

## **Circulation and Fee Policies**

Any resident of Davie County and adjacent counties may receive a library card. Applicants should fill out an application form and present a photo ID with their correct address. By signing the application form, the applicant agrees to abide by all library policies. The signature of a parent/guardian is required for juveniles under the age of 18.

The first library card is free, replacement cards cost \$1.00 each.

All items in the new book circulating collection may be checked out for two weeks. All other books and audiobooks may be checked out for 21 days. DVDs check out for 7 days.

Renewals may be done once in person, by telephone or through the library online catalog. Items on hold for another patron cannot be renewed.

Davie County Public Library does not charge fines for items returned past their due date. The Davie County Public Library will only collect fines for items that have been marked as lost or damaged. Patrons will be charged the replacement cost (plus a processing fee) for lost items. When a lost item is found and returned after 60 days, a processing fee will be charged.

A book drop is available by the front door for after-hours drop off only.

Patron accounts will be blocked if items are not returned within 14 days of the due date. After 60 days, any overdue items will be declared lost and the patron will be charged for each item. Patrons who lose materials will be charged the list price of the book at the time it was purchased. Items are considered lost after 60 days, at which point patrons must pay down their debt before they can use the card again for check outs or computer use.

Photocopies may be made for ten cents per page. Pages printed from the personal computers cost ten cents per black and white page and twenty-five cents per color page.