 1 position 69

Brian Jacobs

Law Enforcement in Schools: 75%

#### Sergeant 1 position 66

Larry Lawter

General Law Enforcement: 25%

#### Corporal 1 position 65

Jeffrey Jones

#### Deputy 2 positions 63

Martin Gant

Edwin Brockwell

These positions are structured the same as the patrol division and fall under the patrol Captains command. They perform the same function as patrol officers of the same designation when not in schools. While in the schools they perform the same functions. They file reports, make arrests, go to court. Etc... You may check the patrol justification sheet for a breakdown of each position. The Lieutenant position also has the added responsibility of managing the Governors Highway Safety program in the County.

# DAVIE COUNTY ACTIVITY JUSTIFICATION

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## Davie County Sheriff's Office

Constitutionally required Elected Office G.S. Chapter 162

### Warrant Squad

F.T. Employees: 2 P.T. Employees: 0 Total County Cost: \$71,372

Part Time Cost: None Federal/State Costs: None

These positions fall under the Patrol Division

### Job Title, Duties/Responsibilities of positions

#### Deputy Sheriff 2 positions

Shawn Ruff 66	Warrant Service	95%
Anthony Leftwich 63	Law Enforcement	5%

### Justify Need for Each Position

These employees are sworn Law Enforcement Officers with all the powers afforded such. Their primary duty is to serve all criminal processes issued by the court. These include arrest warrants, orders for arrest, criminal summons, domestic violence orders, child support warrants and others. This is a statutory requirement of the Sheriff. These duties include locating wanted persons, transporting arrestees, processing prisoners, etc... These Officers relieve the regular patrol Officers from the duty of attempting to serve warrants and allows the Sheriff's Office to keep better track of the court ordered processes. These two officers served 1,515 papers in 2013.

These Officers also perform law enforcement duties as required such as answering calls, directing traffic, patrolling, etc... They backed up patrol officers on 144 calls and answered 46 calls themselves in 2013.

# DAVIE COUNTY ACTIVITY JUSTIFICATION

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## Davie County Sheriff's Office

Constitutionally required Elected Office G.S. Chapter 162

### CID

F.T. Employees: 6 P.T. Employees: 0 Total County Cost: \$ 239,934

Part Time Cost: None. Fed/State Costs: None

### Job Title, Duties/Responsibilities of positions

#### Lieutenant 1 position 69

Lee Whitesides	Direct Supervision:	10%
	Case Investigation:	45%
	Report Preparation:	30%
	Court:	10%
	Answer Calls:	5%

#### Detective Sergeant 4 positions 66, Deputy Investigator 1 position 63

Scot Kimel	Case Investigation:	60%
Terry Carter	Report Preparation:	30%
James Goodin	Court:	10%
Kim Palmer	Answer Calls:	10%
Kyle Shuping		

Conducts initial and follow-up investigations of criminal incidents; interviews persons in connection with criminal incidents including victims, witnesses, and suspects; secures crime scenes, collects, establishes chain of custody, and preserves physical evidence; processes evidence through on-site identification technology and use of state and local laboratories.

# DAVIE COUNTY

## ACTIVITY JUSTIFICATION

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Plans and executes programs designed to interdict drug and narcotics trafficking; develops sources; coordinates under-cover activities with other agencies; works with interagency task forces; performs under cover purchases of illegal substances.

Prepares and reviews written reports of investigative activities; arrests offenders; testifies in court regarding investigative activities.

Establishes effective contacts with the public, informants, coworkers, district attorney staff, and other law enforcement departments to gain information related to criminal activities; conducts surveillance and develops leads.

Performs special activities to identify and eradicate illegal alcohol and other substance manufacture and distribution.

Performs related duties as required.

These positions are the hardest to quantify. They have so many tasks that they perform that are different, but yet are the same. An example of this is one position conducts primarily sex crimes investigations, while another works property crimes or drug crimes. These investigations are conducted in different ways, but also in the same way. Animal investigations are another example that take specific actions to complete yet are still a criminal investigation.

### Justify Need for Each Position

The following numbers of cases were assigned to CID during the listed four years;

2007 – 1336 cases, 2008 – 1070 cases, 2009 – 951 cases, 2010 – 1027 cases

The case load on existing detectives is tremendous. An example of this load build up follows;

A detective is assigned 10 cases in month 1. They close 5 and have 5 still open the next month when they are assigned 10 again. They now have 15 open cases and close another 5 in month 2. During month 3 they are assigned 10 more cases and now have 20 open cases. We are now at the point where detectives are not able to spend an adequate amount of time on each case to properly investigate the case. During the 2011 year the Criminal Investigations Division had to find a way to shift some of the workload off of Detectives to allow them to properly investigate cases. This was accomplished by the introduction of a computerized case management system and requiring Patrol Officers to follow up on certain types of cases. This has given a small amount of relief to Detectives, but added even more duties to patrol. There were 660 cases assigned to six detectives in 2011, 679 in 2012 and 574 in 2013.

# DAVIE COUNTY ACTIVITY JUSTIFICATION

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A case takes longer to investigate than most people realize, and may take more than one detective.

Some examples of man hours required for cases in 2013;

Case 8705-30      Missing Person Cold Case

One Detective spent 34.75 hours reviewing this case at the request of the missing persons family.

20 Hours              Complete review of case

8.75 Hours            Speak with family, N.C. Medical examiner's office, N.C. SBI,  
Additional general work.

6 Hours                Paperwork and reports

Case 130500240      Breaking, Entering and Larceny

One Detective Spent 29 hours working on this case.

3 Hours                Report Writing

5 Hours                Interviews

3 Hours                Travel

2 Hours                Surveillance

1 Hour                 Photograph Evidence

2 Hours                Collecting Evidence

2 Hours                Return Evidence to Victim

3 Hours                Background Checks

2 Hours                Taking Written Statements

2 Hours                Downloading Audio Recorded Interviews

1 Hour                 Take out Warrant

3 Hours                Prep Felony Packet

# DAVIE COUNTY ACTIVITY JUSTIFICATION

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Case 130500133      Armed Robbery

One Detective spent 31 hours working on this case. There were other officers that assisted in this case that are not documented here.

.50 Hours	Respond on call out
4 Hours	Reviewing and obtaining a copy of video from store
3 Hours	Interview Employees/Escort Employees to Show up
2 Hours	Surveillance
5.5 Hours	Reports/Paperwork
9 Hours	General Investigation/Evidence collection
7 Hours	Court

Case 130800213      Embezzlement

One Detective spent 37.5 Hours on this case. This case is still pending court disposition.

1 Hour	Initial Report
8 Hours	General Investigation
11.5 Hours	Reports/Paperwork
3 Hours	Travel Time
5 Hours	Attempt to Locate Suspect
3 Hours	Meet with District Attorney/ Judge
6 Hours	Court

# DAVIE COUNTY ACTIVITY JUSTIFICATION

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## Davie County Sheriff's Office

Constitutionally required Elected Office G.S. Chapter 162

### Evidence

F.T. Employees: 1 P.T. Employees: 0 Total County Cost: \$32,184

Part Time cost: 0 Federal/State costs: None

This position falls under the CID Division

### Job Title, Duties/Responsibilities of positions

**Evidence Technician 1 position 62**

Elizabeth Snow

95% Evidence Management

5% Internet Services

This position maintains all evidence collected by Officers by properly storing, processing, and documenting chain of custody. They prepare and transport all evidence to state crime labs, prepares and releases all evidence to persons ordered by courts to receive such evidence, prepares all evidence for destruction when ordered, prepares records and reports of activities.

### Justify Need for Each Position

The Davie County Sheriff's Office takes in a large number of items each year. These items range from criminal evidence to court ordered seizures. Evidence and property control is one of the most important functions of a Law Enforcement Agency affecting every aspect of our duties from prosecutions to estate holdings. In 2009 we started entering all evidence into a computer system to assist with accurate record keeping. There are an estimated 30,000 pieces of evidence currently in inventory.

# DAVIE COUNTY ACTIVITY JUSTIFICATION

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## Davie County Sheriff's Office

Constitutionally required Elected Office G.S. Chapter 162

### Civil Division

F.T. Employees: 4 P.T. Employees: 8 Total County Cost: \$157,123 Full Time Only

Part Time Cost: Varies. Federal/State costs: None

### Job Title, Duties/Responsibilities of positions

Lieutenant 1 position 69

William Harpe

Administrative Duties: 5%

Direct Supervision: 5%

Answer Calls: 5%

Civil Process: 35%

Gun Permits: 15%

Executions/Collections: 25%

Court: 10%

This employee serves Civil Processes such as summons, subpoenas for civil court, show cause orders, evictions, Tax warrants etc... They also process applications for handgun permits and concealed carry permits, collect monies and seize properties. They answer calls for service and serve as back up for officers assigned to patrol. This position also assists with courthouse security and courtroom duties as required. They also serve as the supervising officer when the Captain is not available.

# DAVIE COUNTY ACTIVITY JUSTIFICATION

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## Sergeant 1 position 66

Gary Zickmund	Answer Calls:	5%
	Civil Process:	55%
	Background Invest:	10%
	Executions/Collect:	20%
	Court:	10%

This employee serves Civil Processes such as summons, subpoenas for civil court, show cause orders, evictions, Tax warrants etc... They also process applications for handgun permits and concealed carry permits, collect monies and seize properties. They answer calls for service and serve as back up for officers assigned to patrol. This position also assists with courthouse security and courtroom duties as required. They also conduct background investigations on applicants as required by North Carolina Sheriff's Standards.

## Deputy 1 position 63

Vurall Cooper	Answer Calls:	5%
	Civil Process:	80%
	Executions/Collect:	5%
	Court	10%

This employee serves Civil Processes such as summons, subpoenas for civil court, show cause orders, evictions, Tax warrants etc... They also process applications for handgun permits and concealed carry permits, collect monies and seize properties. They answer calls for service and serve as back up for officers assigned to patrol. This position also assists with courthouse security and courtroom duties as required.

# DAVIE COUNTY ACTIVITY JUSTIFICATION

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## DCI Officer 1 position 63

Michael Williams	DCI Services:	55%
	Subpoena Service:	15%
	Records:	15%
	Customer Service:	15%

This employee manages all activities related to the Department of Criminal Information computer system. This is the national system where information about driver's license, vehicle registration, Criminal History information, Court Records, and other information is kept. They enter all records of stolen property and wanted persons, maintain records of such and manage all training and certifications of Officers to use this system, and provide criminal records to the court system. They serve all phone service subpoenas and assist with general Sheriff's Office Records management. This employee also functions as the public receptionist of the Civil Division.

The FBI and SBI require each agency with DCI access to have a DCI systems coordinator.

### Justify Need for Each Position

This division handles all Civil matters for the County and manages all security and courtroom needs of the North Carolina Court System in Davie County. They provide non sworn security officers five days a week in the courthouse and provide bailiffs for all court proceedings in Davie County. This is done with a combination of full time and part time personnel. They process all requests from the court system and attorneys to obtain driving and criminal histories of persons involved in the court system. They do all background checks on gun permit applicants as required by North Carolina General Statutes and Federal Law. They also process all job applicants that require a background investigation.

Years	Civil Papers	Executions	Money collected	CCH	Gun Permits
2008	2,664	582	\$207,240	198	212
2009	3343	1000	\$482,311	342	386
2010	5,175	1025	\$470,027	162	361

# DAVIE COUNTY ACTIVITY JUSTIFICATION

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2011	5274	1029	\$529,569	215	375
2012	5240	1206	\$423,660	308	694
2013	4271	582	\$213,260	510	747

It should be noted that not only are gun permits and concealed carry permits continuing to increase we are now having to process ever growing numbers of renewal requests. This continued increase without additional resources to process the increases has resulted in having to reduce activity in other areas. An example of this is a reduction in collections on tax executions from the County.

# DAVIE COUNTY ACTIVITY JUSTIFICATION

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## Davie County Sheriff's Office

Constitutionally required Elected Office G.S. Chapter 162

### Dare Officer

F.T. Employees: 1 P.T. Employees: 0 Total County Cost: \$38,942

Part Time Cost: None Federal/State Costs: None

This position falls under the Civil Division

### Job Title, Duties/Responsibilities of positions

#### Dare Officer 1 position 65

Alana Geiger

Teach Dare Classes: 50%

Prepare/Attend Dare Camp: 15%

Crime Prevention Duties: 15%

Community Outreach: 15%

Law Enforcement 5%

### Justify Need for Each Position

This employee is a sworn Law Enforcement Officer with all the powers afforded such. Their primary duty is to prepare material for the Dare Program and teach the program in the public schools of the County. This program is taught to every fifth grade student in the County. They also arrange for students to attend Dare Summer Camp and teach at the camp. The Employee conducts community outreach programs, crime prevention programs, and informational programs requested by the public.

This employee also performs Law Enforcement functions as necessary, such as transporting and searching female prisoners, serving warrants etc...

# DAVIE COUNTY ACTIVITY JUSTIFICATION

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## Davie County Sheriff's Office

### Constitutionally required Elected Office G.S. Chapter 162

#### Narcotics

F.T. Employees: 6 P.T. Employees: 1 Total County Cost: \$ 239,276

Part Time Cost: varies. Fed/State Costs: None

#### Job Title, Duties/Responsibilities of positions

##### Lieutenant 1 position 69

William Byrd	Case Investigation	40%
	Report Writing	20%
	Case Prep	10%
	Court	10%
	Direct Supervision	20%

This position directly supervises and participates in investigations across the County and other locations. The position serves as a second supervisor in the Narcotics Division allowing for more than one operation to be conducted at a time.

##### Detective Sergeant 5 positions 66

Brian Diggs	Case Investigation	55%
Brad Almond	Report Writing	25 %
Wesley Martin	Case Prep	10%
Michael Snody	Court	10%
Thomas Poindexter		

Conducts initial and follow-up investigations of criminal incidents; interviews persons in connection with criminal incidents including victims, witnesses, and suspects; secures crime scenes, collects, establishes chain of custody, and preserves physical evidence; processes evidence through on-site identification technology and use of state and local laboratories.

# DAVIE COUNTY ACTIVITY JUSTIFICATION

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Plans and executes programs designed to interdict drug and narcotics trafficking; develops sources; coordinates under-cover activities with other agencies; works with interagency task forces; performs under cover purchases of illegal substances.

Prepares and reviews written reports of investigative activities; arrests offenders; testifies in court regarding investigative activities.

Establishes effective contacts with the public, informants, coworkers, district attorney staff, and other law enforcement departments to gain information related to criminal activities; conducts surveillance and develops leads.

Performs special activities to identify and eradicate illegal alcohol and other substance manufacture and distribution.

Performs related duties as required.

These positions are again some of the hardest to quantify. These employees focus on drug investigations. Drug investigations can be long term or very quick in nature. These employees generally work as a team to conduct surveillance and to work undercover.

## Justify Need for Each Position

The below listed cases are listed samples of man hours spent on a narcotics case. These cases can be long term spanning many months or even years. The narcotics unit is also tasked with investigating regular criminal cases when there may be a conflict with the CID unit. They also assist with surveillance and other activities where plain clothes or vehicles may be needed.

Case 090400134, 090300342, 090900057, 090400432, 090500185, 090600036

Trafficking in Cocaine Federal Case Suspect convicted

All 5 detectives worked on this case along with multiple other agencies. Davie County's time break down is;

Initial Case Development	40 hours
Surveillance	288 hours
Interviews	30 hours
Travel	10 hours
Court Prep	80 hours

# DAVIE COUNTY ACTIVITY JUSTIFICATION

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Court	40 hours
Meetings	10 hours
Search Warrant	48 hours
Evidence Processing	20 hours
Report writing	15 hours
Transport Suspect	10 hours
Total	591 hours

This is a sample of a multi-jurisdictional case that the Narcotics Division worked on. These officers interact and work with local and Federal agencies across the state to interdict the flow of drugs into Davie County. They also bring additional resources from across the state to our County to assist in removing individuals that create serious public safety concerns to our citizens.

The narcotics unit also provides personnel that participate with a taskforce involved in Criminal Interdiction. This group has a wide range of activities;

Vehicle Stops	973	Vehicle Searches	123
Assist Motorist	22	Citations	44
DWI	3	Misd. Charges	21
Felony Charges	20	Federal Charges	3
Narcotics Arrests	33	Wanted Persons	15
Weapons Seized	16	Vehicles Seized	5
Recover Stolen Vehicle	1	Hidden Compartments	4
Illegal Pills Seized	100	Marijuana Seized	65.9 lbs
Powder Cocaine	16.7 lbs	Crack Cocaine	10.6 oz
Heroin	1 gram	U. S. Currency	\$307,304

As you can see the Narcotics Division has a wide ranging area of responsibility.

# DAVIE COUNTY ACTIVITY JUSTIFICATION

Budget Sheet 3A  
Budget Year  
2014 - 2015

## Davie County Sheriff's Office

Constitutionally required Elected Office G.S. Chapter 162

### Part Time Employees

F.T. Employees: 0 P.T. Employees: 17 Total County Cost: 0

Part Time Cost: \$135,000 Federal/State Costs: None

These positions work in various Divisions

### Job Title, Duties/Responsibilities of positions

These positions perform assorted duties throughout the Sheriff's Office and Detention Services. They are solely responsible for the Courthouse and Bailiff duties. These duties are required by statute to be performed by the Sheriff. They also assist with transports out of the County, mental commitments, and records keeping.

### Justify Need for Each Position

There is no way for the Sheriff to complete all of the required duties without these part time employees. Our duties continue to increase along with the amount of work that needs to be done. Criminal Court now routinely has over 300 people on the docket and we now have court everyday of the week. We routinely have to sit with mental commitments for days on end and then transport them across the state to a mental facility. The Detention Center has no backup except for part time and are so short staffed that if two people are out of work it creates an extreme problem for managing the Detention Center.

If these employees are not allowed to work more hours then we may be forced to cut services somewhere else in the Office to accommodate the increasing level of work that is generally handled by part time employees.



## CAPITAL OUTLAY DETAIL

Name of Project or Equipment:

Vehicles

Description: 8 Ford police vehicles

General fleet rotation and replacement

Estimated Cost: \$220,000

Estimated Annual Operation / Maintenance Cost: Varied

## CAPITAL OUTLAY DETAIL

Name of Project or Equipment:

Courthouse Security Camera System

Description: A system of sixteen cameras placed throughout the courthouse in strategic locations that feed back to a monitor system at the front entrance where an Officer can view what is happening in the hallways on all three floors, and the exterior of the building.

Justification: This would increase Security awareness in the courthouse. The Courthouse has become increasingly busy and it is not foreseen that this will slow down. If you watch the news any at all then you have seen stories about courthouse shootings are incidents. A camera system would enhance security in the courthouse by giving officers the ability to see more of what is going on without having to increase manpower.

Estimated Cost:

\$4,100 Dollars including installation

Estimated Annual Operation / Maintenance Cost:

## CAPITAL OUTLAY DETAIL

Name of Project or Equipment:

Taser

Description: Replace some of our current Tasers that are worn out and no longer functioning and add additional Tasers.

Justification: We have several Tasers that are no longer working and are a model that the company has phased out. These need to be replaced.

Estimated Cost:  $10 \times \$1,000 = \$10,000$

Estimated Annual Operation / Maintenance Cost:

## CAPITAL OUTLAY DETAIL

Name of Project or Equipment:

Vehicle Emergency Equipment

Description:

Equipment needed to outfit new vehicles for use as a Law Enforcement Vehicle

Justify:

This is equipment needed to outfit a new patrol vehicle. The average cost to equip a new vehicle is approximately six thousand dollars. We have been in the process of upgrading vehicle equipment over the past two years. This year should bring us close to having most of the out of date and worn equipment replaced. This will allow us in the coming three to five years to rotate equipment from one vehicle to a new vehicle when it is removed from service, thereby reducing costs in the near future.

It should be noted that Electrical equipment such as light bars, wiring, radios, etc., are not permanent fixtures and wear out like any other equipment necessitating a regular replacement schedule.

Estimated Cost: \$48,000

Estimated Annual Operation / Maintenance Cost: Varied

### CAPITAL OUTLAY DETAIL

Name of Project or Equipment:

Kenwood Radio

Description: 4 portable radios for requested new positions

Justify:

We do not have enough radios to supply new positions with a portable radio

Estimated Cost: \$1,600

Estimated Annual Operation / Maintenance Cost: None

ANNUAL BUDGET ESTIMATE - SUMMARY OPERATIONAL EXPENSE

Sheriff's Office Administration

Account Number	Item	Remarks	Requested		Recommended	
			Local Cost	Non Local Cost	Local Cost	Non Local Cost
52110	510010 SALARIES AND WAGES	7.6 % of personnel cost	168,396			
52110	510020 PART-TIME SALARIES	7.1% of personnel cost	8,875			
52110	510040 LONGEVITY	6.5% of cost	1,288			
52110	520050 FICA	7.6 % of personnel cost	12,882			
52110	520060 GROUP HOSPITAL INS.	7.6 % of personnel cost	37,027			
52110	520070 RETIREMENT	7.6 % of personnel cost	12,230			
52110	520080 WORKMENS COMPENSATIC	Unknown	0			
52110	520100 ECS UNEMPLOYMENT INS.	Unknown				
52110	520110 GROUP LIFE INSURANCE	Unknown				
52110	520120 401K-EMPLOYER SUPP.	7.6 % of personnel cost	8,137			
52110	520130 YMCA MEMBERSHIP	20% of Requested Amount	0			
52110	520250 EMPLOYEE MEDICAL EXP.	Unknown				
52110	520260 EMPLOYEE EDUCATION	None Requested				
52110	520990 RETIREMENT -ROUND ACC	Unknown				
52110	530120 POSTAGE	80% of Requested Amount	2,400			
52110	530250 PRINTING & BINDING	100% of Requested Amount	500			
52110	530300 VEHICLE TIRES	2.5% of request , 1 vehicle assigne	500			
52110	530310 VEHICLE GAS & OIL	2% of Requested Amount	4,000			
52110	530320 OFFICE SUPPLIES	35% of Requested Amount	7,000			
52110	530330 DEPARTMENT SUPPLIES	5% od Requested Amount	3,500			
52110	530340 DARE SUPPLIES	None Used by this Unit	0			
52110	530341 CRIME PREVENTION	None Requested				
52110	530350 DARE FUND EXPENSES	None Requested				
52110	530351 DARE CAMP EXPENSES	Rollover Account - Donations				

52110	530360 UNIFORMS	4% of Requested Amount	1,000
52110	530420 CANINE SUPPLIES	None Used by this Unit	0
52110	540100 EDUCATION & TRAINING	5% of Requested Amount	750
52110	540110 TELEPHONE	4% of Requested Amount	3,800
52110	540130 UTILITIES	Transferred to Facilities	
52110	540140 TRAVEL	5% of Requested Amount	450
52110	540210 BUILDING/EQUIP. RENTAL	None Requested	
52110	540220 PIN MACHINE	20% of Requested Amount	2,600
52110	540450 PURCHASED SERVICES	10% of Requested Amount	10,500
52110	541540 COMPUTER SERVICES	20% of Requested Amount	
52110	541550 CONSULTANTS	None Requested	
52110	541710 LEGAL FEES	None Requested	
52110	541790 PHYSICIAN FEES	100% of Requested Amount	2,000
52110	550150 BUILDING/GROUNDS MAIN	80% of Requested Amount	
52110	550160 EQUIPMENT MAINTENANC	5% of Requested Amount	650
52110	550170 VEHICLE MAINTENANCE	2% of Requested Amount	900
52110	551190 SYSTEM MAINTENANCE	20% of Requested Amount	13,000
52110	560072 EMPLOYEE RELATIONS	Calc Rollover, Donations	Unknown
52110	560120 SPECIAL EVENTS	None Used by this Unit	0
52110	560150 PRIVATE PROPERTY DAMA	100% of Requested Amount	1,000
52110	560260 ADVERTISING	None Requested	
52110	560530 DUES & SUBSCRIPTIONS	45% of Requested Amount	1,800
52110	560540 INSURANCE & BONDS	100% of Requested Amount	400
52110	560570 MISCELLANEOUS	None Requested	
52110	560600 BUILDING INSURANCE	None Requested	
52110	580600 EQUIPMENT & FURNITURE	5% of Requested Amount	4,000
52110	580610 COMPUTER SOFTWARE	20% of Requested Amount	5,000
52110	580620 COMPUTER HARDWARE	5% of Requested Amount	250
52110	581650 AUTOMOBILE PURCHASE	None Used by this Unit	
52110	582670 FORFEIT PROPERTY PURCH	Non Budgeted Item	
52110	582671 UNAUTHORIZE SUBSTANC	Non Budgeted Item	

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## ANNUAL BUDGET ESTIMATE - SUMMARY OPERATIONAL EXPENSE

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Sheriff's Office Patrol

Account Number	Item	Remarks	Requested	
			Local Cost	Non Local Cost
52110	510010 SALARIES AND WAGES	50.9% of Personnel Cost	1,047,811	80,000
52110	510020 PART-TIME SALARIES	30.3% of personnel Cost	37,875	
52110	510040 LONGEVITY	46% of Personnel Costs	9,117	
52110	520050 FICA	50.9% of Personnel Cost	86,278	
52110	520060 GROUP HOSPITAL INS.	50.9% of Personnel Cost	247,985	
52110	520070 RETIREMENT	50.9% of Personnel Cost	81,907	
52110	520080 WORKMENS COMPENSATIC	Unknown		
52110	520100 ECS UNEMPLOYMENT INS.	Unknown		
52110	520110 GROUP LIFE INSURANCE	Unknown		
52110	520120 401K-EMPLOYER SUPP.	50.9% of Personnel Cost	54,495	
52110	520130 YMCA MEMBERSHIP	50% of Requested Amount		
52110	520250 EMPLOYEE MEDICAL EXP.	Unknown		
52110	520260 EMPLOYEE EDUCATION	None Requested		
52110	520990 RETIREMENT -ROUND ACC	Unknown		
52110	530120 POSTAGE	5% of Requested Amount	150	
52110	530250 PRINTING & BINDING	None Requested		
52110	530300 VEHICLE TIRES	70% of Requested Amount	14,000	
52110	530310 VEHICLE GAS & OIL	70% of Requested Amount	140,000	
52110	530320 OFFICE SUPPLIES	10% of Requested Amount	2,000	
52110	530330 DEPARTMENT SUPPLIES	65% of Requested Amount	45,500	
52110	530340 DARE SUPPLIES	None Used By This Unit		
52110	530341 CRIME PREVENTION	None Requested		
52110	530350 DARE FUND EXPENSES	None Requested		
52110	530351 DARE CAMP EXPENSES	Rollover Account - Donations		

52110	530360 UNIFORMS	62% of Requested Amount	15,500
52110	530420 CANINE SUPPLIES	100% of Requested Amount	10,000
52110	540100 EDUCATION & TRAINING	55% of Requested Amount	8,250
52110	540110 TELEPHONE	60% of Requested Amount	57,000
52110	540130 UTILITIES	Transferred to Facilities	
52110	540140 TRAVEL	55% of Requested Amount	4,950
52110	540210 BUILDING/EQUIP. RENTAL	None Requested	
52110	540220 PIN MACHINE	20% of Requested Amount	2,600
52110	540450 PURCHASED SERVICES	55% of Requested Amount	57,750
52110	541540 COMPUTER SERVICES	20% of Requested Budget	
52110	541550 CONSULTANTS	None Requested	
52110	541710 LEGAL FEES	None Requested	
52110	541790 PHYSICIAN FEES	None Used By This Unit	
52110	550150 BUILDING/GROUNDS MAIN	None Used By This Unit	
52110	550160 EQUIPMENT MAINTENANC	50% of Requested Amount	6,500
52110	550170 VEHICLE MAINTENANCE	70% of Requested Amount	31,500
52110	551190 SYSTEM MAINTENANCE	20% of Requested Amount	13,000
52110	560072 EMPLOYEE RELATIONS	Calc Rollover Account - Donations	
52110	560120 SPECIAL EVENTS	None Used By This Unit	
52110	560150 PRIVATE PROPERTY DAMA	None Used By This Unit	
52110	560260 ADVERTISING	None Requested	
52110	560530 DUES & SUBSCRIPTIONS	20% of Requested Amount	800
52110	560540 INSURANCE & BONDS	None Used By This Unit	
52110	560570 MISCELLANEOUS	None Requested	
52110	560600 BUILDING INSURANCE	None Requested	
52110	580600 EQUIPMENT & FURNITURE	60% of Requested Amount	48,000
52110	580610 COMPUTER SOFTWARE	20% of Requested Amount	5,000
52110	580620 COMPUTER HARDWARE	50% of Requested Amount	2,500
52110	581650 AUTOMOBILE PURCHASE	100% of Requested Amount	220,000
52110	582670 FORFEIT PROPERTY PURCH	Non Budgeted Item	
52110	582671 UNAUTHORIZE SUBSTANCIN	Non Budgeted Item	

Budget Sheet #4A

DAVIE COUNTY

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ANNUAL BUDGET ESTIMATE - SUMMARY OPERATIONAL EXPENSE

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Sheriff's Office CID

Account Number	Item	Remarks	Requested		Recommended
			Local Cost	Non Local Cost	Local Cost
52110	510010 SALARIES AND WAGES	18.9% of personnel Costs	418,775		
52110	510020 PART-TIME SALARIES	None Used by This Unit			
52110	510040 LONGEVITY	18% of Personnel Costs		3,568	
52110	520050 FICA	18.9% of personnel Costs		32,036	
52110	520060 GROUP HOSPITAL INS.	18.9% of personnel Costs		9,208	
52110	520070 RETIREMENT	18.9% of personnel Costs		30,413	
52110	520080 WORKMENS COMPENSATION	Unknown			
52110	520100 ECS UNEMPLOYMENT INS.	Unknown			
52110	520110 GROUP LIFE INSURANCE	Unknown			
52110	520120 401K-EMPLOYER SUPP.	18.9% of personnel Costs		20,235	
52110	520130 YMCA MEMBERSHIP	None Requested			
52110	520250 EMPLOYEE MEDICAL EXP.	Unknown			
52110	520260 EMPLOYEE EDUCATION	None Requested			
52110	520990 RETIREMENT -ROUND ACC	Unknown			
52110	530120 POSTAGE	5% of Requested Amount		150	
52110	530250 PRINTING & BINDING	None Requested			
52110	530300 VEHICLE TIRES	10% of Requested Amount		2,000	
52110	530310 VEHICLE GAS & OIL	10% of Requested Amount		20,000	
52110	530320 OFFICE SUPPLIES	30% of Requested amount		6,000	
52110	530330 DEPARTMENT SUPPLIES	10% of Requested Amount		7,000	
52110	530340 DARE SUPPLIES	None Used by This Unit			
52110	530341 CRIME PREVENTION	None Requested			
52110	530350 DARE FUND EXPENSES	None Requested			
52110	530351 DARE CAMP EXPENSES	Rollover Account			

52110	530360 UNIFORMS	10% of Requested Amount	2,500
52110	530420 CANINE SUPPLIES	None Used by This Unit	
52110	540100 EDUCATION & TRAINING	15% of Requested Amount	2,250
52110	540110 TELEPHONE	13% of Requeste Amount	12,350
52110	540130 UTILITIES	Transferred to Facilities Management	
52110	540140 TRAVEL	15% of Requested Amount	1,350
52110	540210 BUILDING/EQUIP. RENTAL	None Requested	
52110	540220 PIN MACHINE	20% of Requested Amount	2,600
52110	540450 PURCHASED SERVICES	15% of Requested Amount	15,750
52110	541540 COMPUTER SERVICES	None Requested	
52110	541550 CONSULTANTS	None Requested	
52110	541710 LEGAL FEES	None Requested	
52110	541790 PHYSICIAN FEES	None Used by This Unit	
52110	550150 BUILDING/GROUNDS MAIN	None Used by This Unit	
52110	550160 EQUIPMENT MAINTENANC	15% of Requested Amount	1,950
52110	550170 VEHICLE MAINTENANCE	10% of Requested Amount	4,500
52110	551190 SYSTEM MAINTENANCE	20% of Requested Amount	13,000
52110	560072 EMPLOYEE RELATIONS	Cal Rollover Account	
52110	560120 SPECIAL EVENTS	None Used by This Unit	
52110	560150 PRIVATE PROPERTY DAM	None Used by This Unit	
52110	560260 ADVERTISING	None Requested	
52110	560530 DUES & SUBSCRIPTIONS	20% of Requested Amount	800
52110	560540 INSURANCE & BONDS	None Used by This Unit	
52110	560570 MISCELLANEOUS	None Requested	
52110	560600 BUILDING INSURANCE	None Requested	
52110	580600 EQUIPMENT & FURNITURE	10% of Requested Amount	8,000
52110	580610 COMPUTER SOFTWARE	20% of Requested Amount	5,000
52110	580620 COMPUTER HARDWARE	20% of Requested Amount	1,000
52110	581650 AUTOMOBILE PURCHASE	0 % of Requested Amount	
52110	582670 FORFEIT PROPERTY PURCH	Non Budgeted Line	
52110	582671 UNAUTHORIZE SUBSTANC	Non Budgeted Line	

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## ANNUAL BUDGET ESTIMATE - SUMMARY OPERATIONAL EXPENSE

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Sheriff's Office Narcotics

Account Number	Item	Remarks	Requested	
			Local Cost	Non Local Cost
52110	510010 SALARIES AND WAGES	11.3% of Personnel Cost	250,379	
52110	510020 PART-TIME SALARIES	None Used by This Unit		
52110	510040 LONGEVITY	12% of Personnel Cost	2,378	
52110	520050 FICA	11.3% of Personnel Cost	19,154	
52110	520060 GROUP HOSPITAL INS.	11.3% of Personnel Cost	55,054	
52110	520070 RETIREMENT	11.3% of Personnel Cost	18,184	
52110	520080 WORKMENS COMPENSATIC	Unknown		
52110	520100 ECS UNEMPLOYMENT INS.	Unknown		
52110	520110 GROUP LIFE INSURANCE	Unknown		
52110	520120 401K-EMPLOYER SUPP.	11.3% of Personnel Cost	12,098	
52110	520130 YMCA MEMBERSHIP	None Used by This Unit		
52110	520250 EMPLOYEE MEDICAL EXP.	Unknown		
52110	520260 EMPLOYEE EDUCATION	None Requested		
52110	520990 RETIREMENT -ROUND ACC	Unknown		
52110	530120 POSTAGE	5% of Requested Amount	150	
52110	530250 PRINTING & BINDING	None Requested		
52110	530300 VEHICLE TIRES	8% of Requested Amount	1,600	
52110	530310 VEHICLE GAS & OIL	8% of Requested Amount	16,000	
52110	530320 OFFICE SUPPLIES	10% of Requested Amount	2,000	
52110	530330 DEPARTMENT SUPPLIES	10% of Requested Amount	7,000	
52110	530340 DARE SUPPLIES	None Used by This Unit		
52110	530341 CRIME PREVENTION	None Requested		
52110	530350 DARE FUND EXPENSES	None Requested		
52110	530351 DARE CAMP EXPENSES	Rollover Account - Donations		

52110	530360 UNIFORMS	10% of Requested Amount	2,500
52110	530420 CANINE SUPPLIES	None Used by This Unit	
52110	540100 EDUCATION & TRAINING	13% of Requested Amount	1,950
52110	540110 TELEPHONE	10% of Requested Amount	9,500
52110	540130 UTILITIES	Transferred to Facilities	
52110	540140 TRAVEL	13% of Requested Amount	1,170
52110	540210 BUILDING/EQUIP. RENTAL	None Requested	
52110	540220 PIN MACHINE	20% of Requested Amount	2,600
52110	540450 PURCHASED SERVICES	10% of Requested Amount	10,500
52110	541540 COMPUTER SERVICES	20% of Requested Amount	
52110	541550 CONSULTANTS	None Requested	
52110	541710 LEGAL FEES	None Requested	
52110	541790 PHYSICIAN FEES	None Used by This Unit	
52110	550150 BUILDING/GROUNDS MAIN	10% of Requested Amount	
52110	550160 EQUIPMENT MAINTENANC	15% of Requested Amount	1,950
52110	550170 VEHICLE MAINTENANCE	8% of Requested Amount	3,600
52110	551190 SYSTEM MAINTENANCE	20% of Requested Amount	13,000
52110	560072 EMPLOYEE RELATIONS	Calc Rollover Account - Donations	
52110	560120 SPECIAL EVENTS	100% of Requested Amount	10,000
52110	560150 PRIVATE PROPERTY DAMA	None Used by This Unit	
52110	560260 ADVERTISING	None Requested	
52110	560530 DUES & SUBSCRIPTIONS	10% of Requested Amount	400
52110	560540 INSURANCE & BONDS	None Used by This Unit	
52110	560570 MISCELLANEOUS	None Requested	
52110	560600 BUILDING INSURANCE	None Requested	
52110	580600 EQUIPMENT & FURNITURE	0% of Requested Amount	
52110	580610 COMPUTER SOFTWARE	20% of Requested Amount	5,000
52110	580620 COMPUTER HARDWARE	15% of Requested Amount	750
52110	581650 AUTOMOBILE PURCHASE	0% of Requested Amount	
52110	582670 FORFEIT PROPERTY PURCH	Non Budgeted Item	
52110	582671 UNAUTHORIZE SUBSTANC	Non Budgeted Item	

Budget Sheet #4A

DAVIE COUNTY

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ANNUAL BUDGET ESTIMATE - SUMMARY OPERATIONAL EXPENSE

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Sheriff's Office Civil

Account Number	Item	Remarks	Requested	
			Local Cost	Non Local Cost
52110	510010 SALARIES AND WAGES	11.3% of Personnel Cost	250,379	
52110	510020 PART-TIME SALARIES	57.3% of Requested Amount	71,625	
52110	510040 LONGEVITY	17.5% of Personnel Cost	2,240	
52110	520050 FICA	11.3% of Personnel Cost	19,154	
52110	520060 GROUP HOSPITAL INS.	11.3% of Personnel Cost	55,054	
52110	520070 RETIREMENT	11.3% of Personnel Cost	18,184	
52110	520080 WORKMENS COMPENSATIC	Unknown		
52110	520100 ECS UNEMPLOYMENT INS.	Unknown		
52110	520110 GROUP LIFE INSURANCE	Unknown		
52110	520120 401K-EMPLOYER SUPP.	11.3% of Personnel Cost	12,098	
52110	520130 YMCA MEMBERSHIP	None Requested		
52110	520250 EMPLOYEE MEDICAL EXP.	Unknown		
52110	520260 EMPLOYEE EDUCATION	None Requested		
52110	520990 RETIREMENT -ROUND ACC	Unknown		
52110	530120 POSTAGE	5% of Requested Amount	150	
52110	530250 PRINTING & BINDING	None Requested		
52110	530300 VEHICLE TIRES	9.5% of Requested Amount	1,900	
52110	530310 VEHICLE GAS & OIL	10% of Requested Amount	20,000	
52110	530320 OFFICE SUPPLIES	15% of Requested Amount	3,000	
52110	530330 DEPARTMENT SUPPLIES	10% of Requested Amount	7,000	
52110	530340 DARE SUPPLIES	100% of Requested Amount	10,000	
52110	530341 CRIME PREVENTION	None Requested		
52110	530350 DARE FUND EXPENSES	None Requested		
52110	530351 DARE CAMP EXPENSES	Rollover Account - Donations		

52110	530360 UNIFORMS	14% of Requested Amount	3,500
52110	530420 CANINE SUPPLIES	None Used by This Unit	
52110	540100 EDUCATION & TRAINING	12% of Requested Amount	1,800
52110	540110 TELEPHONE	13% of Requested Amount	12,350
52110	540130 UTILITIES	Transferred to Facilities	
52110	540140 TRAVEL	12% of Requested Amount	1,080
52110	540210 BUILDING/EQUIP. RENTAL	None Requested	
52110	540220 PIN MACHINE	20% of Requested Amount	2,600
52110	540450 PURCHASED SERVICES	10% of Requested Amount	10,500
52110	541540 COMPUTER SERVICES	20% of Requested Amount	
52110	541550 CONSULTANTS	None Requested	
52110	541710 LEGAL FEES	None Requested	
52110	541790 PHYSICIAN FEES	None Used by This Unit	
52110	550150 BUILDING/GROUNDS MAIN	10% of Requested Amount	
52110	550160 EQUIPMENT MAINTENANC	15% of Requested Amount	1,950
52110	550170 VEHICLE MAINTENANCE	10% of Requested Amount	4,500
52110	551190 SYSTEM MAINTENANCE	20% of Requested Amount	13,000
52110	560072 EMPLOYEE RELATIONS	Calc Rollover Account - Donations	
52110	560120 SPECIAL EVENTS	None Used by This Unit	
52110	560150 PRIVATE PROPERTY DAMA	None Used by This Unit	
52110	560260 ADVERTISING	None Requested	
52110	560530 DUES & SUBSCRIPTIONS	5% of Requested Amount	200
52110	560540 INSURANCE & BONDS	None Used by This Unit	
52110	560570 MISCELLANEOUS	None Requested	
52110	560600 BUILDING INSURANCE	None Requested	
52110	580600 EQUIPMENT & FURNITURE	10% of Requested Amount	8,000
52110	580610 COMPUTER SOFTWARE	20% of Requested Amount	5,000
52110	580620 COMPUTER HARDWARE	10% of Requested Amount	500
52110	581650 AUTOMOBILE PURCHASE	0% of Requested Amount	
52110	582670 FORFEIT PROPERTY PURCH	Non Budgeted Item	
52110	582671 UNAUTHORIZED SUBSTANC	Non Budgeted Item	

## CONFERENCE & TRAINING DETAIL

No. Attending	Purpose, Estimated Date & Location	Mode of Travel	Estimated Cost			
			Travel	Fees	Lodging	Total
	<p>We will be scheduling Officers to attend various training throughout the year. Courses are not published at this point. We again hope to send officers to a specialized instructor school in hazardous materials, as we were not able to get in a class last year.</p> <p>There are other classes that we will be scheduling officers to attend as soon as we are aware of the dates and locations.</p> <p>Fraud Investigations                      Internet Investigations                      Tactical Medical                      Sheriff's Conference                      Crime Scene</p>					